



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

VRE OPERATIONS BOARD

January 19, 2018

Meeting Cancelled

1. Information Items:
 - A. Broad Run Expansion Project Update
 - B. VRE Transit Development Plan (TDP) Update
 - C. Proposed 2018 VRE Operations Board Meeting Schedule Changes
 - D. Legislative Update
 - E. Spending Authority Report

**The Next VRE Operations Board Meeting
February 16, 2018 - 9:00 am at PRTC**



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VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 1-A
Information Item

To: Chairman Nohe and the VRE Operations Board

From: Doug Allen

Date: January 12, 2018

Re: Broad Run Expansion Project Update

Summary:

VRE has initiated the design of a series of Broad Run Expansion (BRX) improvements as a follow on to the Gainesville-Haymarket Extension Study. This item provides an update of progress to date.

Broad Run Expansion Project Background and Update:

In March 2017, VRE's Operations Board unanimously adopted Broad Run Expansion (BRX) as the preferred alternative for the Gainesville-Haymarket Extension Study. The BRX alternative continues the operation of Manassas Line service out of Broad Run Station with the following improvements:

- Capacity expansion of the existing Broad Run Maintenance and Storage Facility (MSF) to accommodate more and longer trains;
- Parking expansion at Broad Run Station;
- A new third mainline track between Manassas and Broad Run within the existing Norfolk Southern Railway (NS) right-of-way (ROW); and
- Adjustments to the Broad Run platform to accommodate the above changes and longer trains.



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These improvements, along with parking expansion at Manassas Park Station, a platform extension at Manassas Station, and Manassas Line real-time traveler information system implementation, are components of the Manassas Line Capacity Expansion Project that has been recommended for funding through the Transform 66 Outside the Beltway Concession Payment.

Following a detailed site and engineering analysis, two expansion schemes have been developed for the Broad Run complex. Both schemes will be advanced to the conceptual engineering phase for more detailed design, the preparation of cost estimates, and evaluation to identify a single concept to advance to preliminary engineering (PE) design and National Environmental Policy Act (NEPA) review.

Planning and engineering studies to evaluate alternative schemes to expand the Broad Run complex were initiated in July 2017. The technical analyses included:

- Preparation of updated ridership travel demand forecasts to identify station parking and equipment requirements;
- Investigation of site and environmental conditions at and around the existing Broad Run facilities; and
- Development of alternative site plan concepts to locate future station and MSF requirements.

The analyses address two planning horizons: a near-term focus that assumes VRE operates longer trains but does not add new service, consistent with the Natural Growth service plan, and a longer-term focus that is consistent with proposed System Plan 2040 levels of service (i.e., 20-minute peak frequency plus midday and reverse peak service).

The more detailed conceptual and preliminary engineering design will focus on the near-term improvements that will be funded with the Transform 66 Outside the Beltway Concession Payment. The long-term improvements will serve as a Master Plan for the future development of the Broad Run complex, as VRE implements future service expansion consistent with System Plan 2040. However, the long-term improvements will not be developed beyond the schematic design level.

