

ITEM 4
June 7, 2018
PRTC Regular Meeting
Res. No. 18-06-___

MOTION:

SECOND:

RE: APPROVE AGENDA – JUNE 7, 2018

ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission (“PRTC” or the “Commission”) meets on a monthly basis and an agenda is presented to the Commission for review and approval.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the agenda of June 7, 2018, as presented/amended.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

ITEM 5
June 7, 2018
PRTC Regular Meeting
Res. No. 18-06-___

MOTION:

SECOND:

RE: APPROVE – MINUTES – MAY 3, 2018

ACTION:

WHEREAS, on June 7, 2018 at 7:00 p.m. the Potomac and Rappahannock Transportation Commission (“PRTC” or the “Commission”) convened its regular meeting at the PRTC Transit Center, located at 14700 Potomac Mills Road, Woodbridge, Virginia; and

WHEREAS, PRTC conducted business in accordance with a published agenda dated June 7, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the minutes of May 3, 2018.

Votes:

Ayes:

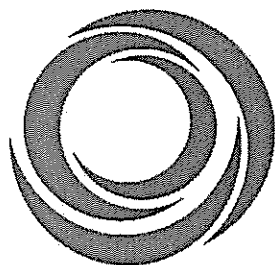
Nays:

Abstain:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:



POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION

14700 POTOMAC MILLS ROAD • WOODBRIDGE, VA • 22192 •

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MINUTES

PRTC Commission Meeting – May 3, 2018

Members Present

*Ruth Anderson, Chair
*George Barker
*Maureen Caddigan
*John Jenkins
*Matt Kelly
*Jeanine Lawson
*Wendy Maurer, Treasurer
*Marty Nohe
*Frank Principi, Immediate Past Chairman
*Jeanette Rishell, Vice Chair
*Pamela Sebesky, Secretary
*Gary Skinner, At-Large Member
*Paul Trampe

Members Absent

Mark Dudenhefer
Jennifer Mitchell

Alternates Present

*Margaret Franklin
*Steve Pittard

Alternates Absent

Hilda Barg
Pete Candland
Jack Cavalier
Norm Catterton
Hector Cendejas
Todd Horsley
D.J. Jordan
Kalai Kandasamy
Tim McLaughlin
Suhas Naddoni
David Ross
Cindy Shelton
Donald Shuemaker
Billy Withers
Mark Wolfe

Jurisdiction

Prince William County
Virginia Senate
Prince William County (arrived @ 7:20 p.m.)**
Prince William County
City of Fredericksburg
Prince William County
Stafford County
Prince William County
Prince William County
City of Manassas Park
City of Manassas
Spotsylvania County
Spotsylvania County

Stafford County
Department of Rail and Public Transportation

Prince William County (left the table @ 7:20 p.m.)**
Department of Rail and Public Transportation

Prince William County
Prince William County
Stafford County
Prince William County
City of Manassas Park
Department of Rail and Public Transportation
Prince William County
Prince William County
Spotsylvania County
City of Manassas Park
Spotsylvania County
Stafford County
City of Manassas Park
City of Fredericksburg
City of Manassas

*Voting Member

**Delineates arrival/departure following the commencement of the PRTC Board Meeting. Notation of the exact arrival/departure time is included in the body of the minutes.

Staff and General Public

Doug Allen – VRE
Gina Altis – PRTC
Monica Backmon – NVTA
Cozy Bailey – Citizen
Paolo Belita – PWC
Tonisha Belton – PRTC
Nydia Blake – Prince William County
Tracy Dean – PRTC
Rob Dickerson – PRTC Legal Counsel
Joyce Embrey – PRTC
Althea Evans – PRTC
Donald Hamilton – Citizen
Jim Halvorson – Citizen
Lamarr Johnson – PRTC
Todd Johnson – First Transit
Ken Jones – PRTC
Emory Large – First Transit
Bob Leibbrandt – Prince William County

Doris Lookabill – PRTC
Jacque Lucas – PRTC Legal Counsel
Amber Maiden – Citizen
Betsy Massie – PRTC
Jerry McIntosh – PRTC
Karen Mills – First Transit
Perrin Palistrant – PRTC
Kim Pitner – PRTC
Christine Rodrigo – PRTC
Rhiannon Roszell – First Transit
Bob Schneider – PRTC
Markesha Smithen – PRTC
Chuck Steigerwald – PRTC
Joe Swartz – VRE
Nia Tuix – Citizen
Mike Williams – PRTC
Bea Wooden – PRTC

Madam Chair Anderson called the meeting to order at 7:10 p.m. The Pledge of Allegiance, Invocation, and Roll Call followed.

Approval of the Agenda –4 [RES 18-05-01]

Commissioner Kelly moved, with a second by Commissioner Maurer to approve the agenda, as presented. There was no discussion on the motion. (KELLY/MAURER, UNANIMOUS)

Approval of the Minutes of the March 1, 2018 PRTC Board Meeting – 5 [RES 18-05-02]

Commissioner Kelly moved, with a second by Commissioner Barker, to approve the minutes of April 5, 2018, as presented. There was no discussion on the motion. (KELLY/BARKER, UNANIMOUS)

[Commissioner Caddigan arrived at 7:20 p.m. during Agenda Item 6 and Commissioner Franklin left the table as a voting member]

Citizens' Time - 6

Madam Chair Anderson noted that anyone wishing to address the Commission this evening will have three minutes to speak and for those who do speak to introduce themselves and to state if they are representing an organization or themselves. A number of individuals addressed the Commission (Transcript attached).

Madam Chair Anderson thanked everyone who spoke this evening and noted that the Commission takes everyone's comments very seriously, the comments are recorded, and the Commission will receive the comments in written form.

Madam Chair Anderson noted that there's an active investigation in progress, which is taking longer than expected and went on to note that in connection with a new allegation received on May 1st concerning alleged retaliation arising from the proposed RIF plan that was tabled at the Commission's December meeting, asked Dr. Schneider to contact the EEO Diversity Officer to the Prince William County Executive to perform a review of the new allegation and any similar claims that may arise on behalf of PRTC. Without objection from the Commission, Madam Chair Anderson noted that the investigation into the new allegations will move forward. There were no objections.

Commissioner Lawson asked if the new allegation can be shared with the Commission. Madam Chair Anderson noted that the new allegation has to do with a performance evaluation with an alleged retaliation.

Approval of the Consent Agenda –7 [RES 18-05-03]

Commissioner Jenkins moved, with a second by Commissioner Kelly, to approve the consent agenda, as presented. There was no discussion on the motion. [JENKINS/KELLY, UNANIMOUS]

- Accepted the Potomac and Rappahannock Transportation Monthly Jurisdictional Financial Report for the Period Ended February 28, 2018, as presented. [RES 18-05-04]

Virginia Railway Express (VRE) – 8

Mr. Allen briefed the Board on the following item(s) of interest:

- VRE staff received emergency preparedness training with the Virginia State Police (with both Troopers and Canine Units) to familiarize themselves with the railroad. Staff also received comprehensive training in the Federal Transit Administration's (FTA) certification process on the development of new infrastructure stations.
- Prior to a VRE train arriving at the Woodbridge Station on Monday evening, the train hit a trespasser that was in the right-of-way. The individual survived, but it is not known at this time the individual's condition. PRTC buses were requested and arrived at the Woodbridge Station around the time the train was released by Prince William County Police.
- VRE is making good progress in meeting the deadline to implement Positive Train Control (PTC) on the trains by December 31, 2018. VRE staff and Keolis personnel have been involved in training on the PTC system and how to use the onboard system components.
- As Chairman of the American Public Transportation Association (APTA) Commuter Rail Committee, Mr. Allen established a PTC Subcommittee appointing the General Manager of The Southeastern Pennsylvania Transportation Authority (SEPTA) as Chairman of the Subcommittee, who coordinated a workshop for systems nationwide and spent the last two days at APTA Headquarters in Washington, D.C. with representatives from Metro North and New York (Long Island Railroad), as well as systems from around the country to talk about PTC with regard to PTC issues and what can be done to meet the December 31st implementation deadline.
- Average daily ridership is 19,100 for the month of March and On-Time Performance (OTP) is 92 percent (Fredericksburg Line 89 percent and Manassas Line 96 percent). Also, as a result in rising temperatures, heat restrictions were imposed by CSXT, whereby trains are required to slow down.

- VRE staff met with the Virginia Congressional Delegation to talk about VRE's progress and projects in their respective areas as well as VRE's future plans. Staff also met with staff from Congressman Taylor's office, who serves on the House Appropriations Committee as well as with staff from the offices of Senator Kaine and Senator Warner.
- On April 23rd, a Transportation Forum for elected officials was held at George Mason University. The forum was informative and transportation providers in the region talked about their processes and projects.
- At the April VRE Operations Board Meeting, the Board authorized a contract amendment for financial auditing services to upgrade a financial model developed for VRE and to provide support so that VRE can update the financial plan developed a few years ago.

Authorize the VRE CEO to Execute an Amendment for the Fourth Year of the First Option Period of the Contract for Operating Services for Commuter Rail – 8-C [RES 18-05-05]

Commissioner Kelly moved, with a second by Commissioner Skinner, to authorize the VRE Chief Executive Officer to amend the Contract for Operating Services for Commuter Rail with Keolis Rail Services Virginia, LLC by approving up to \$15,718,000 for the fourth year of the first option period, for a total Contract value not to exceed \$163,124,557 through June 30, 2019. There was no discussion on the motion. (KELLY/SKINNER, UNANIMOUS)

Authorize the VRE CEO to Execute an Amendment for the Third Year of the Contract for Maintenance Services for Commuter Rail – 8-D [RES 18-05-06]

Vice Chair Rishell moved, with a second by Commissioner Skinner, to authorize the VRE Chief Executive Officer to amend the Contract for Maintenance Services for Commuter Rail with Keolis Rail Services Virginia, LLC by increasing the total contract authorization by \$7,674,000, for a total amount not to exceed \$22,018,638 through June 30, 2019. There was no discussion on the motion. (RISHELL/SKINNER, UNANIMOUS)

PRTC Executive Director's Time – 9

Dr. Schneider briefed the Board on the following item(s) of interest:

- Staff traveled to Richmond yesterday to meet with DMV personnel, who is in the process of attempting to figure out how the tax will be collected using different rates. NVTC, Hampton Roads, and OmniRide were present. At the current two-year average, 4 cents per gallon is collected and the projected regional cents per gallon tax to climb to 0.076 bringing with it the new capital rail fund, with a significant portion of that money going back to the non-bus sponsoring jurisdictions. Dr. Schneider expressed appreciation to the DMV staff.

The next step will be for the fuel distributors, along with DMV and The Department of Taxation, to carve the dollars into different pieces resulting in a flow of revenue calendar at which time it will be determined as to how the money will be distributed into the commuter rail operations fund and distributed to the different components with the challenge being what will the new dollars be in relation as to how the jurisdictions are funded as well as the implications with NVTA, and the loss of revenues will result in new questions for the jurisdictions. There's no new money, but the redistribution of a new dollar amount in a new way and it will take about the next 45 days to understand what the dollar amount will be.

Since the information is not known at this time, taxes collected in July will not be reported until September, so staff is not proposing to bring a new budget document forward until sometime in the fall. PRTC can do preliminary projections and PRTC's expectation ties into Commissioner Maurer's concern of how PRTC has historically reported revenue. PRTC will change its reporting function to have old/new collections show the delta in between, making it more functional. PRTC can survive one year on a flat budget ratio, but next year PRTC expects the traditional 3 to 3.8 percent increase, so with grant match requirements PRTC faces the declining availability to receive state funds for capital projects. PRTC will take advantage of the situation in the short-term to make improvements to service where possible.

Commissioner Barker noted that the 0.076 cents per gallon is a significant increase and went on to note that unlike the NVTC jurisdictions, PRTC doesn't have the implications of the Metro funding. It was learned during this process, that VRE is not a legal entity even unto itself, so the bills were amended to reflect VRE simply as a creation of NVTC and PRTC. There are indications that there will be additional revenues eventually, but even so there is a negative impact to the jurisdictions.

Commissioner Barker also noted that the fuel tax was realized without significant margins in both the House and the Senate, which is something to build upon. Dr. Schneider's suggestion about how PRTC will handle the reporting of the new money is a good suggestion. Also it seems there will be better communication between PRTC and the state going forward and as Dr. Schneider noted, it may take another 45 days to get everything worked out, but in the end it should become clear along with getting the monitoring reports out.

Commissioner Barker went on to note that he participated in two conference calls today. The first, with the Secretary of Transportation's office whereby it's now clear that over the next couple of months there is assurance that everything that was held in the bills will be specified as to exactly what it means, so that there's no ambiguity going forward so misinterpretations do not occur as well as to lock down on this as tightly as possible.

Concluding, Commissioner Barker noted the second conference call was a conversation with his counterparts in DC and Maryland in which we are moving forward to ensure that there's little difference between the bills in the three different jurisdictions and that there's understanding as to what the differences are. What was needed to be done has been done for this year. The bill doesn't favor the jurisdictions and transportation projects in Northern Virginia, but over time a lot of the issues can be addressed over the next couple of years.

- Article – "Summary: Metro is mulling a major redesign of the bus system" has been provided for the Commission's perusal.
- Dr. Schneider recognized LaTricia Benson and Joan Martin-Morris for their years of service (10 and 15 years, respectfully).
- Dr. Schneider expressed appreciation to staff who participated in Comcast Cares Day and noted that PRTC purchased 215 metal signs attaching the signs to the fences on Georgetown South. The complexity of the area makes it hard for first responders to reach families, and in particular, families in the outer area, so the signs will make it easier for first responders to respond quicker with regard to medical issues, safety issues, etc.
- Bus Operator Mohamed Elatrebi will represent PRTC at the National Bus Roadeo in Tampa Bay, Florida, May 5-7, 2018.

- Provided this evening for the Commission's perusal is a flyer re the I-66 Fare Buy-Down Summary.
- Some PRTC buses next week will display National Teacher Appreciation Week on their headway signs to honor Teachers and there will be a push on Facebook containing a link to the "Thank A Teacher" website.

Presentations – 10

There were no presentations.

PRTC Action Items – 11

Authorization to Purchase Thirty-One (31) 45-Foot MCI OmniRide Buses – 11-A [RES 18-05-07]

Commissioner Caddigan moved, with a second by Commissioner Maurer, to authorize the Executive Director to purchase thirty-one (31) 45-foot MCI buses via the RFTA joint procurement. There was no discussion on the motion. (CADDIGAN/MAURER, UNANIMOUS)

Authorization to Purchase Three 40-Foot Gillig OmniRide Buses – 11-B [RES 18-05-08]

Commissioner Jenkins moved, with a second by Commissioner Caddigan, to authorize the Executive Director to purchase three (3) 40-foot Gillig buses using the state funding provided by the Virginia Department of Rail and Public Transportation. There was no discussion on the motion. (JENKINS/CADDIGAN, UNANIMOUS)

Authorize Publication of, Seek Public Comments On, and Provisionally Adopt the Proposed Disadvantaged Business Enterprise (DBE) Goal for Federal Fiscal Years 2019-2021 – 11-C [RES 18-05-09]

Commissioner Maurer moved, with a second by Commissioner Sebesky, to authorize the Executive Director to publish PRTC's proposed Disadvantaged Business Enterprise goal for FFY 2019-2021 of 11.3 percent for FTA-assisted contracts for public inspection for a period of 30 days and for public comment for a period of 45 days and further directs the Executive Director to submit the DBE goal of 11.3 percent of FFY 2019-2021 to the United States Department of Transportation through the Federal Transit Administration by August 1, 2018, in accordance with the Regulations, in the event that no further action is required by the Commission.

Commissioner Lawson asked if there are any FTA penalties. Dr. Schneider answered no.

Commissioner Maurer noted that the Federal Government has other categories i.e. women-owned businesses, etc. and asked if PRTC is only considering the DBE category. Ms. Massie answered yes. There was no further discussion on the motion. (MAURER/SEBESKY, UNANIMOUS)

Authorization to Award a Contract for Real-Time Passenger Information System – 11-D [RES 18-05-10]

Commissioner Jenkins moved, with a second by Commissioner Caddigan, to authorize the Executive Director to enter into a contract with Ride Systems for a three-year base contract in the amount of \$201,560, with two (2) 1-year options to be exercised at PRTC's sole discretion. There was no discussion on the motion. (JENKINS/CADDIGAN, UNANIMOUS)

Authorize Closed Meeting – 11-E [RES 18-05-11]

Commissioner Caddigan moved, with a second by Commissioner Sebesky, to convene into Closed meeting at 8:40 p.m. for discussion pertaining to the Executive Director's performance evaluation pursuant to Section 2.2-3711.A.1 and 2.2-3711.A.8 of the Virginia Code. There was no discussion on the motion. (CADDIGAN/SEBESKY, UNANIMOUS)

Certify Closed Meeting – 11-F [RES 18-05-12]

Vice Chair Rishell moved, with a second by Commissioner Kelly, to certify that to the best of each members' knowledge: (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed or considered by the Commission. No member dissents from the aforesaid certification. Closed Meeting session concluded at 9:55 p.m. There was no discussion on the motion. (RISHELL/KELLY, UNANIMOUS)

Action Items to Report Out of Closed Meeting – 11-G

Madam Chair Anderson noted there are no items to report out of Closed Meeting.

PRTC Chairman's Time – 12

On behalf of the Commission and Dr. Schneider, Madam Chair Anderson recognized and congratulated Ms. Altis for her 27 years of service/retirement.

Madam Chair Anderson noted the Commissioners have at their seats an Engagement Opportunities flyer.

Madam Chair Anderson noted that the Executive Board met this evening resulting in a handout containing suggestions for updating the Bylaws. Some suggestions were received and Madam Chair Anderson encouraged Commissioners to review the Bylaws, the suggestions, and to provide input. The Executive Board will meet at 6:00 p.m. on June 7th with the aim of presenting a draft of the Bylaws at the Commission's regular Board meeting starting at 7:00 p.m.

Madam Chair Anderson noted that the July 5th Commission meeting follows the Fourth of July holiday and asked Commissioners to let her know if they will be out of town that week in the case the July 5th Commission meeting has to be changed to a different date, if a quorum cannot be met. A decision as to whether to change the July 5th Board meeting date will be made at the Commission's June meeting.

Commissioner Lawson noted that she has a conflict on June 7th, as there's a high school graduation in her district that evening and noted that she will be unable to attend the June Commission meeting unless she is needed for quorum purposes. Madam Chair Anderson asked if any other Commissioners have a conflict on June 7. Hearing none, she noted that the June 7th Commission meeting date will remain as is.

Other Business/Commissioners' Time – 13

Commissioner Franklin noted that a topic discussed at the last Commission meeting is morale among the PRTC employees and suggested that Dr. Schneider explore an opportunity for employees and

management to engage in some type of outside moderator process (not about the issues under investigation), but to discuss general morale issues and a way to move forward.

Commissioner Sebesky announced that there will be an Air Show at the Manassas Airport on Saturday, May 5th from 10:00 a.m. to 4:00 p.m.

Adjournment – 14

There being no further business to come before the Commission, Madam Chair Anderson adjourned the meeting at 9:10 p.m.

Information Items

There were no comments.

