



VIRGINIA RAILWAY EXPRESS  
OPERATIONS BOARD

**Agenda Item 10-B**  
**Information Item**

**To: Chairman Skinner and the VRE Operations Board**

**From: Rich Dalton**

**Date: November 20, 2020**

**Re: Spending Authority Report**

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On September 18, 2020, the VRE Operations Board approved increasing the Chief Executive Officer's delegated spending authority from \$100,000 to \$200,000. It was resolved as part of that increased delegation that any purchase or contract award in the range of \$50,000 to \$200,000 would be communicated to the Operations Board as an information item.

- On October 14, 2020, VRE amended an existing Task Order with STV Incorporated under the Mechanical Engineering Consulting Services (MEC) VII contract for National Transit Database (NTD) and Asset Management Reporting, Phase VI. The amendment increased the total commitment for this Task Order to \$147,939 and expanded the scope of work to include mobilization for facility condition assessments and Transit Asset Management (TAM) related SOP updates.
- On October 23, 2020, VRE issued a Task Order in the amount of \$95,232 to NVE, Inc. under the Maintenance Services for VRE Facilities contract to renovate the reception area at the VRE Alexandria Headquarters Office.
- On October 29, 2020, VRE amended an existing Task Order with Fresh Air Duct Cleaning, LLC under the Custodial and Seasonal Services for VRE Facilities contract for specialized cleaning services in response to the COVID-19 pandemic at VRE's Alexandria Headquarters Office, Fredericksburg Office and Crossroads Warehouse. The amendment extended the term of this Task Order by 36 weeks and increased the total commitment to an amount not to exceed \$97,940.



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