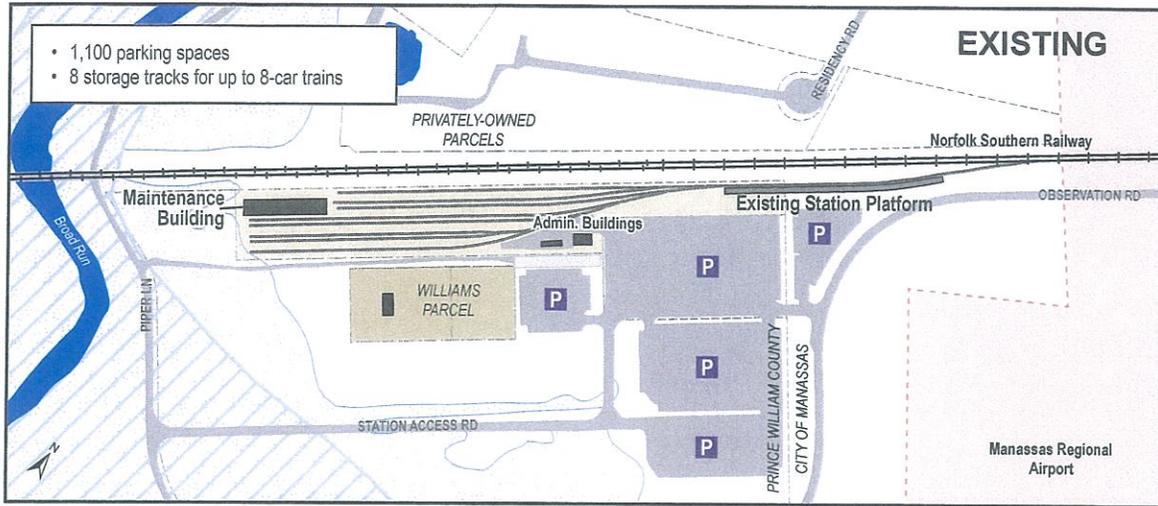
The schematic design process yielded two potential development schemes for the Broad Run Station and MSF expansion:

- South Scheme, which expands the Broad Run complex within or adjacent to the existing footprint of the station and MSF on property owned by PRTC or Prince William County. The new third track is located on existing NS ROW.
- Split North/South Scheme, which partially expands the Broad Run complex within or adjacent to the existing footprint of the station and MSF on property owned by PRTC or Prince William County, but also locates additional station parking on the north side of the NS tracks opposite the existing station. The new third track is located on existing NS ROW.

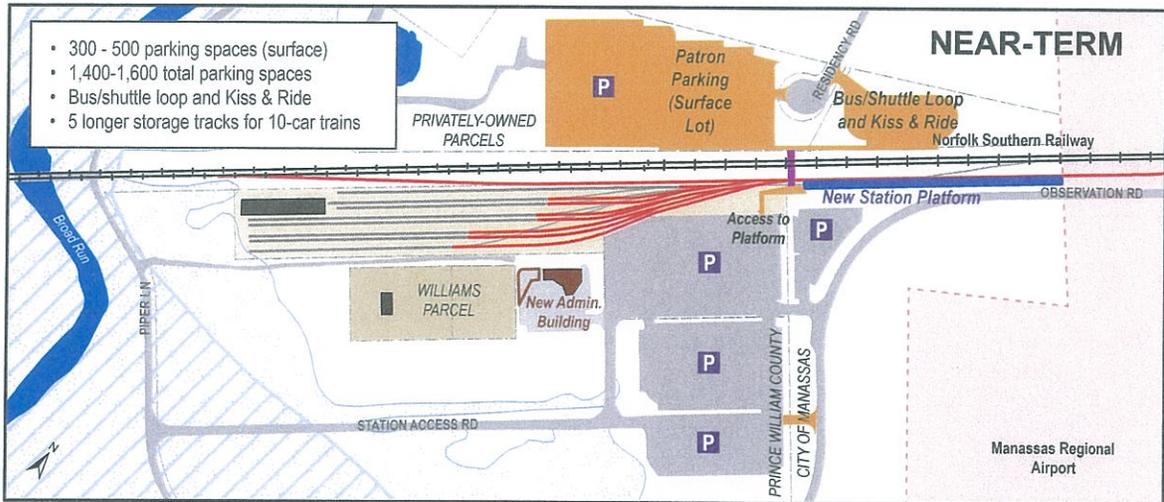
A general layout showing the size of facilities and their arrangement has been produced for each scheme (see attached Figures), sufficient to identify their relative benefits and constraints. Work is proceeding on more detailed levels of design sufficient to quantify property requirements, environmental impacts, construction schedule, estimate costs, and other benefits/impacts. Conceptual designs will be prepared for both development schemes over the next several months to support selection of a preferred concept in Spring of 2018, which will advance into PE design and NEPA review. The PE/NEPA phase is scheduled to be completed in Summer 2018.