NEXT MEETING:	June 7, 2018, 7:00 p.m.
LOCATION:	PRTC Transit Center 14700 Potomac Mills Road, 2 nd Floor Woodbridge, VA 22192-6811

ATTACHMENT

Item 6

May 3, 2018

PRTC Regular Meeting

Citizens' Time (Transcript)

Bea Wooden, PRTC

My name is Beatrice Wooden, Dispatcher. I just wanted to uh at the last meeting it was stated when a operator if everything is okay there's a code that comes across the radio. Um there is no such code that comes across the radio that everything is okay. We do use a 10:8 code which is used basically in transportation meaning that I'm going I'm ready to start my route uh if dispatch says something to an operator as if did you copy what I say or whatever the operator will come back and say 10:4 um and um so I wanted to just make sure everybody understood that there when we talk across the radio we do use codes we use 10:8 in service and we also use a 10:4 meaning uh did you copy what I said. Those are the kind of codes we use numbers in talking across the radio um most of the we don't just come across and say that everything is okay or whatever that we you know in service whatever you say 10:8 I'm 10:8 I'm in service. The other thing I want to touch on is um the relationship dispatch has with operators. I feel it's a good relationship and I feel that when an operator is needed to do a extra piece of work as to be bumped up to another route because a route is running late so forth VRE if we need help whatever the operators and the dispatch have a relationship that we can go to them, we can call them when they come into the window, we can ask them um Joan can you you know can you help us out can you go ahead and do this run for us or can you go to the VRE pick up people whatever the case may be the operator has the majority of the time they're going to say yes that's the relationship. If they say no or if if we don't have words or anything like that when that's a problem where they're never going to do anything for us again, the morale is down anything like that it's the next day you start all over again because the main focus is to get the customers from A to B and back safely in the in the way that we need to do that and I just wanted to say that. Thank you.

Tonisha Belton, PRTC

Good evening my name is Tonisha Belton and I'm a Dispatcher and I also wanted to speak on some of the comments that were made at the last meeting regarding the morale being low. I was notified that I would possibly be RIF'd from my job my morale has stayed the same I perform my duties as I've always come in here to the best of my ability and to say that the contractors are being bashed like Miss Bea just said we have a very well respected working relationship with our contractor or the operators is somebody that I deal with on a consistent basis. Whatever they need we're there for them when we need something we can also go to them and have them do extra work or move them to a trip that's not theirs that's what we do and I have a unique position being a PRTC dispatcher to just oversee things that go on that maybe First Transit dispatch may miss that's why I'm here and that's why it's important for our positions to remain, because the PRTC dispatch is a unique position. Thank you.

Markesha Smithen, PRTC

Hello my name is Markesha Smithen. I'm a Dispatcher here at PRTC. I would like to speak on a matter that was discussed in a previous meeting. I was one of the dispatchers that was on duty when the operator continued to Southhampton, Virginia. The operator passed 156 due to the inefficiencies and inaccuracies

of the software that we use to track the buses. There were late adherences for the bus, but when investigated, the operator was in the location of the route that he was assigned. Mr. Schneider stated that at the time the operator passed the exit there were two dispatchers and three other buses on the road. That statement was incorrect. The operator passed the exit at 7:09 beginning at 7 o'clock there are 26 MCIs that must start in Prince William County traveling to Metro Stations as well as the District. There are also 25 buses deadheading from the District coming back to the yard as well as 13 Links that's the total of 64 buses at that time. Mr. Schneider also stated the name of the alerts have been changed and now the alerts must be investigated before deleting, another statement that's incorrect. A late adherence continues to be a late adherence this can be deleted without any investigation. The software continues to give false information. Thank you.

Donald Hamilton, Citizen

Madam Chairman my name is Donald Hamilton I'm a former Dispatcher here. I just wanted to point out the obvious probably of that what we've been witnessing tonight and in the past few months is people of courage willing to speak truth to power uh at personal risk. This is good news and this is real news. The people have these people have no power there are people in the area that do have power, but not the courage to stand up for these people um the only power that these Dispatchers, Bus Monitors, and the others that have been selected for RIF have is there courage, their faith, their love, and their hope and I think they should be commended and admired for their courage and their integrity. Thank you.

Amber Maiden, Citizen

Amber Maiden, Alchemy Enterprises. I have been speaking to you all for the past four months about EEO compliance, about civil rights, about my very serious concerns as a citizen, about the rampant corruption, and I feel as though I have been largely ignored. None of you I have spoken to you for four months I have sent you all kinds of e-mails and none of you with the exception of Supervisor Anderson has even attempted to speak to me and say hey you know you're talking about some serious stuff I've heard you I've heard your concerns only qualify with regards to Supervisor Anderson she I guess attempted to reach out to me via her assistant Jake and I took it to my team and I considered it and my team I said should I talk to them and my team said no, that's disrespectful if Supervisor Anderson wants to speak to you about these issues she should call you up and speak to you about these issues. So after four months I'm frustrated but I'm not surprised I'm not surprised at all why because I know white people I know white people I know you all very well I know you probably better than you know yourselves I'll get to that momentarily. In this country when we start to talk about race black people go silent and they sit and seethe and white people look at you like a deer caught in the headlights most of them do then there are some white people who get to scheming and plotting and they start to say how can we shut this person up how can we put them down. My great-grandmother stood up to the Kentucky clan because she wanted her daughters who looked completely white to go to school with the other white kids in that community. She got her house burned down I know this country's history inside and out and I stand here before you on the graves of my ancestors and I'm not going anywhere. I have no doubt that there are plenty of people in this community who want me to sit down and shut up and disappear, I have no doubt that there are plenty of people in this community who want me dead but let's talk about something else non scholae sed vitae discimus does anyone speak Latin probably not that means we learn not for school, but for life that is the motto of my alma mater Hathaway Brown an extremely exclusive prep school extremely exclusive, Rockefellers are up in that joint. Okay so to get into that school you have to be one of two things very very rich or very very smart. I'll let you guess which one I am.

Madam Chair Anderson, Amber if you can kind of bring it to a close.

Ms. Maiden, well I have a lot, this is a filibuster I have a lot more to get to so we're going to talk about diversity what have I learned for life.

Madam Chair Anderson, Amber

Ms. Maiden, I've learned a lot about diversity.

Madam Chair Anderson, I'll give you another minute to complete.

Ms. Maiden, okay so you're shutting me down, is that what's happening?

Madam Chair Anderson, if you could bring it to closure for another minute or two.

Ms. Maiden, I really can't I really have so much to say that I think that you need to hear about diversity that is a buzz word the politicians love to use even though they have no idea what it means or how to effectively implement it within an organization. I would like to talk about it can I have another time then when I can come back to this issue because I really really think that you need to hear about it.

Madam Chair Anderson, well you're welcome to come back next month.

Ms. Maiden, can't do it in three minutes, so can I have some time next month to speak on this?

Madam Chair Anderson, our citizens' time is three minutes per person.

Ms. Maiden, but I'm not being heard any other way. I speak, I'm ignored, I send letters they're ignored, I send e-mails they're ignored.

Madam Chair Anderson, Amber I'm going to ask you to sit down.

Ms. Maiden, I read the write up with regard to the sexual harassment that has occurred. I am sick to my stomach. I look at the women at this table and I ask you what are you going to do it happened on your watch.

Madam Chair Anderson, Amber your time is complete.

Ms. Maiden, what are you going to do I'm not going to let this go.

Madam Chair Anderson, you're time is complete.

Ms. Maiden, I will be back I will get through this what I have written what I have prepared what I have to say.

Madam Chair Anderson, okay.

Nia Tuix, Citizen

Good evening, Nia Tuix Greater DC Chapter National Action Network. Madam Chairman and the Board. I have been saying also as we know for four or five months uh that the case against the PRTC thirteen from my assessment is based on racism and lies. Lies that have uh lies that were given to the employees of

why they should be RIF'd and those lies should be addressed and looked at because because they are lies they are not substantiated for people, homeowners, parents, taxpayers to lose their jobs uh based on the budget of PRTC and uh we do want a budget we do want to reach a solution that that uh the employees these great employees keep their jobs um because the lies that have been given to them why they should leave are are uh very detrimental. Then there's thirteen uh blacks and that's that's where the racism come in comes in. It is as if from my discovery and I'm not an attorney that the blacks are carrying the weight to balance a budget where you have top heavy individuals six seven digits they're making that could shave off uh if they're willing to make the sacrifice rather than rather than the issue we have at hand now. I hope that again the Board looks at uh better options to balance your budget and to keep the public happy we ride the buses and we want to continue to ride the buses and we believe that a resolution can be made rather than throw the thirteen out of a job as if the thirteen fifteen years they have put in means absolutely nothing. We strongly recommend that you look at the top heavy individuals and the ideas and go back and hopefully reconstruct a better plan especially one that does not fire people that are very dedicated and committed to the PRTC job force and I thank you for your time Madam Anderson.

Ken Jones, PRTC

How you doing, I'm Ken Jones I'm the Manager of the Dispatch Department um I come before you today to talk about um what I've been saying for the past couple of months that the language that was used to describe the Dispatch Department um and again it's in Mr. Schneider's proposal that he originally wrote and again it states that you know that the Dispatch Department and Dispatchers are inefficient, low performing, and lack accountability um I've asked before you know what an analysis was done to come to that conclusion and uh I know that there there hasn't been one because nothing in that statement is true, but the thing that really bothers me is that by Mr. Schneider writing those words he felt comfortable enough to include this in a proposal that went out publicly so that tells me that when he looks at me and he looks at my Dispatchers this is what he sees. These words is is what he sees when he looks at us and I can tell you from our performance I know for my performance for thirteen almost fourteen years here, I performed at a high level. I know you know Dispatchers have been here fifteen, thirteen years they performed at a high level. Do have there been mistakes made along the way in those thirteen years, yes everybody makes mistakes. Has there been critical mistakes made that has caused a disruption to service, absolutely not. If anything, the opposite is true and as far as Dr. Schneider said about us coming before you and pointing out the things that the contractor is not complying with and that being the reason for morale problems, that's not true. You'll never hear me bash an operator, because that's what I was. I started as an operator I have a huge amount of respect for the job that they do. It's not easy driving a bus with 57 passengers sometimes 70 passengers up the road and get them safely and not only that then you have to have conflict resolution skills as well, so it's not an easy job so you'll never hear me say anything negative about a bus operator. Morale problems that come with the bus operators do not emanate Dispatch. Actually, I have an excellent reputation and a great deal of respect from the operators, so I would just close by saying again that words make a difference, words matter, and you know it was pointed out earlier as some of the statements that were made at a previous meeting weren't true and the facts bear those out that Mr. Schneider made regarding the incident and and the investigation that was done by Mr. Collins. Integrity is something that's important when it comes to people respecting leaders, so I I just ask you again do your due diligence, take your time to uh to evaluate the situation before you make a decision. Thank you.

Cozy Bailey, Citizen

Good evening, my name is Cozy Bailey I'm the President of the Prince William NAACP and it is a pleasure to appear before you once again. It's been several months since I've appeared before you, but I've been following the issues surrounding the Dispatchers, I continue to read the minutes, and confer with people

who are involved in this. I can tell you as the President of the NAACP um one of our primary goals is to pursue social justice and if you look at the NAACP vision and mission, social justice for all people. My concern is first of all for these employees who are affected here, but for the entire community and I am very disappointed that this austere and august uh Commission has not come to a conclusion in closing this issue. You know my friend Ken Jones said take your time, I I urge you to not take your time, you've been doing this for four months it should be clear as I go upon you know come upon my experiences in large businesses and and having to make business decisions that perhaps the business plan is flawed, perhaps you need to go back and take a look at them and it's okay to do that because the purpose here is to improve transportation for the communities that you represent, so I would ask you to take a look at that. Never have I seen an organization where the employees continue to come before a Commission like this month after month after month, because they fill that they have no voice anywhere else. The plan may be flawed. I appreciate your listening to me, and I will continue to work with you to come to a solution. Thank you very much.

Jerry McIntosh, PRTC

My name is Jerry McIntosh. I'm the QA, one of a few. I'm going to start by saying that I have a lot of respect for these men and women of the Dispatch. Ever since this RIF has started and the letters were sent out, these men and women has been running PRTC with very little help, very little help.

Audience member, it's not right.

Mr. McIntosh, very little help.

Audience member, it's not right.

Mr. McIntosh, one thing I like about this is Ms. Lawson you ask questions.

Madam Chair Anderson, may I ask the audience to please, we're only listening to the person at the podium so please continue, and I'll give you a little extra time.

Mr. McIntosh, like I was saying is for the last and it's been around six months since November we've been coming up and coming up and coming up and all we ask ya'll to do is if they make a little mistake in Dispatch its I mean they are really they they got to go through it so everything that they have to do is done by themselves. When VRE calls, they gather those buses everybody else has gone home, they at home with the kids. That's truth. When we asked ya'll to look at the Wheels-to-Wellness you did its starting to go back to its normal self. All we asking you to do is take a look at the facts. We've asked ya'll over and over again to come down and meet us and see don't hear what nobody else is telling you. I go to the Pentagon I'm one of the only persons in this whole building that go everywhere that a OmniRide go and the local and when I talk to everybody we are concerned about people moving them from point A to point B safely. Ask questions, don't just go for anything.

Emory Large, First Transit

My name is Emory Large, I'm a bus Operator, Chairman of the Union, and I hate to see all of this come to like to this situation cause this all started out the fuel tax. This is all about money. You know like I said in December it's ya'lls' job to get this thing funded and do it right, okay ya'll cut us which we're hurting then I talked to uh Frank he said he's going to cut PRTC that's why he got rid of the other guy and hired Bob and now ya'll cutting that it's all because of money, okay. So, I don't understand I mean why even if you're having problems budgeting and doing this stuff right why do it, why go through all this. It's your job to

get this money together, pay these people correctly, treat them right, then everything's flowing. I started this job seven years ago and everything was great not perfect, but great and after a couple of years it just went straight down hill, turnovers went, I mean it's just 50 percent 40 percent turnover. It's amazing. A lot of accidents, because we're getting people here with no experience, so I would just like to thank you. I wish ya'll would think about if you're going to do this, do it right please.

MOTION:

SECOND:

**RE: AUTHORIZATION TO EXECUTE AN EXTENSION OF THE EXISTING
 AMENDED AND RESTATED OPERATING/ACCESS AGREEMENT WITH CSX
 TRANSPORTATION**

ACTION:

WHEREAS, the Commissions currently have an Amended and Restated Operating/Access Agreement with CSX Transportation (CSXT) relating to VRE operations in the Fredericksburg to Washington corridor, with the agreement ending June 30, 2018; and

WHEREAS, VRE staff is currently engaged in ongoing discussions with CSXT concerning a new agreement and does not anticipate conclusion of these discussions prior to the expiration of the Amended and Restated Operating/Access Agreement on June 30, 2018; and

WHEREAS, the purpose of this extension is to allow time to identify and negotiate additional capacity improvement projects in the corridor; and

WHEREAS, necessary funding has been incorporated into the FY2019 budget to allow VRE to continue its operations over CSXT tracks via this extension; and

WHEREAS: The VRE Operations Board recommends the following action.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission authorizes the VRE Chief Executive Officer to execute an extension of the existing Amended and Restated Operating/Access Agreement with CSXT through June 30, 2019.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 9-C
Action Item

To: Chairman Nohe and the VRE Operations Board

From: Doug Allen

Date: May 18, 2018

Re: Recommend Authorization to Extend the Amended and Restated Operating/Access Agreement with CSX Transportation

Recommendation:

The VRE Operations Board is asked to recommend the Commissions authorize the Chief Executive Officer to execute a one-year extension of the existing Amended and Restated Operating/Access Agreement with CSX Transportation (CSXT) through June 30, 2019.

Summary:

VRE's current Amended and Restated Operating/Access Agreement expires on June 30, 2018, and staff recommends extending the current agreement for one-year. During the one-year extension, VRE staff will continue to work with CSXT on a long-term agreement to include elements to meet VRE's commitment to constructing a third main line.

Background:

The VRE has an Operating Access Agreement with CSXT related to VRE Operations in the Fredericksburg to Washington corridor. That agreement, entered in 1994, has been amended and extended several times. In June 2011, a new amended and restated agreement was executed with a five-year term ending June 30, 2016.



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VRE.org



Potomac and Rappahannock
Transportation Commission
14700 Potomac Mills Road
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In May of 2016, the VRE Operations Board recommended, and the Commissions subsequently authorized, the VRE CEO to execute an Amendment to extend the current Agreement through June 30, 2017. In May of 2017, the VRE Operations Board recommended, and the Commissions subsequently authorized, the VRE CEO to execute an Amendment to extend the current Agreement through June 30, 2018. As part of VRE's commitment to the third main line construction, VRE, CSXT and DRPT worked to identify additional capacity enhancement projects in the corridor including constructing a third main track. Currently, VRE, CSXT and DRPT are in discussions to further identify potential capacity improvement projects, funding sources and funding mechanisms for capital improvement projects.

Throughout the one-year extension period, VRE, CSXT and DRPT will continue to work to determine capacity enhancement projects, prioritize these projects, establish methodologies to identify how the capacity enhancements will result in additional service for VRE and identify potential funding sources. VRE anticipates these elements will be integrated into the new Amended and Restated Agreement. Furthermore, CSXT has requested during the one-year extension period VRE and CSXT continue to work to identify a mutually agreed upon cost sharing methodology for the implementation and ongoing operations for Positive Train Control (PTC) and update the Master Facilities Lease Agreement. VRE will also work with CSXT to incorporate the scheduling of VRE trains into, and out of, the L'Enfant storage tracks. These changes will have no impact to the passenger train schedules.

Fiscal Impact:

Funding is provided for in the approved FY 2019 budget for CSXT track access fees.

**Virginia Railway Express
Operations Board**

**Resolution
9C-05-2018**

**Recommend Authorization to Extend the Amended and Restated
Operating/Access Agreement with CSX Transportation**

WHEREAS, the Commissions currently have an Amended and Restated Operating/Access Agreement with CSX Transportation (CSXT) relating to VRE operations in the Fredericksburg to Washington corridor, with the agreement ending June 30, 2018; and,

WHEREAS, VRE staff is currently engaged in ongoing discussions with CSXT concerning a new agreement and does not anticipate conclusion of these discussions prior to the expiration of the Amended and Restated Operating/Access Agreement on June 30, 2018; and,

WHEREAS, the purpose of this extension is to allow time to identify and negotiate additional capacity improvement projects in the corridor; and,

WHEREAS, necessary funding has been incorporated into the FY 2019 budget to allow VRE to continue its operations over CSXT tracks via this extension;

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board recommends the Commissions authorize the Chief Executive Officer to execute an extension of the existing Restated and Amended Operating/Access Agreement with CSXT through June 30, 2019.

Approved this 18th day of May 2019

Martin Nohe
Chairman

Maureen Caddigan
Secretary

MOTION:

SECOND:

**RE: AUTHORIZATION TO SUBMIT VRE PROJECTS TO USDOT FOR FY 2018
BUILD GRANT FUNDING CONSIDERATION**

ACTION:

WHEREAS, the VRE Crystal City Station Improvements and L'Enfant Station and VA to LE 4th Track projects are high-priority projects that are partially funded through the completion of Preliminary Engineering and Environmental Review; and

WHEREAS, additional funding is needed to complete the Final Design for the Crystal City and L'Enfant projects; and

WHEREAS, the U.S. Department of Transportation issued a Notice of Funding Opportunity for Better Utilizing Investments to Leverage Development Transportation Discretionary (BUILD) Grants program on April 25, 2018, to solicit applications for grants to be awarded on a competitive basis for projects that will have a significant local or regional impact; and

WHEREAS, the match for the Better Utilizing Investments to Leverage Development Transportation Discretionary (BUILD) Grants is expected to be up to \$5,270,000 and, in the event the grants are approved, authorization for grant match funds will be presented to the Operations Board and the Commissions for approval; and

WHEREAS: The VRE Operations Board recommends the Commissions authorize the requested action.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission authorizes the VRE Chief Executive Officer to submit, on behalf of the Commissions, application(s) for VRE station improvements under the U.S. Department of Transportation Better Utilizing Investments to Leverage Development Transportation Discretionary (BUILD) Grants program, to make any necessary corrections to project amounts or descriptions in the application(s), and to execute all project funding agreements that may be required upon approval or grants for the projects.

