

ITEM 11-C
January 3, 2019 PRTC
Regular Meeting
Res. No. 19-01-__

MOTION:

SECOND:

RE: AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS FOR LEGAL SERVICES

WHEREAS, currently the Potomac and Rappahannock Transportation Commission's (PRTC) legal services are provided through a letter of engagement with Prince William County's Office of the County Attorney; and

WHEREAS, the agreement will expire on June 30, 2019; and

WHEREAS, a scope of work is being fashioned to meet the legal needs of the Commission with assistance from Prince William County's Office of the County Attorney.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the issuance of a request for proposals (RFP) for legal services.

Votes:

Ayes:

Nays:

Abstain:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:



January 3, 2019

TO: Madam Chair Anderson and PRTC Commissioners

FROM: Robert A. Schneider, PhD

A handwritten signature in black ink, appearing to read "R. Schneider", is placed next to the name Robert A. Schneider.

SUBJECT: Issue Request for Proposals for Legal Services

Recommendation:

Authorize the issuance of a request for proposals (RFP) to procure legal services.

Background:

PRTC's legal services are currently provided by Prince William County's Office of the County Attorney through a letter of engagement. This arrangement will expire on June 30, 2019.

With assistance of Prince William County's Office of the County Attorney, the RFP will be fashioned to meet the legal needs of the Commission.

Staff will return to the Commission for authorization to execute a contract with the successful proposer.

Fiscal Impact:

See attached

AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS FOR LEGAL SERVICES

Fiscal Impact:

\$150,000 for legal services has been included in the FY20 proposed budget. The following calculation is for fiscal impact purposes only. Actual jurisdictional subsidies are calculated net all other available funding sources.

| | | |
|----------|-------------------------|--|
| Federal: | \$0 | |
| State: | \$0 | |
| Local: | \$150,000 | |
| | City of Fredericksburg: | \$2,800 (included in FY20 proposed budget) |
| | City of Manassas: | \$3,600 (included in FY20 proposed budget) |
| | City of Manassas Park: | \$2,600 (included in FY20 proposed budget) |
| | Prince William County: | \$126,100 (included in FY20 proposed budget) |
| | Spotsylvania County: | \$7,800 (included in FY20 proposed budget) |
| | Stafford County: | \$7,100 (included in FY20 proposed budget) |
| Total: | <u>\$150,000</u> | |