The contract for the existing BRX engineering consultant, AECOM, extends through PE/NEPA. A new engineering consultant contract will be procured in Summer 2018 to complete the final design for the BRX improvements. Construction of the proposed BRX improvements is currently estimated to be complete by December 2022. A more detailed schedule will be prepared as the design of the improvements is refined during the PE and final design phases.

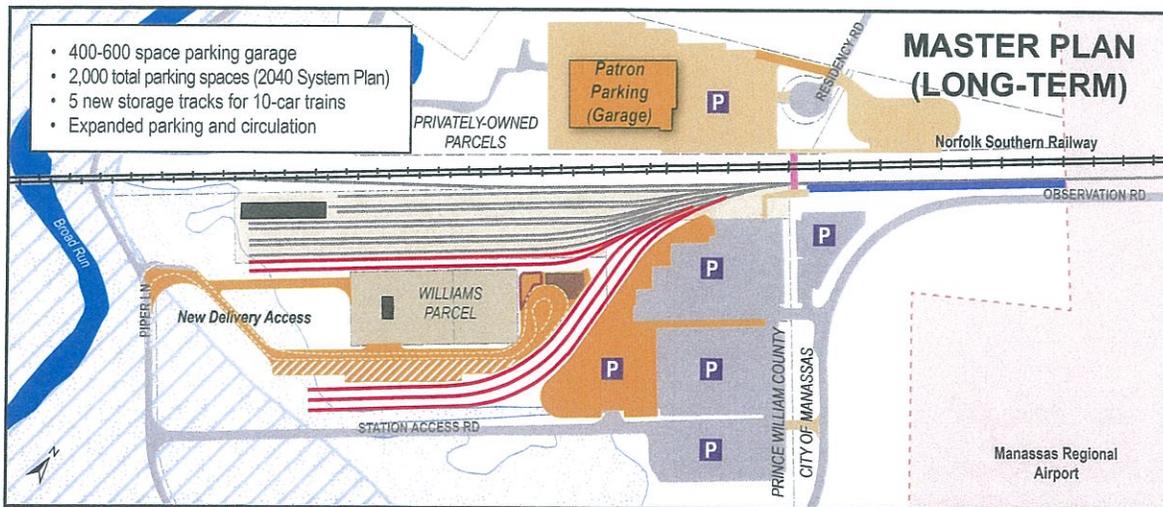
"Split South/North" Master Plan Option



- Patron Parking
- Employee Parking
- Runway Protection Zone
- Floodway
- Floodplain (100-Year)
- Existing Train Storage Track