ITEM 6-D
June 7, 2018
PRTC Regular Meeting
VRE Agenda Item 9-C
Res. No. 18-06-__

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:



VIRGINIA RAILWAY EXPRESS
OPERATIONS BOARD

Agenda Item 9-D
Action Item

To: Chairman Nohe and the VRE Operations Board

From: Doug Allen

Date: May 18, 2018

**Re: Recommend Authorization to Submit VRE Projects to USDOT
for FY 2018 BUILD Funding Consideration and Authorization
of VRE Funds for Required Match**

Recommendation:

The VRE Operations Board is asked to recommend the Commissions authorize the VRE Chief Executive Officer to submit, on behalf of the Commissions, application(s) for VRE station improvements under the U.S. Department of Transportation (USDOT) Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grants program, to make any necessary corrections to project amounts or descriptions in the application, and execute all project funding agreements that may result from consideration of the projects.

The Operations Board is also asked to authorize the commitment of VRE funds up to \$5,270,000, as the match for the BUILD Transportation Discretionary Grants program application(s).

Summary:

The Crystal City Station Improvements project and the L'Enfant Station Improvements / VA to LE Fourth Track project are identified in the VRE Capital Improvement Program and System Plan 2040. Funding has already been identified to complete the initial Preliminary Engineering Design and Environmental Review phases for each project using Virginia Rail



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Enhancement Fund (REF) grants, VRE Capital Reserve funds, and Northern Virginia Transportation Authority funds. The BUILD grant application(s), if selected, would provide funding to complete the engineering design for the projects.

Background:

On April 25, 2018 the USDOT issued a Notice of Funding Opportunity (NOFO) to solicit applications for the BUILD program, previously known as the Transportation Investment Generating Economic Recovery (TIGER) Discretionary Grants program. Funds for the FY 2018 BUILD program will be awarded on a competitive basis for projects that will have a significant local or regional impact. Applications are due on July 19, 2018.

The BUILD program allows up to \$15 million of the total program funding for the planning, preparation, or design of surface transportation projects, referred to as BUILD Transportation Planning grants. In order to keep pace with the associated Alexandria Fourth Track Project and the Long Bridge Project, the following VRE projects are recommended for submission for consideration under the BUILD Transportation Planning grant program, for Final Design.

1. Crystal City Station Improvements: relocated and expanded station with longer platform for full-length trains and service on two tracks.
2. L'Enfant Station / VA to LE Fourth Track Improvements: relocated and expanded station with longer platform for full-length trains from two tracks and addition of related fourth through the station from Virginia (VA) interlocking to L'Enfant (LE) interlocking.

Federal BUILD grant funds may be used for up to 80% of the project cost. The balance of the project cost must be from non-Federal sources including State funds originating from programs funded by State revenue, local funds originating from State or local revenue-sources, or private funds.

Staff, along with our consultants, will develop the required Benefit/Cost Analysis (BCA) and analyze the results prior to submission. To be more competitive, a Non-Federal overmatch (a match greater than the 20% minimum) may be required. Therefore, the authorization request for VRE funds is for up to 50% of the total cost, but may be as little as 20%. If the application is successful, a formal amendment to the FY 2019 Operating and Capital Budget for the use of VRE funds for the grant match would be presented to the Operations Board for approval and referral to the Commissions.

	Total Final Design Cost
Crystal City Station Improvements	\$ 4,285,000
L'Enfant Station Improvements / VA to LE Fourth Track Improvements	\$ 6,253,000
Total	\$ 10,538,000
Non-Federal Match (20%)	\$2,108,000
BUILD Grant Request (80%)	\$8,430,000

Non-Federal Match (50%)	\$5,270,000
BUILD Grant Request (50%)	\$5,270,000

Fiscal Impact:

The submission of a project funding request has no fiscal impact. If selected for BUILD grant funding, a formal amendment to the FY 2019 Operating and Capital Budget to reflect the receipt of the BUILD grant funds and use of VRE funds for the grant match would be presented to the Operations Board in December 2018 for approval and referral to the Commissions.

**Virginia Railway Express
Operations Board**

**Resolution
9D-05-2018**

**Recommend Authorization to Submit VRE Projects to USDOT for FY 2018
BUILD Funding Consideration and Authorization of VRE Funds for
Required Match**

WHEREAS, the VRE Crystal City Station Improvements and L'Enfant Station and VA to LE 4th Track projects are high-priority projects that are partially funded through the completion of Preliminary Engineering and Environmental Review; and,

WHEREAS, funding is needed to allow the Final Design for the Crystal City and L'Enfant projects to be completed; and,

WHEREAS, the U.S. Department of Transportation issued a Notice of Funding Opportunity for Better Utilizing Investments to Leverage Development Transportation Discretionary Grants program on April 25, 2018 to solicit applications for grants to be awarded on a competitive basis for projects that will have a significant local or regional impact; and,

NOW, THEREFORE, BE IT RESOLVED THAT, the VRE Operations Board does hereby recommend the Commissions authorize the VRE Chief Executive Officer to submit, on behalf of the Commissions, application for VRE station improvements under the U.S. Department of Transportation Better Utilizing Investments to Leverage Development Transportation Discretionary Grants program, to make any necessary corrections to project amounts or descriptions in the application(s), and execute all project funding agreements that may result from consideration of the projects; and,

BE IT FURTHER RESOLVED THAT, the VRE Operations Board does hereby commit the use of VRE funds up to \$5,270,000, as the match for the Better Utilizing Investments to Leverage Development Transportation Discretionary Grants program application(s).

Approved this 18th day of May 2018

Martin Nohe
Chairman

Maureen Caddigan
Secretary

ITEM 8
June 7, 2018
PRTC Regular Meeting
Res. No. 18-06-____

MOTION:

SECOND:

RE: APPROVE – CONSENT AGENDA – JUNE 7, 2018

ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission (“PRTC” or the “Commission”) was presented with a consent agenda; and

WHEREAS, an opportunity was afforded for items to be added or deleted from the consent agenda.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the consent agenda of June 7, 2018, as presented/amended.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

ITEM 8-A
June 7, 2018
PRTC Regular Meeting
Res. No. 18-06-__

MOTION:

SECOND:

**RE: ACCEPTANCE OF THE POTOMAC AND RAPPAHANNOCK
TRANSPORTATION COMMISSION MONTHLY JURISDICTIONAL
FINANCIAL REPORT FOR THE PERIOD ENDED MARCH 31, 2018**

ACTION:

WHEREAS, a financial report for each jurisdiction is prepared each month for presentation to the Potomac and Rappahannock Transportation Commission ("PRTC" or the "Commission"); and

WHEREAS, this report supplies information on the current month and year-to-date motor fuel tax collections; earned interest, other revenues, state administration cost, expenditures, transfers and encumbrances; and

WHEREAS, this information covers the PRTC as a whole, as well as each separate jurisdiction.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby accept the Jurisdictional Financial Report for the period ended March 31, 2018, as presented/amended.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

**Fuel Tax Revenues
Budget to Actual
Nine Months Ended March 2018**

	FY18 YTD Budget	FY18 YTD Actual	Variance %	Variance \$
Prince William County	8,605,275	8,400,637	-2%	(204,638)
Stafford	2,697,300	2,705,929	0%	8,629
Manassas	589,275	731,239	24%	141,964
Manassas Park	551,325	566,011	3%	14,686
Fredericksburg	1,010,475	1,052,573	4%	42,098
Spotsylvania	2,978,700	2,919,328	-2%	(59,372)
Total	16,432,350	16,375,717	0%	(56,633)

Year to date budget reflects updated FY2018 motor fuels tax revenue projections done as part of the FY2019 budget and six year plan process.

MONTHLY FINANCIAL REPORT FOR ALL JURISDICTIONS
FOR THE NINE MONTHS ENDING MARCH 31, 2018

FY18 Beginning Fund Balance		\$ 11,530,152.73 (1)
	Current Month	Year To Date
Gross Tax Revenue	\$ 2,174,064.22	\$ 16,375,715.83
Less: State Admin. Cost	\$ -	\$ -
Net Tax Revenue	\$ 2,174,064.22	\$ 16,375,715.83
Interest from Investment	\$ 13,081.58	\$ 104,626.54
Total Tax & Investment Revenue	\$ 2,187,145.80	\$ 16,480,342.37
Expenditures/Transfers	\$ (1,909,563.60)	\$ (18,166,778.60)
Reimbursement/Transfer from Other Governments	\$ -	\$ -
PRTC Operating Fund Balance	\$ -	\$ 4,000,000.00
FUND BALANCE (BEFORE UNEXPENDED ADOPTED RESOLUTIONS)		
PLUS YEAR TO DATE REVENUE LESS EXPENDITURES		\$ 13,843,716.50
FY18 Projected Motor Fuel Revenue (for remainder of fiscal year)		\$ 5,534,084.17
FY18 Projected State Grant (remainder)		\$ 173,267.40
LESS: Unexpended Adopted Resolutions		\$ (7,535,239.87) (*)
Other Financing Sources/(Uses)		
Claims and Judgments	-	-
Jurisdictional Reimbursement	\$0.00	\$0.00
Total Projected Unencumbered Balance		\$ 12,015,828.20 (2)

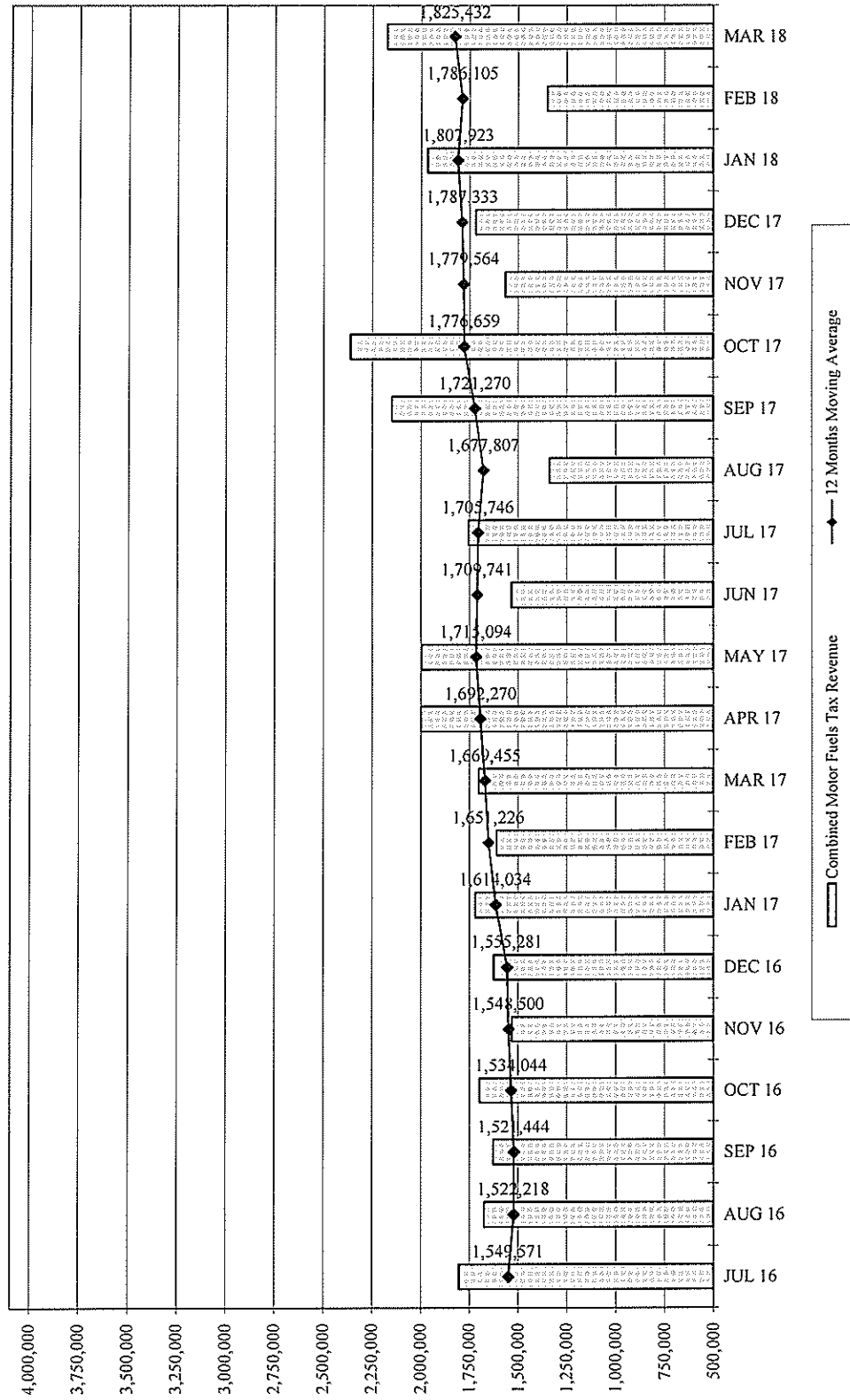
ADOPTED RESOLUTIONS	AMOUNT	EXPENDITURES	BALANCE
08-06-07	\$ 173,000.00 (1)	\$ -	\$ 173,000.00
09-11-07	\$ 93,139.69 (1)	\$ -	\$ 93,139.69
10-11-05	\$ 234,500.00 (1)	\$ -	\$ 234,500.00
13-06-08	\$ 200,000.00 (1)	\$ -	\$ 200,000.00
15-05-07	\$ 371,164.00 (1)	\$ -	\$ 371,164.00
15-12-06	\$ 2,749.78 (1)	\$ 2,749.78	\$ -
16-03-07/18-03-06	\$ - (1)	\$ -	\$ -
16-06-09	\$ 222,540.00 (1)	\$ -	\$ 222,540.00
17-03-07	\$ 382,261.00 (1)	\$ 348,843.92	\$ 33,417.08
17-06-05/18-03-06	\$ - (1)	\$ -	\$ -
17-06-07	\$ 65,000.00 (1a)	\$ -	\$ 65,000.00
17-06-08	\$ 222,070.00 (1a)	\$ -	\$ 222,070.00
17-06-09	\$ 5,191,287.00 (1a)	\$ 5,191,287.00	\$ -
17-06-13	\$ 15,275,700.00 (1a)	\$ 11,065,928.00	\$ 4,209,772.00
17-07-06	\$ 116,000.00	\$ -	\$ 116,000.00
17-07-07	\$ 206,000.00	\$ -	\$ 206,000.00
18-01-04	\$ 1,737,677.00	\$ 1,557,969.90	\$ 179,707.10
18-03-05	\$ 1,208,930.00	\$ -	\$ 1,208,930.00
Total	\$ 25,702,018.47	\$ 18,166,778.60	\$ 7,535,239.87 (*)

(1) Remaining balance @ 6/30/17 (1a) June 2017 resolution for FY18 expenditures

(2) Projected Unencumbered Balance equals Fund Balance plus FY18 Projected Revenue
(for remainder of fiscal year) minus Unexpended Adopted Resolutions, plus Other Financing Sources.

(*) Resolutions which have been encumbered will not be expended until funds become available.

PRTC NET FUEL TAX COLLECTIONS FY17 and FY18

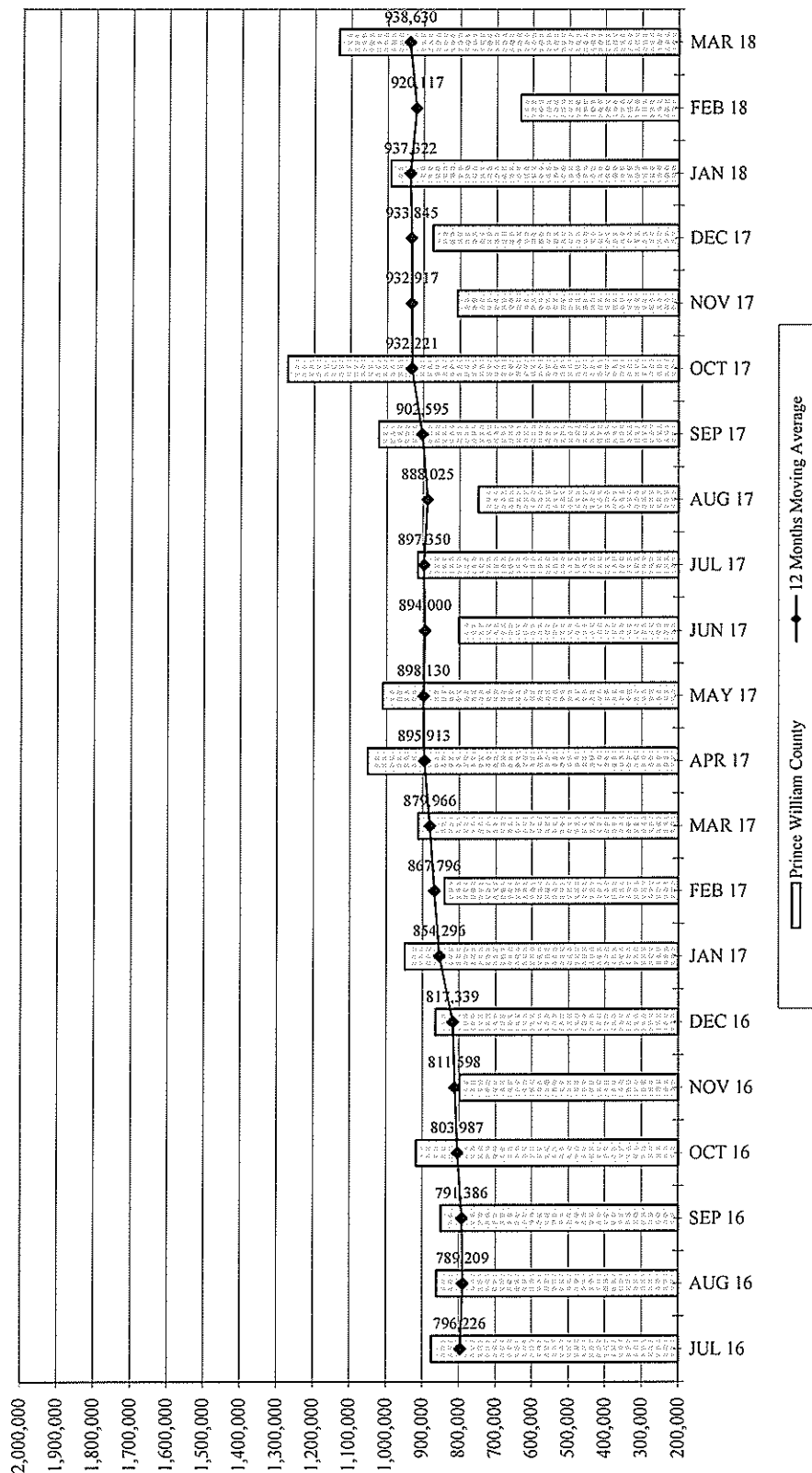


FY18 Beginning Fund Balance	\$ 2,027,495.95 (1)
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ADOPTED RESOLUTIONS	AMOUNT	EXPENDITURES	BALANCE
08-06-07	\$ 173,000.00 (1)	\$ -	\$ 173,000.00
17-06-13	\$ 14,409,300.00 (1a)	\$ 10,396,000.00	\$ 4,013,300.00
Total	\$ 14,582,300.00	\$ 10,396,000.00	\$ 4,186,300.00 (*)

(*) Resolutions which have been encumbered will not be expended until funds become available.