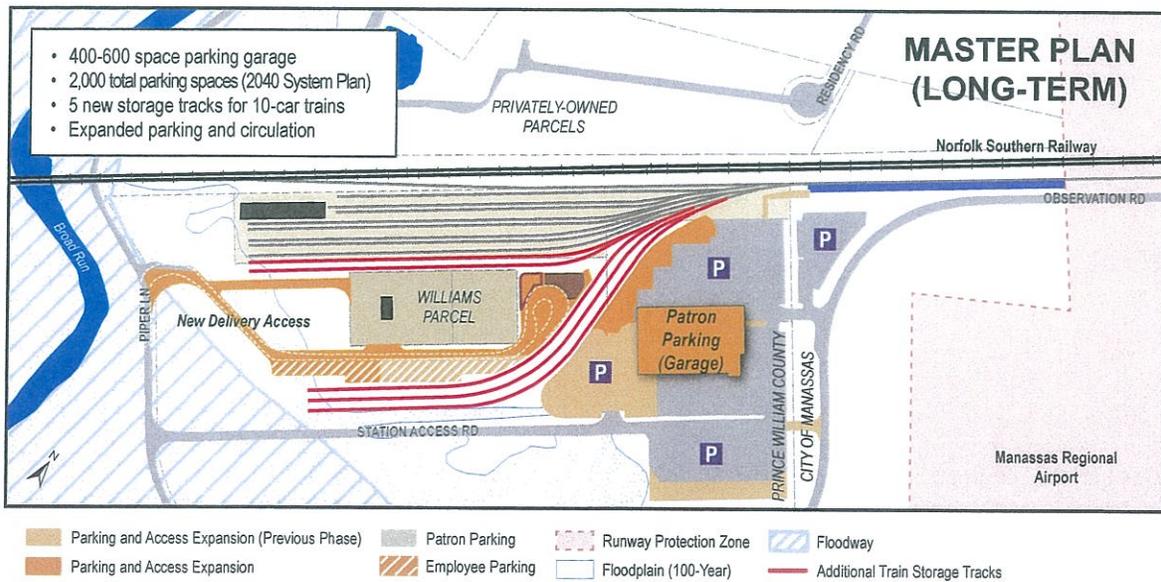
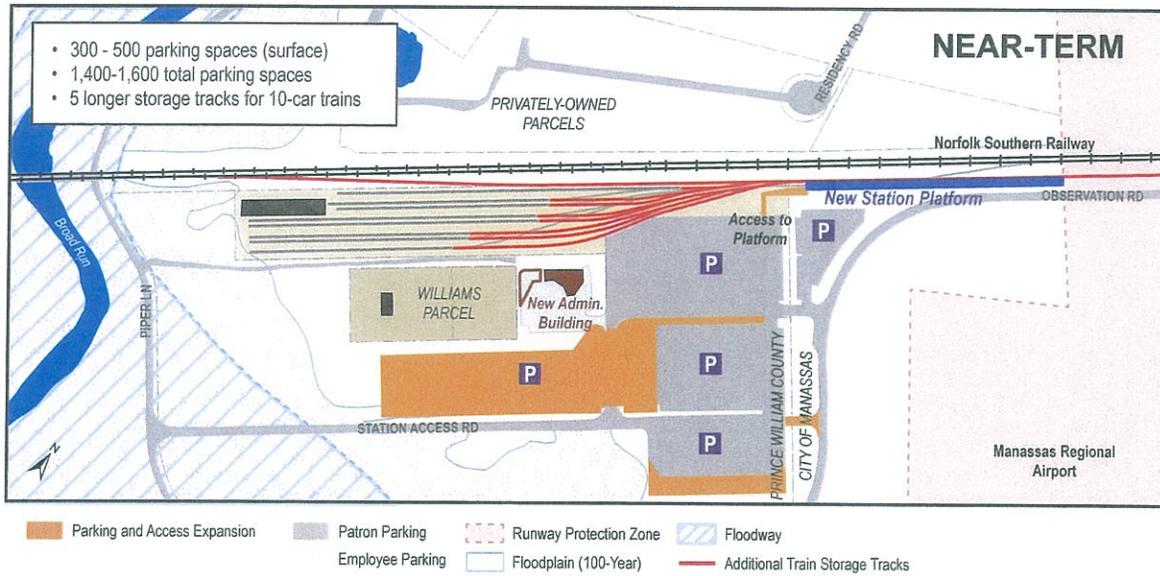
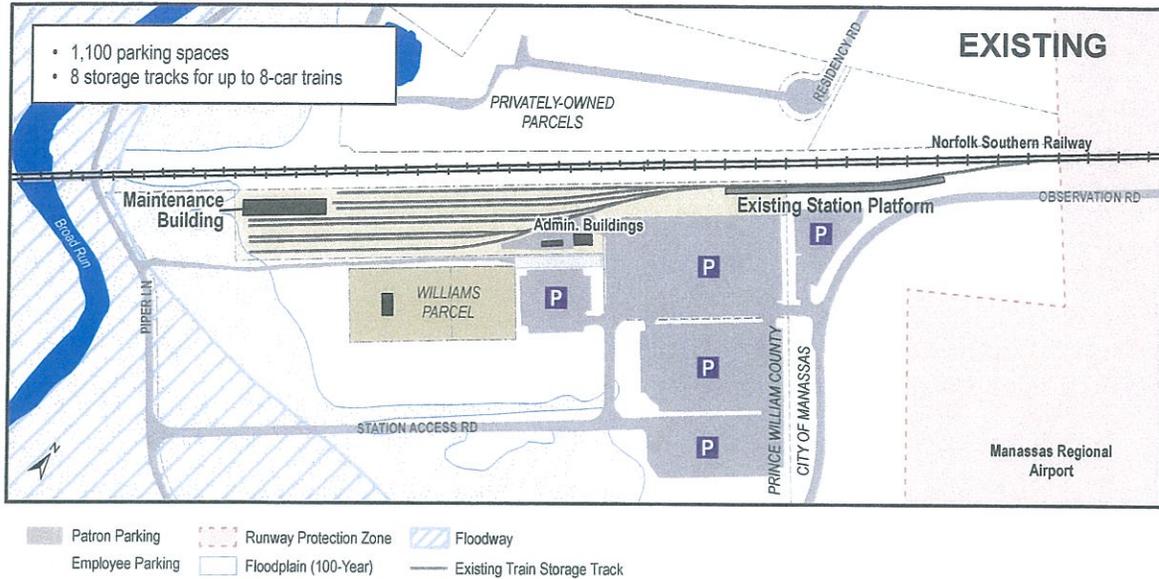


- Additional Train Storage Tracks
- Parking and Access Expansion
- Patron Parking
- Employee Parking
- Runway Protection Zone
- Floodway
- Floodplain (100-Year)
- Pedestrian Connection



- Additional Train Storage Tracks
- Parking and Access Expansion (Previous Phase)
- Patron Parking
- Employee Parking
- Runway Protection Zone
- Floodway
- Floodplain (100-Year)
- Pedestrian Connection
- Parking and Access Expansion

"South Only" Master Plan Option





VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 1-B
Information Item

To: Chairman Nohe and the VRE Operations Board

From: Doug Allen

Date: January 12, 2018

Re: VRE Transit Development Plan (TDP) Update

Summary:

VRE has initiated an update of its Transit Development Plan (TDP) in accordance with the requirements of the Virginia Department of Rail and Public Transportation (DRPT). This item provides an update of progress to date.

Background:

VRE has initiated a major update of its Transit Development Plan (TDP) encompassing two timeframes:

- A six-year (FY 2020-2025) fiscally-constrained plan; and
- A ten-year minimum (FY 2020-2029) fiscally-unconstrained plan identifying longer-term capital and operating needs.

The TDP outlines VRE service needs, identifies service or other improvements to meet those needs, and determines the resources required to implement new or modified service and other improvements. The TDP complements the long-term VRE System Plan and provides a guide to prioritizing shorter-term service, capital, and organizational decisions. DRPT requires VRE to update its TDP in accordance with their *Transit Development Plan Minimum Requirements*, dated February 2017, as a condition of receiving state funding. The TDP allows DRPT to better understand the needs, service changes, required funding, and priorities of local transit service providers and the level of state resources necessary to



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help meet near and long-term transit requirements throughout the Commonwealth. The completed updated TDP is anticipated to be presented for adoption at the November 2018 meeting of the VRE Operations Board.

The TDP update process will include two facilitated workshops with the staffs from VRE member jurisdictions and other regional stakeholder organizations. The workshops will be organized as part of the update process to share information on the VRE system and plans, and promote a better understanding of VRE's operations and capital projects. Questions, comments, and feedback from the workshops will be incorporated into the TDP documents.



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 1-C
Information Item

To: Chairman Nohe and the VRE Operations Board

From: Doug Allen

Date: January 12, 2018

Re: Proposed 2018 VRE Operations Board Meeting Schedule Changes

The VRE Operations Board Bylaws permit the Operations Board to change the date, time or place of any regular meeting by resolution.

Because VRE Operations Board Members' jurisdictions do not typically meet in the month of August, achieving a quorum for the August Operations Board meeting is not always possible and presents a potential detrimental postponement of VRE business throughout the months of July and August; therefore, in 2014, the Operations Board approved a change to the meeting schedule to add a regular meeting in July and delete the regular meeting in August. This schedule change has become standard since that time; however, the Bylaws have not been changed to codify the schedule change.

Staff recommends the VRE Operations Board approve adding one regular meeting on July 20, 2018 and deleting the regular meeting that would be scheduled for August 17, 2018.