PRTC NET FUEL TAX COLLECTIONS FY17 and FY18



MONTHLY FINANCIAL REPORT FOR STAFFORD COUNTY
FOR THE NINE MONTHS ENDING MARCH 31, 2018

FY18 Beginning Fund Balance \$ 1,932,896.98 (1)

	Current Month	Year To Date
Gross Tax Revenue	\$ 338,946.94	\$ 2,705,928.95
Less: State Admin. Cost	\$ -	\$ -
Net Tax Revenue	\$ 338,946.94	\$ 2,705,928.95
Interest from Investment	\$ 1,767.54	\$ 9,622.43
Total Tax & Investment Revenue	\$ 340,714.48	\$ 2,715,551.38
Expenditures/Transfers	\$ -	\$ (2,442,614.00)
PRTC Operating Fund Balance	\$ -	\$ 28,372.00
FUND BALANCE (BEFORE UNEXPENDED ADOPTED RESOLUTIONS)		
PLUS YEAR TO DATE REVENUE LESS EXPENDITURES		<u>\$ 2,234,206.36</u>
FY18 Projected Motor Fuel Revenue (for remainder of fiscal year)		890,471.05
LESS: Unexpended Adopted Resolutions		\$ - (*)
Other Financing Sources/(Uses)		
Claims and Judgments	\$0.00	\$0.00
Jurisdictional Reimbursement	<u>\$0.00</u>	<u>\$0.00</u>
Total Projected Unencumbered Balance		<u><u>\$ 3,124,677.41 (2)</u></u>

ADOPTED RESOLUTIONS	AMOUNT	EXPENDITURES	BALANCE
17-06-09	\$ 2,344,514.00 (1a)	\$ 2,344,514.00	\$ -
17-06-13	\$ 98,100.00 (1a)	\$ 98,100.00	\$ -
Total	<u>\$ 2,442,614.00</u>	<u>\$ 2,442,614.00</u>	<u>\$ - (*)</u>

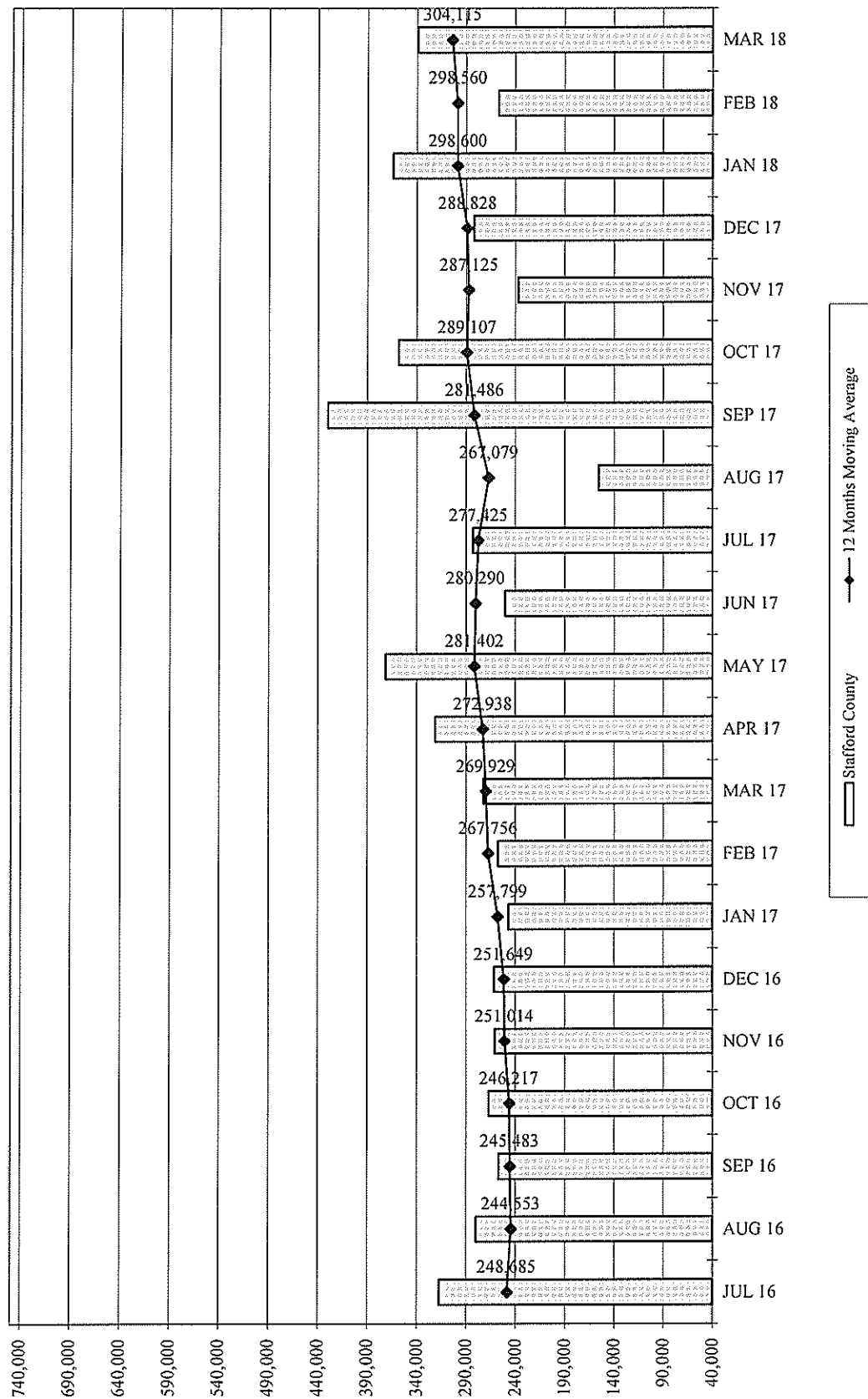
(1) Remaining balance @ 6/30/17 (1a) June 2017 resolution for FY18 expenditures

(2) Projected Unencumbered Balance equals Fund Balance plus FY18 Projected Revenue
(for remainder of fiscal year) minus Unexpended Adopted Resolutions, plus Other Financing Sources.

(*) Resolutions which have been encumbered will not be expended until funds become available.

PRTC NET FUEL TAX COLLECTIONS

FY17 and FY18

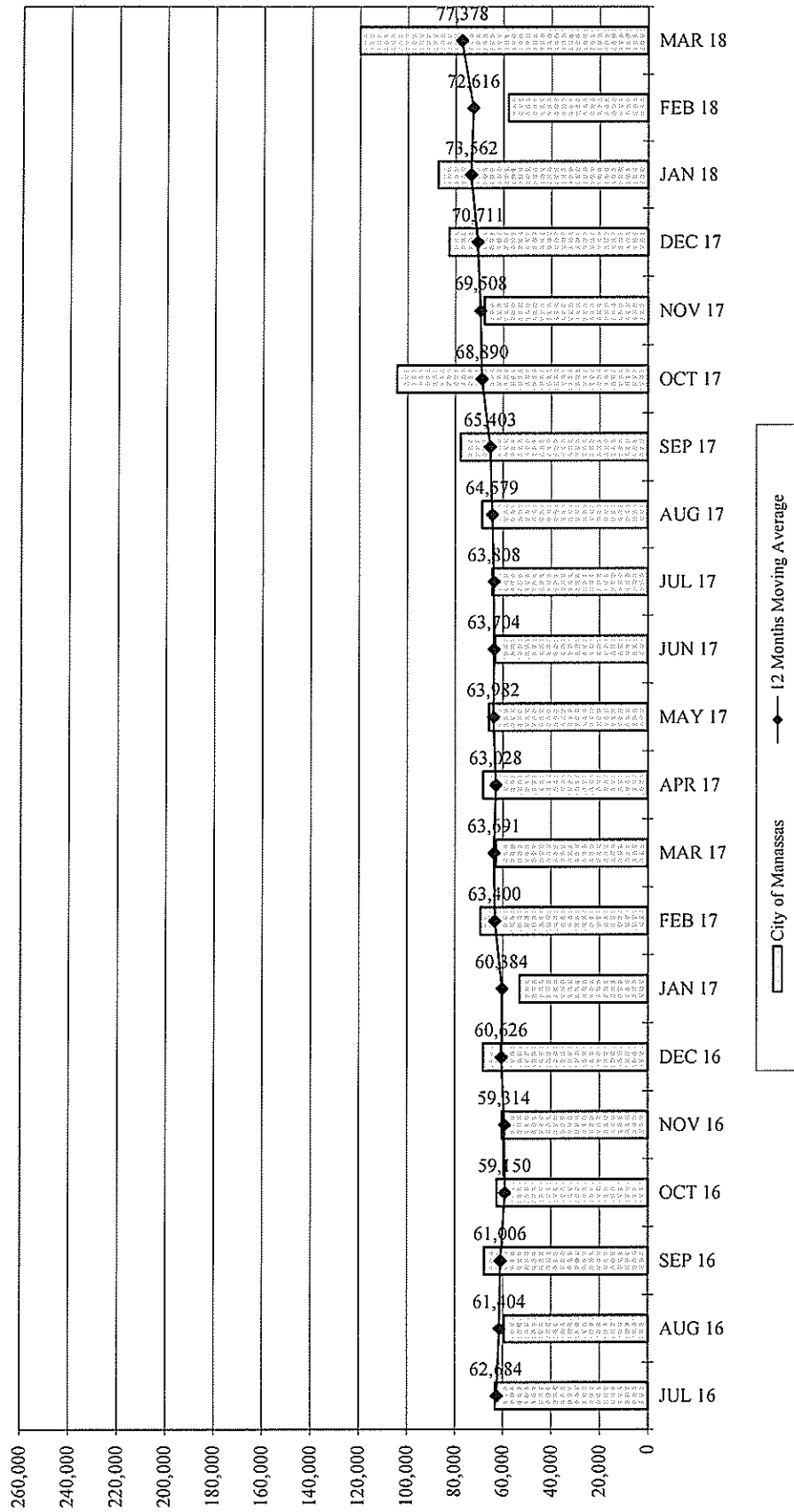


FY18 Beginning Fund Balance	\$ 243,169.32 (1)
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ADOPTED RESOLUTIONS	AMOUNT	EXPENDITURES	BALANCE
16-06-09	\$ 222,540.00 (1)	\$ -	\$ 222,540.00
17-06-07	\$ 65,000.00 (1a)	\$ -	\$ 65,000.00
17-06-08	\$ 222,070.00 (1a)	\$ -	\$ 222,070.00
17-06-09	\$ 434,586.00 (1a)	\$ 434,586.00	\$ -
17-06-13	\$ 419,200.00 (1a)	\$ 222,728.00	\$ 196,472.00
Total	\$ 1,363,396.00	\$ 657,314.00	\$ 706,082.00 (*)

(*) Resolutions which have been encumbered will not be expended until funds become available.

PRTC NET FUEL TAX COLLECTIONS FY17 and FY18



MONTHLY FINANCIAL REPORT FOR CITY OF MANASSAS PARK
FOR THE NINE MONTHS ENDING MARCH 31, 2018

FY18 Beginning Fund Balance \$ 2,460,115.84 (1)

	Current Month	Year To Date
Gross Tax Revenue	\$ 68,500.22	\$ 566,010.77
Less: State Admin. Cost	\$ -	\$ -
Net Tax Revenue	\$ 68,500.22	\$ 566,010.77
Interest from Investment	\$ 3,107.73	\$ 22,298.37
Total Tax & Investment Revenue	\$ 71,607.95	\$ 588,309.14
Expenditures/Transfers	\$ -	\$ (668,918.00)
PRTC Operating Fund Balance	\$ -	\$ 36,521.00
FUND BALANCE (BEFORE UNEXPENDED ADOPTED RESOLUTIONS)		
PLUS YEAR TO DATE REVENUE LESS EXPENDITURES		<u>\$ 2,416,027.98</u>

FY18 Projected Motor Fuel Revenue
(for remainder of fiscal year) 169,089.23

LESS: Unexpended Adopted Resolutions \$ (1,220,803.69) (*)

Other Financing Sources/(Uses)

Claims and Judgments	\$0.00	\$0.00
Jurisdictional Reimbursement	<u>\$0.00</u>	<u>\$0.00</u>

Total Projected Unencumbered Balance \$ 1,364,313.52 (2)

ADOPTED RESOLUTIONS	AMOUNT		EXPENDITURES	BALANCE
09-11-07	\$ 93,139.69 (1)		\$ -	\$ 93,139.69
10-11-05	\$ 234,500.00 (1)		\$ -	\$ 234,500.00
13-06-08	\$ 200,000.00 (1)		\$ -	\$ 200,000.00
15-05-07	\$ 371,164.00 (1)		\$ -	\$ 371,164.00
17-06-09	\$ 474,718.00 (1a)		\$ 474,718.00	\$ -
17-06-13	\$ 194,200.00 (1a)		\$ 194,200.00	\$ -
17-07-06	\$ 116,000.00		\$ -	\$ 116,000.00
17-07-07	\$ 206,000.00		\$ -	\$ 206,000.00
Total	<u>\$ 1,889,721.69</u>		<u>\$ 668,918.00</u>	<u>\$ 1,220,803.69 (*)</u>

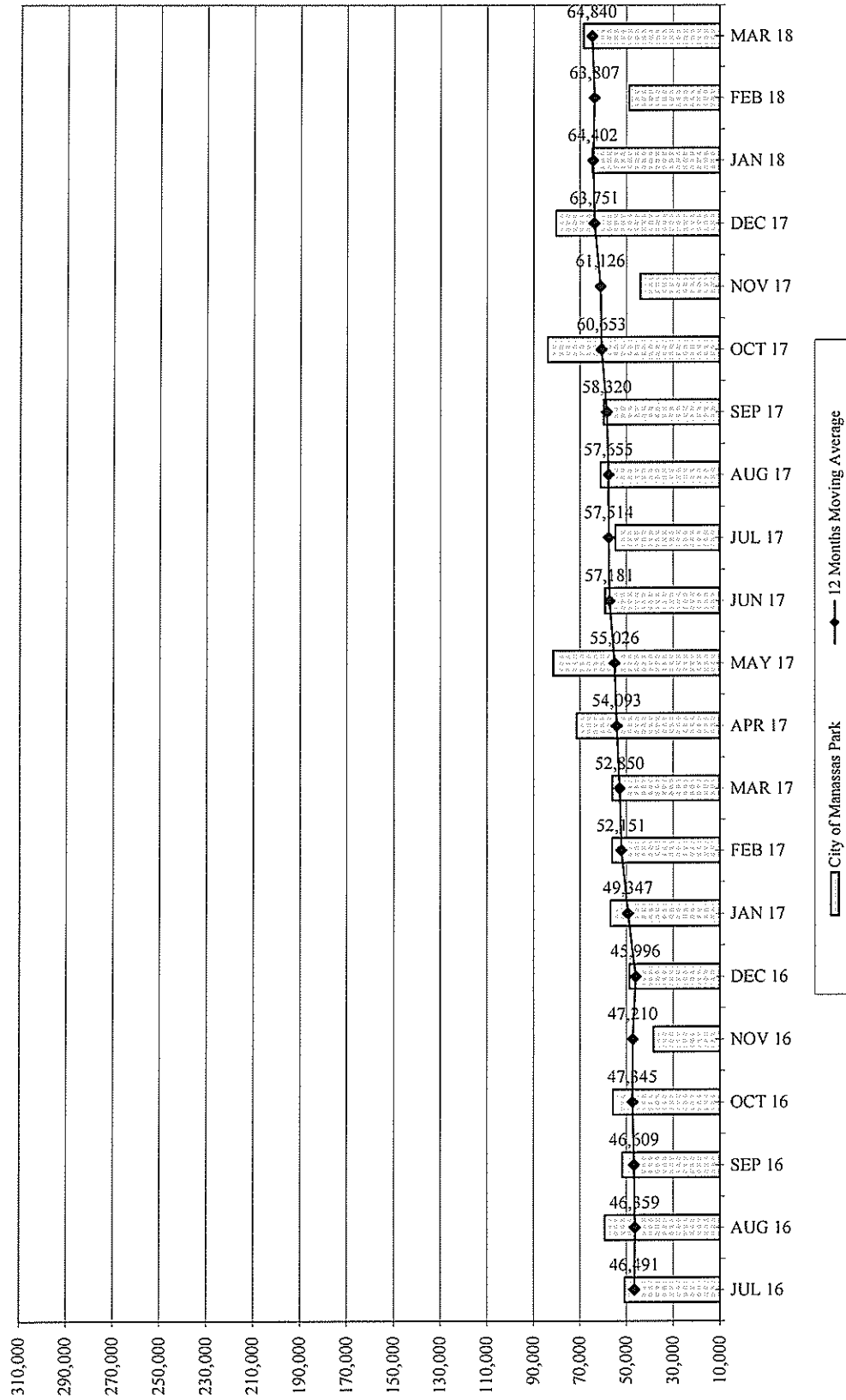
(1) Remaining balance @ 6/30/17 (1a) June 2017 resolution for FY18 expenditures

(2) Projected Unencumbered Balance equals Fund Balance plus FY18 Projected Revenue
(for remainder of fiscal year) minus Unexpended Adopted Resolutions, plus Other Financing Sources.

(*) Resolutions which have been encumbered will not be expended until funds become available.

PRTC NET FUEL TAX COLLECTIONS

FY17 and FY18



MONTHLY FINANCIAL REPORT FOR CITY OF FREDERICKSBURG
FOR THE NINE MONTHS ENDING MARCH 31, 2018

FY18 Beginning Fund Balance			\$ 1,189,603.73 (1)
		Current Month	Year To Date
Gross Tax Revenue		\$ 146,372.14	\$ 1,052,572.51
Less: State Admin. Cost		\$ -	\$ -
Net Tax Revenue		\$ 146,372.14	\$ 1,052,572.51
Interest from Investment		\$ 2,004.11	\$ 12,013.23
Total Tax & Investment Revenue		\$ 148,376.25	\$ 1,064,585.74
Expenditures/Transfers		\$ -	\$ (460,778.00)
PRTC Operating Fund Balance		\$ -	\$ 12,250.00
FUND BALANCE (BEFORE UNEXPENDED ADOPTED RESOLUTIONS)			
PLUS YEAR TO DATE REVENUE LESS EXPENDITURES			\$ 1,805,661.47
FY18 Projected Motor Fuel Revenue (for remainder of fiscal year)			294,727.49
LESS: Unexpended Adopted Resolutions			\$ (1,208,930.00) (*)
Other Financing Sources/(Uses)			
Claims and Judgments		\$0.00	\$0.00
Jurisdictional Reimbursement		\$0.00	\$0.00
Total Projected Unencumbered Balance			\$ 891,458.96 (2)

ADOPTED RESOLUTIONS	AMOUNT	EXPENDITURES	BALANCE
16-03-07/18-03-06	\$ - (1)	\$ -	\$ -
17-06-05/18-03-06	\$ - (1)	\$ -	\$ -
17-06-09	\$ 417,278.00 (1a)	\$ 417,278.00	\$ -
17-06-13	\$ 43,500.00 (1a)	\$ 43,500.00	\$ -
18-03-05	\$ 1,208,930.00	\$ -	\$ 1,208,930.00
Total	\$ 1,669,708.00	\$ 460,778.00	\$ 1,208,930.00 (*)

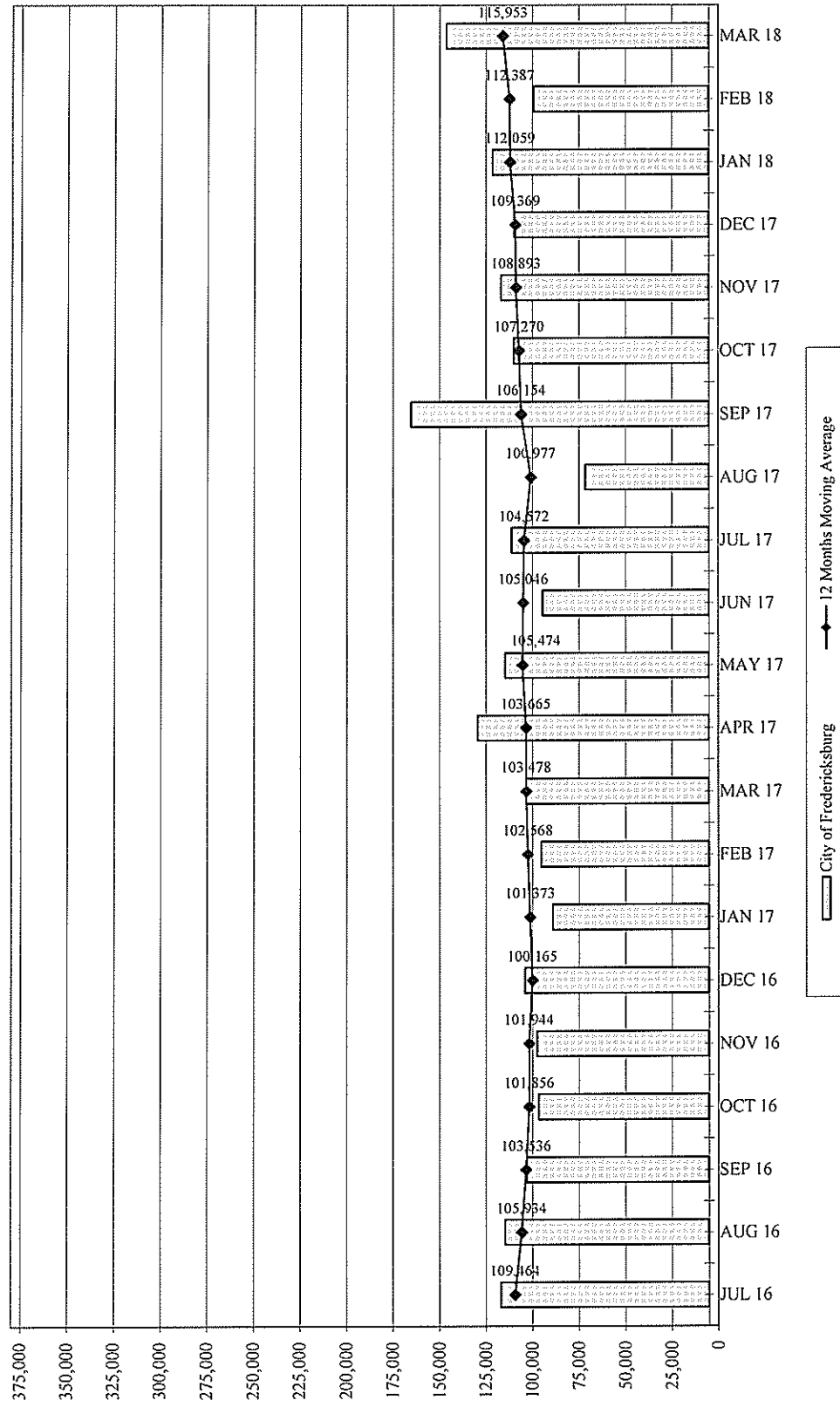
(1) Remaining balance @ 6/30/17 (1a) June 2017 resolution for FY18 expenditures

(2) Projected Unencumbered Balance equals Fund Balance plus FY18 Projected Revenue
(for remainder of fiscal year) minus Unexpended Adopted Resolutions, plus Other Financing Sources.