Staff also recommends the Operations Board consider a further change to the 2018 meeting schedule that would move the December Operations Board meeting from December 21st to December 14th to avoid potential conflicts with holiday travel plans.

An action item will be included in the February 16, 2018 VRE Operations Board Meeting Agenda package recommending adoption of the above changes.



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DRAFT 2018 VRE OPERATIONS BOARD CALENDAR

MEETING: PRTC BOARDROOM
 LOCATION: 14700 POTOMAC MILLS ROAD
 WOODBRIDGE, VA 22192

** Executive Committee @ 8:30 am
 ∞ Capital Committee follows Board meeting adjournment
 † CEO Evaluation Committee @ TBD
 †† Audit Committee @ 8:45 am
 ♦ Legislative Committee @ TBD

VRE OPS BOARD MEETING	DATE	TIME	VRE OPS BOARD MEETING	DATE	TIME
JANUARY ** ♦	Cancelled	9:00 am	JULY ** ♦ (††)	Jul. 20, 2018	9:00 am
FEBRUARY ** ♦	Feb. 16, 2018	9:00 am	AUGUST	No Meeting	N/A
MARCH ** †	Mar. 16, 2018	9:00 am	SEPTEMBER **	Sep. 21, 2018	9:00 am
APRIL ** (∞)	Apr. 20, 2018	9:00 am	OCTOBER ** ∞ ♦	Oct. 19, 2018	9:00 am
MAY ** †	May 18, 2018	9:00 am	NOVEMBER ** ††	Nov. 16, 2018	9:00 am
JUNE ** ∞ (††)	Jun. 15, 2018	9:00 am	DECEMBER **	Dec. 14, 2018 *	9:00 am

() Possible dates for one additional meeting for designated committee

* Proposed date change

JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
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14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	
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JULY							AUGUST							SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
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VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 10-D
Information Item

To: Chairman Nohe and the VRE Operations Board

From: Doug Allen

Date: January 12, 2018

Re: Legislative Update

Commonwealth Transportation Board (CTB):

On Wednesday, January 10, 2018, the CTB approved adding VRE's Manassas Line Capacity Expansion and Real-Time Multimodal Traveler Information Project to their FY 2018-2023 Six Year Improvement Plan and allocating \$128.5 million from the Transform 66 Outside the Beltway Concession Payment Account to the project.

The project includes: railcars, Broad Run station/parking/train storage expansion, a new 3rd mainline track between Broad Run and Manassas, Manassas Station platform extension, Manassas Park parking expansion, and real-time traveler information system.

Virginia Legislative Session:

Virginia's 2018 Legislative Session began on Wednesday, January 10, 2018, with several bills of interest to VRE being introduced (see Attachment). Staff will continue to analyze the legislation and confer with the VRE Legislative Committee and Operations Board Chairman for positions on each issue and advocacy strategies.



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2018 Virginia Legislative Session Bills of Relevance to VRE

- **HOUSE BILL NO. 455** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HB455>
A BILL to amend the Code of Virginia by adding a section numbered **33.2-365.1**, relating to allocation of funds for certain contract fees for railroad right-of-way access.

SUMMARY AS INTRODUCED:

Allocation of funds for certain contract fees for railroad right-of-way access. Provides that funds for contract fees paid by the Virginia Railway Express for access to the rights-of-way of CSX Transportation, Norfolk Southern Corporation, and the National Railroad Passenger Corporation shall be allocated yearly by the Department of Rail and Public Transportation and shall cover 84 percent of the total costs.

- **HOUSE BILL NO. 1137** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HB1137>
A BILL to amend and reenact § **33.2-1604** of the Code of Virginia and to amend the Code of Virginia by adding in Chapter 16 of Title 33.2 a section numbered § **33.2-1605**, relating to Commuter Rail Operating and Capital Fund.

SUMMARY AS INTRODUCED:

Commuter Rail Operating and Capital Fund. Establishes the Commuter Rail Operating and Capital Fund to be used by the Director of the Department of Rail and Public Transportation, with the approval of the Commonwealth Transportation Board, on projects that expand and improve commuter rail service.

- **HOUSE BILL NO. 668** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HB668>
A BILL to amend and reenact §§ **33.2-1527**, **58.1-2292**, and **58.1-2295**, as it is currently effective, of the Code of Virginia, relating to transportation funding in certain regions of the Commonwealth.

SUMMARY AS INTRODUCED:

Transportation funding in certain areas of the Commonwealth; price floor. Establishes a floor on the 2.1 percent sales tax imposed on motor vehicle fuels sold in Northern Virginia and Hampton Roads. The average wholesale price of gasoline, as determined by the Commissioner of the Department of Motor Vehicles, on July 1, 2018, shall be the initial floor. If the average wholesale price rises in future determinations, the new higher average will become the floor, until such time as the average wholesale price of gasoline is determined to be equal to or greater than the average wholesale price of gasoline in the Commonwealth on February 20, 2013, which is the date of the floor used for the calculation of the state gasoline tax. After this threshold is met, the average wholesale price used for the calculation of the regional tax will be the same as the average price used to calculate the state tax. The also allocates \$40 million annually from the Priority

Transportation Fund, after making any required debt service payments, to each of the Salem highway construction district and the Bristol highway construction district. Of the \$40 million allocated to the Bristol highway construction district, \$30 million each year shall be designated for the construction and completion of U.S. Route 121, the Coalfields Expressway.

- **HOUSE BILL NO. 699** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HB699>
A BILL to amend and reenact §§ [58.1-2292](#), [58.1-2295](#), as it is currently effective, and [58.1-2299.20](#), as it is currently effective, of the Code of Virginia, relating to the motor vehicle fuels sales tax in certain transportation districts.

SUMMARY AS INTRODUCED:

Motor vehicle fuels sales tax in certain transportation districts. Provides that the tax that is imposed on the sales price of motor fuel in Northern Virginia shall be imposed on the regional price of gas, defined and computed as a six-month average price of fuel. The tax shall not be imposed on a regional price that is less than a gallon of gasoline on February 20, 2013, nor shall it be imposed on a price that is more than \$4 per gallon. The bill also raises the rate of taxation of motor fuel in Northern Virginia from 2.1% to 3%.

The bill also changes the regional gas tax in Hampton Roads from a percentage to a cents-per-gallon tax that decreases as the price of gas increases. The regional gas tax in Hampton Roads would have a floor of \$0.05 per gallon and a ceiling of \$0.14 per gallon and would be determined on the basis of the average wholesale price of unleaded regular gasoline.

- **HOUSE BILL NO. 34** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HB34>
A BILL to amend the Code of Virginia by adding a section numbered [56-419.3](#), relating to railroads; freight train crew requirements; civil penalty.

SUMMARY AS INTRODUCED:

Railroads; crew size. Requires a train or light engine used in connection with the movement of railroad freight in the Commonwealth that shares the same rail corridor as a high-speed passenger or commuter train to operate with a crew of at least two individuals. Localities are prohibited from adopting an ordinance, order, or resolution in conflict with this requirement. The State Corporation Commission shall have discretion to fine a person willfully violating this requirement an amount not to exceed \$500 for a first offense and an amount not to exceed \$1,000 for a second offense or a subsequent offense. The measure has a sunset clause that provides that it will expire on the fifth day following the date that the Federal Railroad Administration issues a rule requiring two-person train crews on

crude oil trains and establishing minimum crew size standards for most main line freight and passenger rail operations. The measure has a delayed effective date of October 1, 2018.

- **HOUSE BILL NO. 103** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HB103>
A BILL to direct the Department of Transportation to commence a transportation project to add additional lanes on Interstate 95.

SUMMARY AS INTRODUCED:

Additional lanes of Interstate 95. Directs the Department of Transportation to immediately commence a transportation project to add an additional lane of travel to that portion of Interstate 95 between Exit 126 in Spotsylvania County and Interstate 495 in both the north-bound and south-bound directions.