(*) Resolutions which have been encumbered will not be expended until funds become available.

Note: Report as of 6/30/17 includes expense accrual of \$869,843.

PRTC NET FUEL TAX COLLECTIONS FY17 and FY18



MONTHLY FINANCIAL REPORT FOR SPOTSYLVANIA COUNTY
FOR THE NINE MONTHS ENDING MARCH 31, 2018

FY18 Beginning Fund Balance			\$ 3,676,870.91 (1)
		Current Month	Year To Date
Gross Tax Revenue		\$ 366,407.17	\$ 2,919,327.74
Less: State Admin. Cost		\$ -	\$ -
Net Tax Revenue		\$ 366,407.17	\$ 2,919,327.74
Interest from Investment		\$ 4,538.52	\$ 34,509.22
Total Tax & Investment Revenue		\$ 370,945.69	\$ 2,953,836.96
Expenditures/Transfers		\$ (1,909,563.60)	\$ (3,541,154.60)
PRTC Operating Fund Balance		\$ -	\$ 53,910.00
FUND BALANCE (BEFORE UNEXPENDED ADOPTED RESOLUTIONS)			
PLUS YEAR TO DATE REVENUE LESS EXPENDITURES			\$ 3,143,463.27
FY18 Projected Motor Fuel Revenue (for remainder of fiscal year)			1,052,272.26
LESS: Unexpended Adopted Resolutions			\$ (213,124.18) (*)
Other Financing Sources/(Uses)			
Claims and Judgments		\$0.00	\$0.00
Jurisdictional Reimbursement		\$0.00	\$0.00
Total Projected Unencumbered Balance			\$ 3,982,611.35 (2)

ADOPTED RESOLUTIONS	AMOUNT	EXPENDITURES	BALANCE
15-12-06	2,749.78 (1)	\$ 2,749.78	\$ -
17-03-07	\$ 382,261.00 (1)	\$ 348,843.92	\$ 33,417.08
17-06-09	\$ 1,520,191.00 (1a)	\$ 1,520,191.00	\$ -
17-06-13	\$ 111,400.00 (1a)	\$ 111,400.00	\$ -
18-01-04	\$ 1,737,677.00	\$ 1,557,969.90	\$ 179,707.10
Total	\$ 3,754,278.78	\$ 3,541,154.60	\$ 213,124.18 (*)

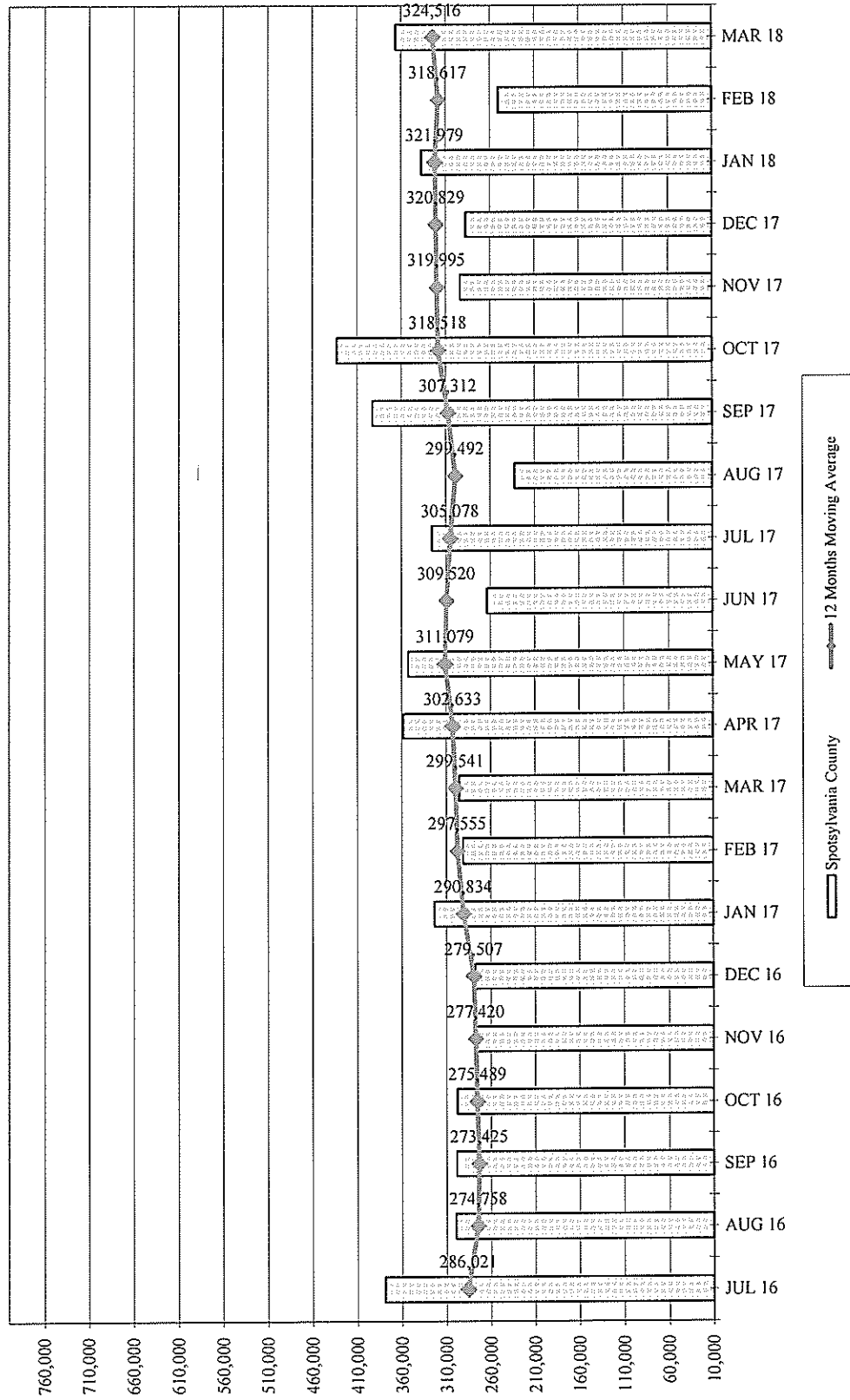
(1) Remaining balance @ 6/30/17 (1a) June 2017 resolution for FY18 expenditures

(2) Projected Unencumbered Balance equals Fund Balance plus FY18 Projected Revenue
(for remainder of fiscal year) minus Unexpended Adopted Resolutions, plus Other Financing Sources.

(*) Resolutions which have been encumbered will not be expended until funds become available.

Note: Report as of 6/30/17 includes expense accrual of \$997,331.36.

PRTC NET FUEL TAX COLLECTIONS FY17 and FY18



MOTION:

SECOND:

**RE: AUTHORIZATION TO DRAW DOWN FROM MOTOR FUELS TAX FUNDS TO
SUBSIDIZE THE VRE OPERATING AND CAPITAL BUDGET FOR FY19**

ACTION:

WHEREAS, the Virginia Railway Express (VRE) Master Agreement requires the Potomac and Rappahannock Transportation Commission (PRTC) and the Northern Virginia Transportation Commission (NVTC) to approve the annual budget of the VRE and forward it to the participating jurisdictions with a request to budget and appropriate their respective shares of the capital and operating costs of VRE; and

WHEREAS, Prince William County will fund its FY19 VRE subsidy totaling \$6,183,745 from the Northern Virginia Transportation Authority (NVTA) 30% local distribution funds instead of from motor fuel tax funds; and

WHEREAS, the City of Manassas will fund \$450,000 of its FY19 VRE subsidy of \$785,898 from City funds with the remainder coming from motor fuel tax funds; and

WHEREAS, drawdowns for the PRTC member jurisdictions will be made for payment to VRE on July 2, 2018 and January 2, 2019, from the motor fuels tax revenues as indicated by the participating jurisdictional breakdown as follows; and

<u>Jurisdiction</u>	<u>July 2, 2018</u>	<u>January 2, 2019</u>
Stafford	1,237,563.50	1,237,563.50
Manassas	.00	335,898.00
Manassas Park	255,655.50	255,655.50
Fredericksburg	218,284.00	218,284.00
Spotsylvania	<u>816,317.50</u>	<u>816,317.50</u>
Total	<u>2,527,820.50</u>	<u>2,863,718.50</u>

ITEM 8-B
June 7, 2018
PRTC Regular Meeting
Res. No. 18-06-____

WHEREAS, total FY19 drawdowns from motor fuel tax funds are as follows:

<u>Jurisdiction</u>	
Stafford	\$2,475,127.00
Manassas	335,898.00
Manassas Park	511,311.00
Fredericksburg	436,568.00
Spotsylvania	<u>1,632,635.00</u>
Total	<u><u>\$5,391,539.00</u></u>

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the drawdown from motor fuel tax funds in two (2) installments to the VRE with the total drawdown in the amount of \$5,391,539 to subsidize the VRE operating and capital costs for FY19.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

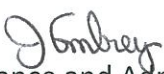



Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

June 7, 2018

TO: Madam Chair Anderson and Commissioners

FROM: Joyce Embrey 
Director of Finance and Administration

THROUGH: Robert A. Schneider, PhD 
Executive Director

RE: Authorization to Draw Down from Motor Fuels Tax Funds to Subsidize the
VRE Operating and Capital Budget for FY19

Recommendation:

Authorize the draw down from motor fuels tax funds to subsidize the VRE operating and capital budget for FY19.

Background:

The Virginia Railway Express (VRE) Master Agreement requires the Potomac and Rappahannock Transportation Commission (PRTC) and the Northern Virginia Transportation Commission (NVTC) to approve the annual budget of the VRE and forward it to the participating jurisdictions with a request to budget and appropriate their respective shares of the capital and operating costs of VRE.

Prince William County will fund its FY19 VRE subsidy totaling \$6,183,745 from the Northern Virginia Transportation Authority (NVTA) 30% local distribution funds instead of from motor fuel tax funds. The City of Manassas will fund \$450,000 of its FY19 VRE subsidy of \$785,898 from City funds with the remainder coming from motor fuel tax funds. The City of Manassas Park is slated to approve its FY19 VRE subsidy at its June 19, 2018 City Council meeting. The certified resolutions from the other PRTC member jurisdictions approving the drawdown from motor fuels tax funds for the FY19 VRE subsidies are attached.

Fiscal Impact:

Drawdowns for the PRTC member jurisdictions will be made for payment to VRE on July 2, 2018 and January 2, 2019, from the motor fuels tax revenues as indicated by the participating jurisdictional breakdown as follows:

<u>Jurisdiction</u>	<u>July 2, 2018</u>	<u>January 2, 2019</u>
Stafford	1,237,563.50	1,237,563.50
Manassas	.00	335,898.00
Manassas Park	255,655.50	255,655.50
Fredericksburg	218,284.00	218,284.00
Spotsylvania	<u>816,317.50</u>	<u>816,317.50</u>
Total	<u>2,527,820.50</u>	<u>2,863,718.50</u>

Total FY19 drawdowns from motor fuel tax funds are as follows:

<u>Jurisdiction</u>	
Stafford	\$2,475,127.00
Manassas	335,898.00
Manassas Park	511,311.00
Fredericksburg	436,568.00
Spotsylvania	<u>1,632,635.00</u>
Total	<u>\$5,391,539.00</u>

Attachment: As stated

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, George L. Gordon, Jr., Government Center, Stafford, Virginia on the 2nd day of May, 2018:

<u>MEMBERS:</u>	<u>VOTE:</u>
Meg Bohmke, Chairman	Yes
Gary F. Snellings, Vice Chairman	Yes
Jack R. Cavalier	Yes
Thomas C. Coen	Yes
L. Mark Dudenhefer	No
Wendy E. Maurer	Yes
Cindy C. Shelton	No

On motion of Mrs. Maurer, seconded by Mr. Cavalier, which carried by a vote of 5 to 2, the following was adopted:

A RESOLUTION TO APPROVE THE FISCAL YEAR 2019 COUNTY
BUDGET

WHEREAS, a public hearing was held on Tuesday, April 3, 2018, at 7:00 P.M. on the proposed FY2019 County budget, in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road Stafford, Virginia; and

WHEREAS, the Board held budget work sessions at which Board members analyzed, deliberated, and reviewed citizen input regarding the County budget; and

WHEREAS, the Board considered the recommendations of staff, input at the budget work sessions, and the public testimony, if any, received at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2nd day of May, 2018, that the FY2019 County budget be and it hereby is adopted as follows for the various General Government Funds:

I. GENERAL GOVERNMENT FUNDS:

<u>General Fund:</u>	305,128,954
Board of Supervisors	726,133
Commissioner of the Revenue	2,821,406
County Administrator	1,337,394
County Attorney	1,050,925
Electoral Board and Registrar	531,566
Finance and Budget	1,734,531
Geographic Information System	647,052
Human Resources	640,504
Information Technology	2,313,798
Office of Community Engagement	393,263
Treasurer	2,161,774
Sheriff	26,248,229
Fire & Rescue Services	21,623,767
15th District Court Unit	374,276
Code Compliance	4,434,351
Rappahannock Juvenile Detention Center	1,215,307
Rappahannock Regional Jail	6,909,588
Circuit Court	373,310
Clerk of the Circuit Court	1,587,422
Commonwealth Attorney	3,260,572
Court Deputies	2,549,085
General District Court	117,648
Juvenile and Domestic Relations	114,700
Magistrate	8,830
Cooperative Extension Program	191,345
Economic Development	736,550
Community Development Partner Agencies	501,395
Planning and Community Development	2,564,333
Human Services	8,647,402
Health and Social Services Partner Agencies	1,373,500
Social Services	7,866,647
Parks and Recreation	7,912,555
Parks, Recreation and Cultural Partner Agencies	226,070
Regional Library	5,301,944
Engineering	601,923
Community Facilities	4,829,412
Operating Budget Transfer to Schools	122,317,574
Public Day School Transfer	518,000
Public Day School Additional Classroom	285,000
School Debt Service	31,466,416
Transfer to Capital Projects Fund	4,528,316
Transfer to Transportation Fund	523,098
Non-Departmental	3,919,983
County Debt Service	14,140,997
Vehicle Replacement Program County	434,313
Vehicle Replacement Program Sheriff	713,000
Capital Outlay	1,810,750
Capital Outlay One-Time (Courthouse Ramp-up)	543,000

GENERAL GOVERNMENT FUNDS, continued:

Asset Forfeiture Fund	250,000
Capital Improvements Fund	4,593,500
Fleet Services Fund	5,111,229
Garrisonville Road Service District Fund	565,813
Hidden Lake Special Revenue Fund	111,100
Lake Arrowhead Service District Fund	112,000
Lake Carroll Service District Fund	13,875
Tourism Fund	1,875,000
Transportation Fund	8,569,511
Transportation Impact Fee - County- Wide Fund	600,000
Utilities Funds	74,475,214

; and

BE IT FURTHER RESOLVED that the FY2019 Schools budget be and it hereby is approved in the following amounts:

II. SCHOOL FUNDS:

Construction Fund	417,277
Grants Fund	12,702,909
Health Services Fund	32,238,253
Nutrition Services Fund	14,046,930
School Operating Fund	289,951,163
Workers' Compensation Fund	622,565

; and

BE IT FURTHER RESOLVED that the Board desires to continue to support special education students in the County, as identified by the County's Public Schools, and authorizes the County Administrator to execute a memorandum of understanding with Stafford County Public Schools for the Public Day School program in an amount not to exceed \$803,000. This is an increase over the prior year's funding by \$285,000, which provides for an additional classroom to serve six more students. Should the expansion not occur, the funds may be appropriated to address the need in other ways. The Public Day School program provides educational services in the least restrictive, most cost-effective environment, within the community, through shared responsibility between the County and Schools for Public Day School students; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to disburse funds to Stafford County Volunteer Fire and Rescue companies only after ensuring compliance with the Fire and Rescue Department, County, and State policies, regulations, rules, and procedures; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to increase budgets and appropriations for the following items of non-budgeted, restricted revenue that may occur during FY2019:

1. Insurance recoveries received for damages to County and School properties for which County or School funds have been expended to make repairs;
2. Defaulted developer and builder securities to be used for uncompleted projects;
3. Donations for a specific purpose;
4. Asset forfeiture funds;
5. Grants in accordance with the grant policy;
6. Roll-back taxes and reserves for Purchase of Development Rights (PDR) Program pursuant to the County's financial policies;
7. Incentive payments to developers in compliance with Board approved agreements; and
8. Advance refunding of debt.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to recruit and maintain full-time positions up to the authorized full-time strength stated below, with two positions in Social Services contingent on state approval and Medicaid expansion:

General Fund	
• Non-Public Safety	356 366
• Public Safety	415 437
Utilities Fund	140 150
Capital Projects Fund	2 2
Total	913 955

; and


BE IT FURTHER RESOLVED that a 2.5% salary increase is authorized, effective July 1, 2018, for all full-time and regular part-time County employees hired on or prior to April 1, 2018, whose job performance is satisfactory or better; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to continue with the targeted market adjustments with consideration of the Social Services Benefit Specialist and Family Service Specialist positions; the market changes necessary to support the data and recommendations from the study for the E-911 Operators; and based on data provided by Compensation Studies; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute contracts in an amount of \$100,000 or more for the purchase of replacement Sheriff's Office and Fire and Rescue public safety vehicles, consistent with the FY2019 budget, purchased with cash capital; and

BE IT STILL FURTHER RESOLVED that the Board approves the FY2019 Potomac and Rappahannock Transportation Commission (PRTC) subsidy of One Hundred Seven Thousand Five Hundred Dollars (\$107,500) and the Virginia Railway Express (VRE) subsidy of Two Million Four Hundred Seventy-five Thousand One Hundred Twenty-seven Dollars (\$2,475,127), and authorizes the payment of the subsidies during FY2019 from the County's Motor Fuels Tax Revenue Fund.

A Copy, teste:


Thomas C. Foley
County Administrator

TCF:AL

MOTION: BASS

May 14, 2018

Regular Meeting

SECOND: ELSTON

Res No. R-2018-30

RE: RESOLUTION AUTHORIZING THE FUNDING OF THE CITY'S SHARE OF POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION RELATED EXPENDITURES

AUTHORIZING POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC) TO USE \$998,898 OF THE CITY OF MANASSAS GAS TAX FUNDS

WHEREAS, the Council of the City of Manassas has determined that it is appropriate to pay for PRTC administration, PRTC marketing, local capital match, parking lot leases, debt service on the Virginia Railway Express (VRE) parking deck, PRTC Omnilink services, and VRE services with its Gas Tax Funds; and

WHEREAS, the PRTC administration and City staff project that City Gas Tax funds will not be sufficient to cover the above expenditures and, therefore, the Council of the City of Manassas has determined that it is necessary to utilize City funds in the amount of \$450,000 to meet its obligation of \$785,898 for VRE Services; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Manassas, Virginia, meeting in regular session this 14th day of May, 2018, that:

Section 1. PRTC is authorized to appropriate \$998,898 from the City's Gas Tax funds for:

PRTC Administration	\$ 21,000
PRTC Marketing	19,200
Local Capital Match	12,000
Sub-Total PRTC	52,200
Parking Lot Leases	66,000
Debt Service VRE Parking Deck	212,000
Omnilink Services	332,800
VRE Services	335,898
Total	\$998,898

Section 2. The City will pay \$450,000 for support of the VRE Services using City funds and will make payment directly to the VRE.

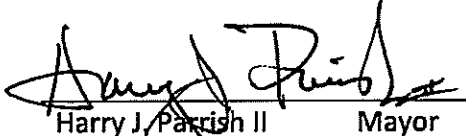
Section 3. PRTC is authorized to make payments in installments during FY 2019 when they are due.

Section 4. PRTC is authorized to unencumber the FY 2017 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the

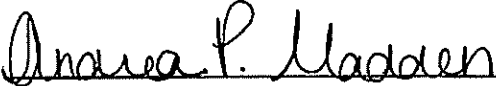
May 14, 2018
Resolution # R-2018-30
Page 2

amount of \$222,540, which was originally encumbered with City Resolution R-2016-41 and PRTC Resolution 16-06-09.

Section 5. PRTC is authorized to unencumber the FY 2018 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the amount of \$222,070, which was originally encumbered with City Resolution R-2017-40 and PRTC Resolution 17-06-08.


Harry J. Parrish II Mayor
On Behalf of the City Council
of Manassas, Virginia

ATTEST:


Andrea P. Madden City Clerk

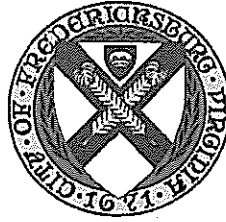
Votes:

Ayes: Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe

Nays: None

Absent from Vote: None

Absent from Meeting: None



MOTION: KELLY

SECOND: DUFFY

May 8, 2018
Regular Meeting
Resolution No. 18-45

RE: Authorizing the Use of \$436,568 in Motor Fuels Taxes for the Virginia Railway Express And \$40,300 for the Potomac and Rappahannock Transportation Commission for Fiscal Year 2019

ACTION: APPROVED: Ayes: 7; Nays: 0

In Fiscal Year 2019 revenue from the tax on motor vehicle fuels sold in the City of Fredericksburg is estimated to be \$1.3 million.

The City of Fredericksburg supports the Virginia Railway Express and the Potomac and Rappahannock Transportation Commission with the proceeds of the motor fuels tax.

Therefore, the City Council resolves that the use of these funds in the amount of \$436,568 is authorized to support the Virginia Railway Express for Fiscal Year 2019.

City Council further resolves that the use of funds in the amount of \$40,300 is authorized to support the Potomac and Rappahannock Transportation Commission in Fiscal Year 2019.

Votes:

Ayes: Greenlaw, Withers, Devine, Duffy, Ellis, Frye, Kelly

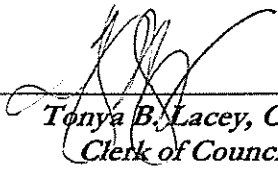
Nays: None

Absent from Vote: None

Absent from Meeting: None

Clerk's Certificate

I, the undersigned, certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 18-45 duly adopted the City Council meeting held May 8, 2018 at which a quorum was present and voted.



Tonya B. Lacey, CMC
Clerk of Council

County of Spotsylvania
Founded 1721

Board of Supervisors
GREG BENTON
KEVIN W. MARSHALL
TIMOTHY J. McLAUGHLIN
DAVID ROSS
GARY F. SKINNER
PAUL D. TRAMPE
CHRIS YAKABOUSKI



County Administrator
MARK B. TAYLOR
Deputy County Administrators
MARK L. COLE
ED PETROVITCH
P.O. BOX 99, SPOTSYLVANIA, VA 22553
Voice: (540) 507-7010
Fax: (540) 507-7019

Service, Integrity, Pride

At a meeting of the Spotsylvania County Board of Supervisors held on April 12, 2018, on a motion by Mr. Yakabouski and passed 4 to 3 with Mr. McLaughlin, Mr. Ross and Dr. Trampe opposed, the Board adopted the following resolution:

RESOLUTION NO. 2018-44

A RESOLUTION TO ADOPT THE FISCAL YEAR (FY) 2019 BUDGET

WHEREAS, it is the responsibility of the Spotsylvania County Board of Supervisors to approve and control the County's fiscal plan for FY 2019; and

WHEREAS, the Board of Supervisors has received and reviewed the County Administrator's Recommended Budget for FY 2019, including fiscal policies; and

WHEREAS, the Board of Supervisors has received comments on the recommended budget from citizens of Spotsylvania County at a duly advertised public hearing; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors; and

RESOLVED by the Spotsylvania County Board of Supervisors this 12th day of April 2018, that the following budgets be, and are hereby, approved effective July 1, 2018, as set forth below; and, be it

RESOLVED FURTHER, that local tax supported expenditures of the School Division's overall budget of \$330,913,227 shall not exceed \$128,492,093 of local funds and, be it

RESOLVED FURTHER, that the Board does hereby approve the FY 2019 PRTC subsidy of \$118,700, and the FY 2019 VRE subsidy of \$1,632,635, and does hereby authorize the payment of these subsidies during FY 2019 from the County's motor fuels tax revenue account, and be it

RESOLVED FURTHER, that all financial activities, purchases, travel, personnel actions, etc., shall be in accordance with the fiscal policies and procedures established by the Board of Supervisors and administered by the County Administrator.

FISCAL YEAR 2019 COUNTY BUDGETS

1. Total County Budget for Fiscal Year 2019 in the amount of \$530,629,756 to include the following funds:

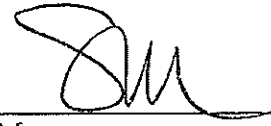
a. General Operating Fund	\$130,499,695
b. Capital Projects Fund	\$15,920,062
c. Economic Development Opportunities Fund	\$1,280,113
d. Code Compliance Fund	\$4,284,767
e. Transportation Fund	\$8,232,778
f. School Operating Fund:	
Instruction	\$199,332,767
Administration, Attendance and Health	10,786,225
Pupil Transportation	18,370,223
Operation and Maintenance	21,240,833
Debt and Fund Transfers	27,048,808
Technology	9,191,199
Contingency Reserves	<u>0</u>
	\$285,970,055
g. School Food Service Fund:	
School Food Services and Other Noninstructional Operations	\$11,322,972
h. School Capital Projects Fund:	
Facilities	\$30,799,918
i. Utilities Operating Fund	\$32,370,945
j. Utilities Capital Projects Fund	\$9,948,451

2. Joint Fleet Maintenance Fund for Fiscal Year 2019 in the amount of \$2,820,282.

RESOLVED FURTHER, that the County Administrator is authorized to take all necessary actions to give this resolution effect.

(SEAL)

A COPY TESTE:

A handwritten signature in black ink, appearing to be 'AM', written over a horizontal line.

Aimee R. Mann

Deputy Clerk to the Board of Supervisors

MOTION:

SECOND:

**RE: AUTHORIZATION TO BUDGET AND APPROPRIATE THE CITY OF
MANASSAS' MOTOR FUELS TAX ACCOUNT FOR DEBT SERVICE
PAYMENTS ON THE VRE PARKING GARAGE FOR FY19**

ACTION:

WHEREAS, the City of Manassas, by Resolution #R-2018-30, requests approval to budget and appropriate \$212,000 of Manassas' motor fuels tax account for FY19 for debt service payments on the VRE parking garage.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the budgeting and appropriation of \$212,000 of the City of Manassas' motor fuels tax account for FY19 debt service payments on the VRE parking garage.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

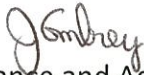



Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

June 7, 2018

TO: Madam Chair Anderson and Commissioners

FROM: Joyce Embrey 
Director of Finance and Administration

THROUGH: Robert A. Schneider, PhD 
Executive Director

RE: Authorization to Budget and Appropriate the City of Manassas' Motor
Fuels Tax Account for Debt Service Payments on the VRE Parking Garage
for FY19

Recommendation:

Authorize the budgeting and appropriation of the City of Manassas' motor fuels tax account for debt service payments on the VRE parking garage for FY19.

Background:

The City of Manassas, by Resolution #R-2018-30 (attached), requests the Potomac and Rappahannock Transportation Commission (PRTC) to use \$212,000 from the City's portion of fuel tax revenues for FY19 debt service payments for the VRE parking garage.

Fiscal Impact:

The debt service payment for the VRE parking garage for FY19 are \$212,000.

Attachment: As stated

MOTION: BASS

May 14, 2018

Regular Meeting

SECOND: ELSTON

Res No. R-2018-30

RE: RESOLUTION AUTHORIZING THE FUNDING OF THE CITY'S SHARE OF POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION RELATED EXPENDITURES

AUTHORIZING POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC) TO USE \$998,898 OF THE CITY OF MANASSAS GAS TAX FUNDS

WHEREAS, the Council of the City of Manassas has determined that it is appropriate to pay for PRTC administration, PRTC marketing, local capital match, parking lot leases, debt service on the Virginia Railway Express (VRE) parking deck, PRTC Omnilink services, and VRE services with its Gas Tax Funds; and

WHEREAS, the PRTC administration and City staff project that City Gas Tax funds will not be sufficient to cover the above expenditures and, therefore, the Council of the City of Manassas has determined that it is necessary to utilize City funds in the amount of \$450,000 to meet its obligation of \$785,898 for VRE Services; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Manassas, Virginia, meeting in regular session this 14th day of May, 2018, that:

Section 1. PRTC is authorized to appropriate \$998,898 from the City's Gas Tax funds for:

PRTC Administration	\$ 21,000
PRTC Marketing	19,200
Local Capital Match	12,000
Sub-Total PRTC	52,200
Parking Lot Leases	66,000
Debt Service VRE Parking Deck	212,000
Omnilink Services	332,800
VRE Services	335,898
Total	<u>\$998,898</u>

Section 2. The City will pay \$450,000 for support of the VRE Services using City funds and will make payment directly to the VRE.

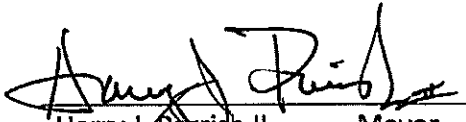
Section 3. PRTC is authorized to make payments in installments during FY 2019 when they are due.

Section 4. PRTC is authorized to unencumber the FY 2017 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the

May 14, 2018
Resolution # R-2018-30
Page 2

amount of \$222,540, which was originally encumbered with City Resolution R-2016-41 and PRTC Resolution 16-06-09.

Section 5. PRTC is authorized to unencumber the FY 2018 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the amount of \$222,070, which was originally encumbered with City Resolution R-2017-40 and PRTC Resolution 17-06-08.


Harry J. Parrish II Mayor
On Behalf of the City Council
of Manassas, Virginia

ATTEST:


Andrea P. Madden City Clerk

Votes:

Ayes: Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe

Nays: None

Absent from Vote: None

Absent from Meeting: None

MOTION:

SECOND:

**RE: AUTHORIZATION TO DEOBLIGATE \$444,610 OF CITY OF MANASSAS
MOTOR FUELS TAX FUNDS FOR FY17 AND FY18 DEBT SERVICE
PAYMENTS ON THE VRE PARKING GARAGE**

ACTION:

WHEREAS, the City of Manassas, by Resolution R-2018-30, authorizes the Potomac and Rappahannock Transportation Commission to deobligate \$222,540 of City of Manassas motor fuels tax funds for FY17 debt service payments on the VRE parking garage that were originally authorized by City of Manassas Resolution R-2016-41 and PRTC Resolution 16-06-09; and

WHEREAS, the City of Manassas, by Resolution R-2018-30, authorizes the Potomac and Rappahannock Transportation Commission to deobligate \$222,070 of City of Manassas motor fuels tax funds for FY18 debt service payments on the VRE parking garage that were originally authorized by City of Manassas Resolution R-2017-40 and PRTC Resolution 17-06-08.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the deobligation of \$444,610 of the City of Manassas' motor fuels tax funds for FY17 and FY18 debt service payments on the VRE parking garage.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

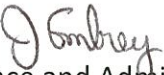



Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

June 7, 2018

TO: Madam Chair Anderson and PRTC Commissioners

FROM: Joyce Embrey 
Director of Finance and Administration

THROUGH: Robert A. Schneider, PhD 
Executive Director

RE: Authorization to Deobligate \$444,610 of City of Manassas Fuel Tax Funds
for FY17 and FY18 Debt Service Payments on the VRE Parking Garage

Recommendation:

Authorize the deobligation of City of Manassas motor fuels tax funds for FY17 and FY18 debt service payments on the VRE parking garage.

Background:

The City of Manassas, by Resolution R-2018-30, authorizes the Potomac and Rappahannock Transportation Commission to deobligate \$222,540 of City of Manassas motor fuels tax funds for FY17 debt service payments on the VRE parking garage that were originally authorized by City of Manassas Resolution R-2016-41 and PRTC Resolution 16-06-09.

The City of Manassas, by Resolution R-2018-30, authorizes the Potomac and Rappahannock Transportation Commission to deobligate \$222,070 of City of Manassas motor fuels tax funds for FY18 debt service payments on the VRE parking garage that were originally authorized by City of Manassas Resolution R-2017-40 and PRTC Resolution 17-06-08.

Prior to FY17, the City was reimbursed annually from its motor fuels tax account for the debt service payments on the VRE parking garage initially paid for by other City funds. Due to the unavailability of sufficient funds in the City's motor fuels tax account, the City has requested the deobligation of \$444,610 of City fuel tax funds for FY17 and FY18 debt service payments on the VRE parking garage.

Madam Chair Anderson and PRTC Commissioners
June 7, 2018
Page 2

Fiscal Impact:

The Potomac and Rappahannock Transportation Commission will deobligate, as requested.

Attachment: As stated

MOTION: BASS

May 14, 2018

Regular Meeting

SECOND: ELSTON

Res No. R-2018-30

RE: RESOLUTION AUTHORIZING THE FUNDING OF THE CITY'S SHARE OF POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION RELATED EXPENDITURES

AUTHORIZING POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC) TO USE \$998,898 OF THE CITY OF MANASSAS GAS TAX FUNDS

WHEREAS, the Council of the City of Manassas has determined that it is appropriate to pay for PRTC administration, PRTC marketing, local capital match, parking lot leases, debt service on the Virginia Railway Express (VRE) parking deck, PRTC Omnilink services, and VRE services with its Gas Tax Funds; and

WHEREAS, the PRTC administration and City staff project that City Gas Tax funds will not be sufficient to cover the above expenditures and, therefore, the Council of the City of Manassas has determined that it is necessary to utilize City funds in the amount of \$450,000 to meet its obligation of \$785,898 for VRE Services; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Manassas, Virginia, meeting in regular session this 14th day of May, 2018, that:

Section 1. PRTC is authorized to appropriate \$998,898 from the City's Gas Tax funds for:

PRTC Administration	\$ 21,000
PRTC Marketing	19,200
Local Capital Match	12,000
Sub-Total PRTC	52,200
Parking Lot Leases	66,000
Debt Service VRE Parking Deck	212,000
Omnilink Services	332,800
VRE Services	335,898
Total	<u>\$998,898</u>

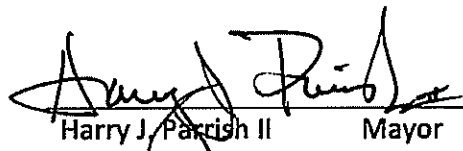
Section 2. The City will pay \$450,000 for support of the VRE Services using City funds and will make payment directly to the VRE.

Section 3. PRTC is authorized to make payments in installments during FY 2019 when they are due.

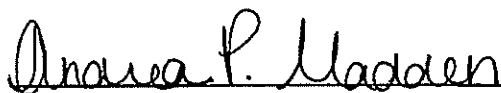
Section 4. PRTC is authorized to unencumber the FY 2017 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the

amount of \$222,540, which was originally encumbered with City Resolution R-2016-41 and PRTC Resolution 16-06-09.

Section 5. PRTC is authorized to unencumber the FY 2018 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the amount of \$222,070, which was originally encumbered with City Resolution R-2017-40 and PRTC Resolution 17-06-08.


Harry J. Parrish II Mayor
On Behalf of the City Council
of Manassas, Virginia

ATTEST:


Andrea P. Madden City Clerk

Votes:

Ayes: Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe

Nays: None

Absent from Vote: None

Absent from Meeting: None

MOTION: BASS

June 27, 2016

Regular Meeting

SECOND: AVENI

Res No. R-2016-41

RE: RESOLUTION AUTHORIZING POTOMAC AND RAPPAHANNOCK
TRANSPORTATION COMMISSION (PRTC) TO USE \$1,092,781 OF
THE CITY OF MANASSAS GAS TAX FUNDS

WHEREAS, the Council of the City of Manassas has determined that it is appropriate to pay for PRTC administration, PRTC marketing, local capital match, parking lot leases, debt service on the Virginia Railway Express parking deck, PRTC Omnalink services, and Virginia Railway Express services with its Gas Tax Funds; and

WHEREAS, the Council of the City of Manassas has determined that it is necessary to utilize NVTA 30% funds in the amount of \$325,000 to meet its obligation of \$749,371 for Virginia Railway Express services (VRE); and

WHEREAS, this Resolution does hereby repeal Resolution R-2016-29.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Manassas, Virginia, meeting in regular session this 27th day of June, 2016, that


Section 1. PRTC is authorized to appropriate \$1,092,781 from the City's Gas Tax Funds for:

PRTC Administration	\$ 21,300
PRTC Marketing	21,400
Local Capital Match	11,600
Sub-Total PRTC	54,300
Parking Lot Leases	63,270
Debt Service VRE Parking Deck	222,540
Omnalink Services	328,300
VRE Services	424,371
Total	<u>\$1,092,781</u>

Section 2. The City will pay \$325,000 for support of the VRE using NVTA 30% funds and will make payment directly to the VRE.


Section 3. PRTC is authorized to make payments in installments during FY 2017 when they are due.