- **HOUSE BILL NO. 931** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HB931>
A BILL to amend and reenact § 18.2-57 of the Code of Virginia, relating to battery; public transportation operators; penalty.

SUMMARY AS INTRODUCED:

Battery; public transportation operators; penalty. Provides that the punishment for battery of a person who is the operator of a vehicle operated by a public transportation service who is engaged in the performance of his duties is a Class 6 felony.

- **HOUSE BILL NO. 1285** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HB1285>
A BILL to amend the Code of Virginia by adding a section numbered 33.2-214.3, relating to transportation project selection in Planning District 8 (Northern Virginia); public meeting.

SUMMARY AS INTRODUCED:

Transportation project selection in Planning District 8 (Northern Virginia); public meeting. Requires the Northern Virginia Transportation Authority, the Northern Virginia Transportation Commission, the Virginia Railway Express, and the Commonwealth Transportation Board to annually conduct a joint public meeting for the purposes of presenting to the public, and receiving public comments on, the transportation projects proposed by each entity in Planning District 8.

- **HOUSE JOINT RESOLUTION NO. 58** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HJ58>
Requesting the Department of Rail and Public Transportation to identify and recommend potential public transportation services from the Franconia-Springfield Metro Station to Marine Corps Base Quantico in Prince William and Stafford Counties and to study the feasibility of extending the Blue Line and other multimodal options such as bus rapid transit along Interstate 95 and U.S. Route 1. Report.

SUMMARY AS INTRODUCED:

Study; Department of Rail and Public Transportation; improved transportation services; report. Requests that the Department of Rail and Public Transportation (the Department) identify and recommend potential public transportation services from the Franconia-Springfield Metro Station to Marine Corps Base Quantico in Prince William and Stafford Counties and study the feasibility of extending the Blue Line and other multimodal options such as bus rapid transit along Interstate 95 and U.S. Route 1. The Department shall report on its findings and recommendations on the first day of the 2019 and 2020 Regular Sessions of the General Assembly.

- **HOUSE JOINT RESOLUTION NO. 66** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+HJ66>
Requesting the Department of Transportation to study and develop best practices for constructing, operating, and maintaining a commuter rail system in the Commonwealth. Report.

SUMMARY AS INTRODUCED:

Study; Department of Transportation; commuter rail system in the Commonwealth; report. Requests the Department of Transportation to study and develop best practices for constructing, operating, and maintaining a commuter rail system in the Commonwealth.

- **SENATE BILL NO. 147** <https://lis.virginia.gov/cgi-bin/legp604.exe?181+ful+SB147>
A BILL to amend and reenact § 33.2-214.1 of the Code of Virginia, relating to Commonwealth Transportation Board; factors for project selection.

SUMMARY AS INTRODUCED:

Commonwealth Transportation Board; factors for project selection. Requires travel time reliability to be one of the factors used by the Commonwealth Transportation Board in its statewide prioritization process for project selection.



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 10-E
Information Item

To: Chairman Nohe and the VRE Operations Board

From: Doug Allen

Date: January 12, 2018

Re: Spending Authority Report

On May 15, 2015, the VRE Operations Board approved increasing the Chief Executive Officer's spending authority from \$50,000 to \$100,000. It was resolved any purchase of greater than \$50,000 would be communicated to the Board as an information item.

- On December 7, 2017, VRE issued a Task Order in the amount of \$88,275 to RPI Group, Inc. under the Installation and Integration of Security Camera and Access Control Systems Contract for Initial and Comprehensive System Security Assessment. Under this Task Order, RPI will perform an initial assessment of the security camera and access control network architecture to include a risk assessment and penetration testing.
- On December 19, 2017, VRE issued a Purchase Order in the amount of \$95,400 to HARCO Manufacturing for delivery of 18 Diesel Oxidation Catalyst Elements for MP36PH-3C locomotives.
- On December 22, 2017, VRE issued a Task Order in the amount of \$81,423 to Fresh Air Duct Cleaning, LLC under the Custodial and Seasonal Services Contract for installation of new station, parking lot and driveway signage at Backlick Road, Crystal City, L'Enfant and Rippon VRE Stations.



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