June 27, 2016
Res # R-2016-41
Page 2



Harry J. Farnish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:



Andrea P. Madden City Clerk

Votes:

Ayes: Aveni, Bass, Elston, Lovejoy, Way

Nays: None

Absent from Vote: None

Absent from Meeting: None

June 2, 2016
Regular Meeting
Res. No. 16-06-09

MOTION: KELLY

SECOND: JONES

RE: AUTHORIZATION TO BUDGET AND APPROPRIATE THE CITY OF
MANASSAS' MOTOR FUELS TAX ACCOUNT FOR DEBT SERVICE
PAYMENTS ON THE VRE PARKING GARAGE FOR FY17

ACTION: APPROVED

WHEREAS, the City of Manassas, by Resolution #R-2016-29, requests approval to budget and appropriate \$222,540 of Manassas' motor fuels tax account for FY17 for debt service payments on the VRE parking garage.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the budgeting and appropriation of \$222,540 of the City of Manassas' motor fuels tax account for FY17 debt service payments on the VRE parking garage.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barg, Barker, Durany, Jenkins, Jones, Kelly,
Lawson, Principi, Skinner, Thomas, Way

Nays: None

Abstain: None

Absent from Vote: Miller

Alternate Present Not Voting: None

Absent from Meeting: Aveni, Caddigan, Horsley, Lasch, Lovejoy, Maurer, McLaughlin, Milde,
Mitchell, Naddoni, Nohe, Pittard, Ross, Sellers, Trampe, Withers, Wren

ATTEST:



Eric Marx, Interim Executive Director

MOTION: SEBESKY

May 10, 2017

Special Meeting

SECOND: WOLFE

Res No. R-2017-40

RE: RESOLUTION AUTHORIZING THE FUNDING OF THE CITY'S SHARE OF
POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION
RELATED EXPENDITURES

**AUTHORIZING POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION
(PRTC) TO USE \$1,140,856 OF THE CITY OF MANASSAS GAS TAX FUNDS**

WHEREAS, the Council of the City of Manassas has determined that it is appropriate to pay for PRTC administration, PRTC marketing, local capital match, parking lot leases, debt service on the Virginia Railway Express (VRE) parking deck, PRTC Omnilink services, and VRE services with its Gas Tax Funds; and

WHEREAS, the PRTC administration has notified the City of a \$250,000 projected shortfall and the Council of the City of Manassas has determined that it is necessary to utilize City Funds in the amount of \$250,000 to meet its obligation of \$684,586 for VRE services; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Manassas, Virginia, meeting in special session this 10th day of May, 2017, that

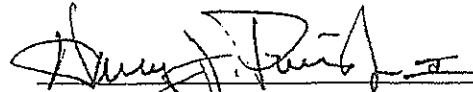
Section 1. PRTC is authorized to appropriate \$1,140,856 from the City's Gas Tax Funds for:

PRTC Administration	\$ 21,900
PRTC Marketing	18,600
Local Capital Match	23,000
Sub-Total PRTC	63,500
Parking Lot Leases	65,000
Debt Service VRE Parking Deck	222,070
Omnilink Services	355,700
VRE Services	434,586
Total	<u>\$1,140,856</u>

Section 2. The City will pay \$250,000 for support of the VRE services using City Funds and will make payment directly to the VRE.

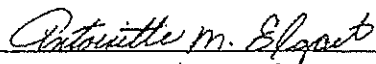
May 10, 2017
Res. No. R-2017-40
Page 2

Section 3. PRTC is authorized to make payments in installments during FY 2018 when they are due.



Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:



Antoinette M. Elgart Deputy City Clerk

Votes:

Ayes: Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe

Nays: None

Absent from Vote: None

Absent from Meeting: None

June 1, 2017
Regular Meeting
Res. No. 17-06-08

MOTION: KELLY

SECOND: SEBESKY

RE: AUTHORIZATION TO BUDGET AND APPROPRIATE THE CITY OF MANASSAS' MOTOR FUELS TAX ACCOUNT FOR DEBT SERVICE PAYMENTS ON THE VRE PARKING GARAGE FOR FY18

ACTION: APPROVED

WHEREAS, the City of Manassas, by Resolution #R-2017-40, requests approval to budget and appropriate \$222,070 of Manassas' motor fuels tax account for FY18 for debt service payments on the VRE parking garage.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the budgeting and appropriation of \$222,070 of the City of Manassas' motor fuels tax account for FY18 debt service payments on the VRE parking garage.

Votes:

Ayes: Anderson (Richard), Anderson (Ruth), Barker, Catterton, Jenkins, Kelly, Lawson, Maurer, Nohe, Pittard, Principi, Rishell, Sebesky, Skinner

Abstain: None

Nays: None

Absent from Vote: Miller

Alternate Present Note Voting: Franklin

Absent from Meeting: Barg, Burrus, Caddigan, Candland, Cendejas, Horsley, Lasch, Milde, McLaughlin, Mitchell, Naddoni, Ross, Sellers, Shuemaker, Thomas, Trampe, Withers, Wolfe

ATTEST: 
Robert A. Schneider, Executive Director

MOTION:

SECOND:

**RE: AUTHORIZATION TO BUDGET AND APPROPRIATE CITY OF MANASSAS
MOTOR FUELS TAX FUNDS FOR THE LEASE OF PARKING LOTS IN FY19**

ACTION:

WHEREAS, the City of Manassas leases property at several locations for the purpose of providing parking; and

WHEREAS, the City of Manassas, by Resolution #R-2018-30, requests approval to budget and appropriate \$66,000 of Manassas' motor fuels tax account for parking.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission hereby authorizes the budgeting and appropriation of \$66,000 of City of Manassas' motor fuels tax account for lease payments of parking lots in FY19.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

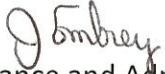



Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

June 7, 2018

TO: Madam Chair Anderson and Commissioners

FROM: Joyce Embrey 
Director of Finance and Administration

THROUGH: Robert A. Schneider, PhD 
Executive Director

RE: Authorization to Budget and Appropriate City of Manassas Motor Fuels Tax
Funds for the Lease of Parking Lots in Fiscal Year 2019

Recommendation:

Authorize the budgeting and appropriation of the City of Manassas' motor fuels tax funds for the lease of parking lots in FY19.

Background:

The City of Manassas leases property at several locations for the purpose of providing parking. The City, by Resolution #R-2018-30 (attached), requests reimbursement from its motor fuels tax account for FY19 lease payments for parking lots.

Fiscal Impact:

The lease payments for the parking lots for FY19 are \$66,000.

Attachment: As stated

MOTION: BASS

May 14, 2018

Regular Meeting

SECOND: ELSTON

Res No. R-2018-30

RE: RESOLUTION AUTHORIZING THE FUNDING OF THE CITY'S SHARE OF POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION RELATED EXPENDITURES

AUTHORIZING POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC) TO USE \$998,898 OF THE CITY OF MANASSAS GAS TAX FUNDS

WHEREAS, the Council of the City of Manassas has determined that it is appropriate to pay for PRTC administration, PRTC marketing, local capital match, parking lot leases, debt service on the Virginia Railway Express (VRE) parking deck, PRTC Omnilink services, and VRE services with its Gas Tax Funds; and

WHEREAS, the PRTC administration and City staff project that City Gas Tax funds will not be sufficient to cover the above expenditures and, therefore, the Council of the City of Manassas has determined that it is necessary to utilize City funds in the amount of \$450,000 to meet its obligation of \$785,898 for VRE Services; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Manassas, Virginia, meeting in regular session this 14th day of May, 2018, that:

Section 1. PRTC is authorized to appropriate \$998,898 from the City's Gas Tax funds for:

PRTC Administration	\$ 21,000
PRTC Marketing	19,200
Local Capital Match	12,000
Sub-Total PRTC	52,200
Parking Lot Leases	66,000
Debt Service VRE Parking Deck	212,000
Omnilink Services	332,800
VRE Services	335,898
Total	<u>\$998,898</u>

Section 2. The City will pay \$450,000 for support of the VRE Services using City funds and will make payment directly to the VRE.

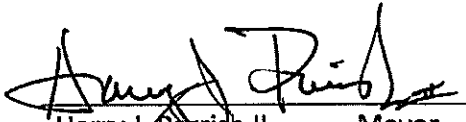
Section 3. PRTC is authorized to make payments in installments during FY 2019 when they are due.

Section 4. PRTC is authorized to unencumber the FY 2017 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the

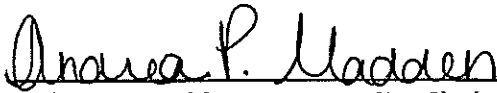
May 14, 2018
Resolution # R-2018-30
Page 2

amount of \$222,540, which was originally encumbered with City Resolution R-2016-41 and PRTC Resolution 16-06-09.

Section 5. PRTC is authorized to unencumber the FY 2018 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the amount of \$222,070, which was originally encumbered with City Resolution R-2017-40 and PRTC Resolution 17-06-08.


Harry J. Parrish II Mayor
On Behalf of the City Council
of Manassas, Virginia

ATTEST:


Andrea P. Madden City Clerk

Votes:

Ayes: Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe

Nays: None

Absent from Vote: None

Absent from Meeting: None

ITEM 11-A
June 7, 2018
PRTC Regular Meeting
Res. No. 18-06-___

MOTION:

SECOND:

**RE: AUTHORIZATION TO COMMENCE THE PUBLIC PARTICIPATION PROCESS FOR THE
TRANSIT DEVELOPMENT PLAN AND TRANSPORTATION DEMAND MANAGEMENT
PLAN**

ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission ("PRTC" or the "Commission") is developing a Strategic Plan to guide the organization over the next decade; and

WHEREAS, Phase III of the strategic planning effort consists of the production of a Transit Development Plan (TDP) and Transportation Demand Management Plan (TDMP); and

WHEREAS, production of a TDP and TDMP is required by the Virginia Department of Rail and Public Transportation (VDRPT); and

WHEREAS, management has worked with a consultant team to meet the planning requirements set forth by VDRPT; and

WHEREAS, PRTC's adopted Public Participation Policy requires a Public Review including a Public Hearing prior to the adoption of a Proposed Transportation Plan; and

WHEREAS, the Commission will have the opportunity to review the service recommendations prior to the commencement of Public Participation Process.

NOW, THEREFORE, BE IT RESOLVED, that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to commence the Public Participation Process for the Transit Development Plan and Transportation Demand Management Plans.

ITEM 11-A
June 7, 2018
PRTC Regular Meeting
Res. No. 18-06-__
Page Two

Votes:

Ayes:

Nays:

Abstain:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:





Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

June 7, 2018

TO: Madame Chair Anderson and PRTC Commissioners

FROM: Chuck Steigerwald 
Director of Strategic Planning

THROUGH: Robert A. Schneider, PhD 
Executive Director

SUBJECT: Authorization to commence the Public Participation Process for the Transit Development Plan and Transportation Demand Management Plan

Recommendation

Authorize the Executive Director to commence the Public Participation process for the Transit Development Plan and Transportation Demand Management Plan.

Background

At the its October 2017 meeting the Commission authorized the award of the contract for consultant assistance to complete PRTC's Transit Development Plan (TDP) and Transportation Demand Management Plan (TDMP) – Phase III of the agency's Strategic Plan – to Kimley-Horn and Associates. Since that time management and staff have been working with the consultant team to develop the plans in accordance with Virginia Department of Rail and Public Transportation (VDRPT) guidelines.

The study team is in the process of developing the service recommendations that will be included in the plans. Draft recommendations will be submitted for management review by the beginning of July. Draft financial and implementation plans will follow in August and the Commission will be briefed on a draft of the complete plan at the September Board meeting. Commission members will have the opportunity to review the draft service recommendations at a stakeholder's event to be held in July. Management will provide Commission members with materials relevant to the service recommendations prior to the stakeholder event so that Commissioners unable to attend are able to review, question, and provide comment.

Management is seeking authorization to begin the Public Participation Process at this time to allow public outreach to begin once Commission members have had the opportunity to review

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Madam Chair Anderson and PRTC Commissioners

June 7, 2018

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and comment on the draft service recommendations. Public hearings could occur as early as September, after the Commission is briefed on the complete plans. Once the Public Participation Process has been completed, management will return to the Commission to seek acceptance of the results of the public review process and adoption of the TDP and TDMP.

It should be noted that legislation passed during the most recent General Assembly session requires all transit agencies of a certain size, including PRTC, to complete a Strategic Plan every five years. Most of the requirements for a Strategic Plan were also required for the TDP, but a few are wholly new. While VDRPT does not anticipate finalizing guidance for plan development until December of this year, they have reached out to agencies currently working on TDPs to discuss meeting the new requirements for a Strategic Plan as part of their current TDP efforts. While this would result in delay to the completion of the plan, management is amenable to the idea so as to avoid another large-scale planning effort soon after completion of our Commission initiated Strategic Plan.

By authorizing the commencement of the Public Participation process at this time the Commission provides management the flexibility to begin public outreach and eventually hold public hearings based on the outcome of further discussions with VDRPT. In addition, the TDMP is not impacted by the recent legislation although it is the preference of management to present the plans as a unified whole for both public review and eventual adoption by the Commission.

Fiscal Impact:

None.

MOTION:

SECOND:

**RE: AUTHORIZATION TO EXECUTE AN AMENDMENT TO THE SMARTRIP OPERATING
 AND FUNDING AGREEMENT**

ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission ("PRTC" or the "Commission") has been a participant in the SmarTrip regional fare collection program since 2004; and

WHEREAS, the SmarTrip program is governed by an Operation and Funding Agreement revised in 2012; and

WHEREAS, the Washington Area Transit Authority (WMATA) has proposed an amendment to this Operations and Funding Agreement; and

WHEREAS, the Amendment has been subject to review and discussion between WMATA the regional SmarTrip partners; and

WHEREAS, this amendment will memorialize the termination of the Maryland Transit Administration (MTA) as a participant in the SmarTrip program and add the District of Columbia Department of Transportation as a participant in the agreement; and

WHEREAS, this amendment seeks to clarify the roles of WMATA and the other regional partners regarding major operational changes to the SmarTrip system and procurements for those operational changes; and

WHEREAS, PRTC recognizes the value of remaining in the regional fare collection program; and

WHEREAS, a final version of the amendment has been provided to PRTC legal counsel for review as to sufficiency of legal form.

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NOW, THEREFORE, BE IT RESOLVED, that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to execute the amendment to the SmarTrip Operations and Funding Agreement pending legal counsel's determination of sufficiency as to legal form.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:





Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

June 7, 2018

TO: Madame Chair Anderson and PRTC Commissioners

FROM: Chuck Steigerwald 
Director of Strategic Planning

THROUGH: Robert A. Schneider, PhD 
Executive Director

SUBJECT: Authorization to Execute an Amendment to the SmarTrip Operating and Funding Agreement

Recommendation

Authorize the Executive Director to execute an Amendment to the SmarTrip Operating and Funding Agreement.

Background

PRTC's participation in the regional SmarTrip fare collection system has been governed by an Operations and Funding Agreement (OFA) executed in January of 2004 and revised in January of 2012. This amendment will memorialize the termination of the Maryland Transit Administration (MTA) as a participant in the SmarTrip program and add the District of Columbia Department of Transportation as a participant in the agreement.

The amendment contains additional changes to the 2012 revised agreement. These changes seek to clarify the roles of WMATA and the other regional partners regarding major operational changes to the SmarTrip system and procurements for those operational changes. The changes include a defining a major change (substantial change to functionality including new hardware or software) and establishes timelines for notification of WMATA's intent to implement a major change. The amendment adds language requiring WMATA to coordinate with the SmarTrip regional partners on any procurements for major changes.

The amendment has been subject to several months of discussion and review by WMATA and the regional partners and PRTC legal counsel has been provided the final version of the amendment for review. Staff is seeking the Board's authorization at this time so that the amendment may be executed prior to the beginning of the new fiscal year.

Madam Chair Anderson and PRTC Commissioners
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Fiscal Impact:

Cost for participation in the SmarTrip program are included in the FY2019 budget. The amendment does not impact PRTC's cost for participating.

Attachments: As stated

AMENDMENT TO SmarTrip® OPERATIONS FUNDING AGREEMENT

AMONG

ALEXANDRIA TRANSIT COMPANY

AND

ARLINGTON COUNTY, VIRGINIA

AND

CITY OF FAIRFAX, VIRGINIA

AND

DISTRICT OF COLUMBIA

AND

FAIRFAX COUNTY, VIRGINIA

AND

LOUDOUN COUNTY, VIRGINIA

AND

MONTGOMERY COUNTY, MARYLAND

AND

MARYLAND TRANSIT ADMINISTRATION

AND

POTOMAC & RAPPAHANNOCK TRANSPORTATION COMMISSION

AND

PRINCE GEORGE'S COUNTY, MARYLAND

AND

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

FOR

THE OPERATION OF THE REGIONAL SMARTRIP® SYSTEM

AND THE REMOVAL OF

MARYLAND TRANSIT ADMINISTRATION

FROM

THE OPERATION OF THE REGIONAL SMARTRIP® SYSTEM

This AMENDMENT TO THE SMARTRIP® OPERATIONS FUNDING AGREEMENT FOR THE OPERATION OF THE REGIONAL SMARTRIP® SYSTEM ("Amendment") is made and entered into this _____ day of _____, 2018 by and among Alexandria Transit Company; Arlington County, Virginia; City of Fairfax, Virginia; the District of Columbia, acting by and through the District of Columbia Department of Transportation (interchangeably the "District", the "District of Columbia" or "DDOT"); Fairfax County, Virginia; Loudoun County, Virginia; Maryland Transit Administration; Montgomery County, Maryland; Potomac & Rappahannock Transportation Commission; Prince George's County, Maryland (collectively "the Participating Jurisdictions"); and the Washington Metropolitan Area Transit Authority ("WMATA") (collectively with the Participating Jurisdictions, the "Parties") to amend the SMARTRIP® OPERATIONS FUNDING AGREEMENT dated January 30, 2012 to provide for the funding of the Regional SmarTrip® System.

RECITALS:

WHEREAS, the Parties (with the exception of the District of Columbia) entered into the SmarTrip® Operations Funding Agreement, dated January 30, 2012, to provide for cost sharing of the funding for a seamless regional SmarTrip® card system (the "SmarTrip® Agreement"); and

WHEREAS, the District of Columbia seeks to be added as a Participating Jurisdiction in the Regional SmarTrip® System as those terms are defined in the SmarTrip® Agreement; and

WHEREAS, the Maryland Transit Administration seeks to terminate the participation of the Charm® card in the SmarTrip® Regional System and desires to be removed as a Participating Jurisdiction from the SmarTrip® Agreement; and

WHEREAS, the Parties desire to amend the SmarTrip® Agreement to memorialize their agreement with respect to the amendment of SmarTrip® Agreement.

NOW THEREFORE, based upon the foregoing understandings and in consideration of the covenants contained herein, the Parties hereby agree to amend the SmarTrip® Agreement as follows:

1. Recitals. The recitals set forth above are reaffirmed and incorporated herein by reference.
2. Definitions. Except as expressly provided herein, all terms and interpretations used in this Amendment shall have the same meanings as provided in the SmarTrip® Agreement, except that the following terms are amended and replaced as follows:
 - 2.1. **"Amendment"** means this Amendment to the SmarTrip® Agreement for the Regional SmarTrip® System between and among all Participating Jurisdictions as

defined below and WMATA.

2.2 **"Major Changes"** means new hardware or new software or updates to existing hardware or updates to existing software that creates new functionality or substantial changes to functionality that directly impacts fare policy, collection of data, collection of revenue, revenue reporting, or the operation of fare collection equipment owned by Parties or operated by WMATA on behalf of the Parties and any change that impacts the Parties' costs or revenue sharing as defined in the Operations Funding Agreement. Examples include: new Driver Control Unit, new farebox, upgrades to fare collection central system, new system procurement.

2.3 **"Operational Support "** means a change in systems, contractors, or equipment that would not significantly alter the processes or functionality to implement fare policy, collect data, collect revenue, produce reports, or operate fare collection equipment owned or used by a Party. Examples include operational support modifications required to maintain existing software and customer service for the regional SmarTrip® system; SmarTrip® card manufacturing; new smart card supplier, web logic upgrade, extension of software maintenance agreement.

2.4 **"Participating Jurisdictions"** as defined in Section 1.01(L) of the SmarTrip® Operations Funding Agreement dated January 30, 2012 is amended to mean collectively the Alexandria Transit Company; Arlington County, Virginia; City of Fairfax, Virginia; the District of Columbia; Fairfax County, Virginia; Loudoun County, Virginia; Maryland Transit Administration; Montgomery County, Maryland; Potomac & Rappahannock Transportation Commission; and Prince George's County, Maryland, except that Maryland Transit Administration shall terminate as a Participating Jurisdiction on December 31, 2018.

2.5. **"Smart card"** as defined in Section 1.01(T) of the SmarTrip® Operations Funding Agreement dated January 30, 2012 is amended to be defined as a plastic card, or any other media, containing a computer chip or other technology that can be used to pay a fare on WMATA and Participating Jurisdictions' transit services. Smart cards may carry different brand names, such as "SmarTrip®" or "DC One" and may consist of various technology platforms provided that the card can be processed by the fare collection equipment in use by WMATA and the Participating Jurisdictions, that card is considered a "smart card" for purposes of this Agreement.

3. **Responsibilities and Procurement Process.** Article 2 (Responsibilities and Procurement Process), Section 2.01 (The Participating Jurisdictions' Responsibilities) of the SmarTrip® Agreement dated January 30, 2012 is hereby amended and replaced as follows:

A. WMATA Responsibilities. In order for Participating Jurisdictions to be fully aware of Major Changes, WMATA shall provide written notice to the Participating

Jurisdictions regarding the intent to procure products or contractors for cost-effective improvements and efficiencies to the ongoing operation of the existing Regional SmarTrip® System. WMATA may provide such notice electronically. Generally, such notice will be redacted for confidential information to comply with any Non-Disclosure Agreement or limited if procurement sensitive. To the extent that confidential information or procurement sensitive information must be shared with Participating Jurisdictions in order for them to understand the effect of a Major Change on the operation of their fare equipment, the Participating Jurisdiction shall execute an appropriate non-disclosure agreement to protect confidential or procurement sensitive information from public release. Participating Jurisdictions shall identify and provide contact information for those individuals who receive notice under this paragraph. WMATA will provide notice of intent to procure for Major Changes not less than sixty (60) days prior to publishing any such intent to procure and shall thereafter coordinate with the Participating Jurisdictions in the development of the technical requirements and scopes of work, and in the acquisition of products or services which will affect the operation of the Participating Jurisdictions' fare equipment used on their local transportation systems. The Participating Jurisdictions shall submit comments within fifteen (15) days to WMATA on the notice of intent to procure, and WMATA shall give reasonable consideration to those comments. No notice of intent to procure shall be provided for any change in Operational Support.

WMATA will then, on behalf of the Participating Jurisdictions and itself, publicize, award and administer the procurement aspects of the Regional SmarTrip® System, and will exercise technical control and management oversight of any contract awarded. WMATA will retain all Financial Records, as defined in Section 1.01(G), for the Regional SmarTrip® System for three (3) years after completion and/or termination of this Agreement, as defined in Section 8.01 below, unless there is an outstanding written financial or audit question or litigation which has not been resolved. In that instance, the Financial Records will be retained by WMATA until there is a resolution of the financial or audit question(s) or the litigation. Subject to approval of the appropriate budget and the availability of funds, WMATA will fund its proportionate share of its costs of the Regional SmarTrip® System as set forth below. All Participating Jurisdictions will verify the Master Settlement Report based on the best available transaction data available to them from their reporting systems. WMATA will receive or disburse funds per the Master Settlement Report and upload and download necessary operational information, such as the Hotlisted Card List, that is required to support regional operations.

B. Participating Jurisdiction Responsibilities. Each Participating Jurisdiction shall pay WMATA, subject to and contingent upon the appropriation of funds, in the form of advance quarterly funding payments during the fiscal year, its proportionate share of the operating costs of the Regional SmarTrip® System, and further agrees to operate its transit system in a manner which complies with and supports the Regional SmarTrip®

System. Subject to annual budgetary appropriations, the Participating Jurisdiction shall be solely responsible for providing its share of the funds. In making these commitments, each Participating Jurisdiction acknowledges that WMATA has no independent funding apart from the funding to be provided pursuant to this Amendment and the SmarTrip® Agreement. Each Participating Jurisdiction commits to review the Master Settlement Report, to receive or disburse funds per the Master Settlement Report and to upload and download necessary operational information, as required to support regional operations.

4. Notice. Except for notice by WMATA on the intent to procure for Major Changes which may be provided electronically to the individuals identified by Participating Jurisdictions, all notices hereunder shall be in writing and shall be deemed to have been sufficiently given or served for all purposes when presented personally, or sent by a courier service or a national overnight delivery service, such as U.S. Overnight Express Mail, to any party hereunder as follows:

If to Alexandria Transit Company:

General Manager
Alexandria Transit Company
3000 Business Center Drive
Alexandria, VA 22314

With a second copy to:

City Attorney
3000 Business Center Drive
Alexandria, VA 22314

If to Arlington County, Virginia:

Director of Transportation
Arlington Department of Transportation
2100 Clarendon Blvd., Suite 900
Arlington, VA 22201

With a second copy to:

County Attorney
Arlington County
2100 Clarendon Blvd., Suite 403
Arlington, VA 22201

If to City of Fairfax, Virginia:

City Manager
City of Fairfax
10455 Armstrong Street
Fairfax, VA 22030
With a second copy to:

City of Fairfax
10455 Armstrong Street
Fairfax, VA 22030

If to District of Columbia:

District of Columbia Department of Transportation
55 M Street SE, 7th Floor
Washington, DC 20003
Attention: Director

With a copy to:

District of Columbia Department of Transportation
55 M Street SE, 7th Floor
Washington, DC 20003
Attention: Associate Director, Transit Delivery Division

And:

District of Columbia Department of Transportation
55 M Street SE, 7th Floor
Washington, DC 20003
Attention: General Counsel

If to Fairfax County, Virginia:

County Executive
12055 Government Center Parkway, 10th Floor
Fairfax, VA 22035-5511

With a second copy to:

Director, Department of Transportation
12055 Government Center Parkway, 10th Floor

Fairfax, VA 22035-5511

If to Loudoun County, Virginia:

Transit & Commuter Services Division Manager
Loudoun County
101 Blue Seal Drive SE, Mailstop #69
Leesburg, VA 20175

With a second copy to:

Loudoun County Attorney
P.O. Box 7000
Leesburg, VA 20177-7000

And:

Director of Transportation & Capital Infrastructure
Loudoun County
101 Blue Seal Drive SE
Leesburg, VA 20175

If to Maryland Transit Administration

MTA General Counsel
6 St. Paul Street, 12th FL
Baltimore, MD 21202

With a second copy to:

MTA Office of Treasury
6000 Metro Drive, Suite 180
Baltimore, MD 21215

And:

Assistant Attorney General
MTA
6 St. Paul Street, 12th FL
Baltimore, MD 21202

If to Montgomery County, Maryland:

Montgomery County Government
101 Monroe Street, 5th Floor
Rockville, MD 20850

With a second copy to:

Montgomery County Government
101 Monroe Street, 5th Floor
Rockville, MD 20850

And:

Management Services
Montgomery County Government
101 Monroe Street, 5th Floor
Rockville, MD 20850

If to the Potomac and Rappahannock Transportation Commission:

Executive Director
Potomac and Rappahannock Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192

With a second copy to:

County Attorney's Office
One County Complex Court
Prince William, VA 22192-9201

If to Prince George's County, Maryland:

Department of Public Works and Transportation
9400 Peppercorn Place, Suite 300
Largo, MD 20774

With a second copy to:

Deputy Chief Administration Officer – Public Infrastructure
9400 Peppercorn Place, Suite 300
Largo, MD 20774

And:

Fiscal Coordinator
Office of Law, Room 5 121
14741 Governor Oden Bowie Drive
Upper Marlboro, MD 20772

If to WMATA:

General Manager and Chief Executive Officer
Washington Metropolitan Area Transit Authority
Jackson Graham Building
600 Fifth Street, N.W.
Washington, D.C. 20001

With a second copy to:

General Counsel
Washington Metropolitan Area Transit Authority
Jackson Graham Building, Second Floor
600 Fifth Street, N.W.
Washington, D.C. 20001

5. Term.

- (A) For all parties except the District, the term of this Amendment shall begin on July 1, 2018 and expire on June 30, 2023 and shall automatically be renewed for successive additional five (5) year periods unless a majority of the Participating Jurisdictions give written notice that they do not wish to renew their participation by or before February 1 of the year of expiration of the Amendment. If the Amendment is not renewed, there shall be an unwinding period of one hundred fifty (150) days to facilitate the orderly termination of the Regional SmarTrip® System for all Participating Jurisdictions.
- (B) As to Maryland Transit Administration, the term of this Agreement shall begin on July 1, 2018 and shall terminate on December 31, 2018.
- (C) As to the District, the term of this Amendment shall begin on July 1, 2018 and shall expire on September 30, 2019. The District may extend its participation annually by exercising a maximum of thirty (30) one-year option periods. DDOT shall provide WMATA with written notice of its intent to exercise an option period on or before February 1 of the year of expiration of the initial or extension year of this Agreement. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

(D) The first sentence after the indented text of Section 2.04(C) is amended to read: “The Termination Trigger Notification shall be provided, if possible, to all signatories to this Agreement at least one hundred fifty (150) days prior to the Termination Date.”

6. District of Columbia Provisions. A new Article 8A shall be added to the SmarTrip® Agreement, as follows:

8.A. District Provisions.

(1) By executing this Amendment, the District of Columbia expressly agrees to be bound by and comply with the terms of the January 30, 2012 SmarTrip® Agreement except as otherwise changed by this Amendment.

(2) WMATA agrees to create an operating reimbursable account to facilitate the inclusion of the District of Columbia as a full Participating Jurisdiction and for payment of DDOT’s share of the Operating Costs (“DDOT SmarTrip® Operating Account”) within sixty (60) days of the date of this Amendment. WMATA and DDOT agree that WMATA shall transfer from the Operating Reimbursable Account for the DC Circulator to the DDOT SmarTrip® Operating Account a reserve payment of \$156,250 which constitutes one (1) year of estimated operating costs plus a contingency of 25% to fund in advance the DDOT SmarTrip® Operating Reimbursable Account (the “Reserve Payment”). All future funding shall be in Accordance with Section 2.03 of the SmarTrip® Agreement plus any funds withdrawn from the Reserve Payment. Notwithstanding anything to the contrary in the SmarTrip® Agreement, the District’s obligation to make any payment pursuant to this Amendment or the SmarTrip® Agreement shall be limited to the balance of the DDOT SmarTrip® Operating Reimbursable Account including the Reserve Payment on the date the Districts obligation arises.

(3) Anti Deficiency. Pursuant to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349-1351 1511-1519 (2004) (the “Federal ADA”), and D.C. Official Code §§ 1-206.03(e) and 47-105; (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01 – 355.08 (the “D.C. ADA” and (i) and (ii) collectively, as amended from time to time, the “Anti-Deficiency Acts”); and (iii) Section 446 of the District of Columbia Home Rule Act, D.C. Official Code § 1-204.46, as amended, the District cannot obligate itself to any internal or external financial commitment in any present or future year unless the necessary funds to pay that commitment have been appropriated and are lawfully available for the purpose committed. Thus, pursuant to the Anti-Deficiency Acts, nothing in this Amendment or the SmarTrip® Agreement creates an obligation in anticipation of an appropriation for such purpose, and the District’s legal liability for the payment of any amounts in subsequent fiscal years under this Amendment or the SmarTrip® Agreement does not and may not arise or obtain in advance of the lawful availability of appropriated funds for the applicable fiscal year. Notwithstanding the foregoing, no officer, employee, director, member or other natural

person or agent of the District shall have any personal liability in connection with the breach of the provisions of this Section.

7. Order of Precedence. All other terms and conditions of the SmarTrip® Agreement, as amended that are not expressly modified by this Amendment shall remain in full force and effect. Should there be any conflict between the terms and conditions in this Amendment and the SmarTrip® Agreement, the terms and conditions of this Amendment shall control.
8. Amendments. Further amendments to this Amendment shall be completed in accordance with Article 7 (Amendments) of the SmarTrip® Agreement.

[The remainder of the page is intentionally blank.]

ALEXANDRIA TRANSIT COMPANY:

Attest:

By: Josh Baker
Title: General Manager

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

BY: _____

Dated: _____

[Signatures continued on following page]

ARLINGTON COUNTY, VIRGINIA:

Attest:

[SEAL]

By: Dennis Leach
Title: Director of Transportation

Dated: _____

Approved as to Form and Legal Sufficiency:

By: Stephen A. MacIsaac
Title: County Attorney

Dated: _____

[Signatures continued on following page]

CITY OF FAIRFAX:

Attest:

By: Robert Sission
Title: City Manager

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

BY:

Dated: _____

[Signatures continued on following page]

DISTRICT OF COLUMBIA, A Municipal Corporation, acting by and through the District of Columbia Department of Transportation:

Attest:

Name: Jeffrey M. Marootian
Title: Director

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

BY: _____

Dated: _____

[Signatures continued on following page]

FAIRFAX COUNTY, VIRGINIA:

Attest:

By: Bryan J. Hill
Title: County Executive

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

BY: _____

Dated: _____

[Signatures continued on following page]

LOUDOUN COUNTY, VIRGINIA:

Attest:

By: Tim Hemstreet
Title: Loudoun County Administrator

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

BY: _____

Dated: _____

[Signatures continued on following page]

MARYLAND TRANSIT ADMINISTRATION:

Attest:

By: Kevin B. Quinn, Jr.
Title: MTA Administrator

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

BY: Byron T. Smith
Title: General Counsel

Dated: _____

[Signatures continued on following page]

MONTGOMERY COUNTY MARYLAND:

Attest:

By: Timothy Firestine
Title: Chief Administration Officer

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

BY: _____
County Attorney

Dated: _____

[Signatures continued on following page]

POTOMAC & RAPPAHANNOCK TRANSPORTATION COMMISSION:

Attest:

By: Dr. Robert A. Schneider
Title: Executive Director

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

By: Robert Dickerson
Deputy County Attorney

Dated: _____

[Signatures continued on following page]

PRINCE GEORGE'S COUNTY, MARYLAND:

Attest:

By: Darrell B. Mobley
Title: Director

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

BY: _____

Dated: _____

[Signatures continued on following page]

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

Attest:

By: Paul J. Wiedefeld
Title: General Manager and Chief Executive Officer

[SEAL]

Dated: _____

Approved as to Form and Legal Sufficiency:

By: Patricia Y. Lee
Title: General Counsel

Dated: _____

MOTION:

SECOND:

RE: APPROVAL AND APPROPRIATION OF PRTC'S FY19 BUDGET; AUTHORIZATION TO DRAW DOWN FROM MOTOR FUELS TAX FUNDS TO SUBSIDIZE PRTC ADMINISTRATIVE, OMNIRIDE, OMNILINK, MARKETING, VANPOOL, AND CAPITAL BUDGETS FOR FY19; AND AUTHORIZATION TO APPLY FOR FEDERAL GRANT FUNDING ENVISIONED IN FY19

ACTION:

WHEREAS, the \$42,117,600 PRTC FY19 proposed budget does not include a fare increase and calls for new and expanded commuter services that will be paid by the state as part of the I-95/395 and I-66 transit and transportation demand management plans; and

WHEREAS, the proposed FY19 budget includes a three percent employee salary adjustment; and

WHEREAS, a public review process was held in accordance with PRTC's Public Participation Policy, including public hearings held on April 16 and April 18, 2018; and

WHEREAS, management has responded to all the comments received and has furnished copies of the comments and responses to the Commission as part of this action; and

WHEREAS, a transcript of the April 16 and April 18, 2018 public hearings has also been furnished; and

WHEREAS, management has concluded that none of the public comments received warrant changes to the FY19 budget as proposed; and

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June 7, 2018
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Page Two

WHEREAS, drawdowns will be made from motor fuels tax funds for payment of the FY19 PRTC subsidies as follows:

<u>Jurisdiction</u>	<u>Admin</u>	<u>OmniRide</u>	<u>OmniLink</u>	<u>Marketing</u>	<u>VanPool</u>	<u>Capital</u>	<u>Total</u>
Prince William	\$295,400	\$2,241,200	\$7,218,600	\$831,700	\$1,630,800	\$2,616,700	\$14,834,400
Stafford	92,600	0	0	0	0	14,900	107,500
Manassas	21,000	0	332,800	19,200	0	12,000	385,000
Manassas Park	18,900	0	149,600	8,600	0	6,900	184,000
Fredericksburg	34,700	0	0	0	0	5,600	40,300
Spotsylvania	<u>102,300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,400</u>	<u>118,700</u>
Total	<u>\$564,900</u>	<u>\$2,241,200</u>	<u>\$7,701,000</u>	<u>\$859,500</u>	<u>\$1,630,800</u>	<u>\$2,672,500</u>	<u>\$15,669,900</u>

WHEREAS, as the grant applicant for federally-participating PRTC and VRE projects, the proposed FY19 budget envisions PRTC applying for the following:

- PRTC Bus Preventive Maintenance
- PRTC TDM/Commuter Assistance Program
- PRTC Security Enhancements
- VRE Track Lease/Improvement Payments
- VRE Facilities Asset Management
- VRE Equipment Storage Projects
- VRE Capital Fleet Replacement and Expansion
- VRE Broad Run Station Expansion
- VRE Rippon Platform Projects
- VRE Positive Train Control (PTC)
- VRE Equipment Asset Management Program
- VRE Grant and Project Management
- VRE Cameras and Station Security Enhancements
- VRE Washington Union Station Improvements

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the FY19 budget in the amount of \$42,117,600.

ITEM 11-C

June 7, 2018

PRTC Regular Meeting

Res. No. 18-06-____

Page Three

BE IT FURTHER RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the drawdown in the amount of \$564,900 from the motor fuel tax revenues to subsidize the PRTC FY19 Administrative budget.

BE IT FURTHER RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the drawdown from Prince William County's motor fuels tax revenues in intervals throughout FY19 in the amount of \$2,241,200 to subsidize the OmniRide budget and \$1,630,800 to subsidize the VanPool budget.

BE IT FURTHER RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize drawdowns from the motor fuels tax revenues of Prince William County, and the Cities of Manassas and Manassas Park in intervals throughout FY19 in the amount of \$7,701,000 to subsidize the OmniLink budget and \$859,500 to subsidize the Marketing budget.

BE IT FURTHER RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize drawdowns from the motor fuels tax revenues in intervals throughout FY19 in the amount of \$2,672,500 to subsidize the Capital budget.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to apply for federal grant funding envisioned in FY19 on behalf of PRTC and VRE.

BE IT FURTHER RESOLVED that since actual revenues and expenses turn out differently than budget assumptions, the Executive Director is hereby authorized to make budget and appropriation adjustments as they occur during the fiscal year.

BE IT FURTHER RESOLVED that since all appropriations for budget items other than capital projects and grants expire at the close of the fiscal year, the Executive Director is hereby authorized to maintain appropriations designated for capital projects and grant funds until completion.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

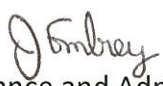



Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

June 7, 2018

TO: Madam Chairman Anderson and PRTC Commissioners

FROM: Joyce Embrey 
Director of Finance and Administration

THROUGH: Robert A. Schneider, PhD 
Executive Director

RE: Approval and Appropriation of PRTC's FY19 Budget; Authorization to Draw Down from Motor Fuels Tax Funds to Subsidize PRTC Administrative, OmniRide, OmniLink, Marketing, VanPool and Capital Budgets for FY19; and Authorization to Apply for Federal Grant Funding Envisioned in FY19

Recommendation:

Approve and appropriate PRTC's FY19 budget; authorize the draw down from motor fuels tax funds to subsidize PRTC Administrative, OmniRide, OmniLink, Marketing, VanPool and Capital budgets for FY19; and authorize PRTC management to apply for federal funds envisioned in FY19.

Background:

The \$42,117,600 PRTC FY19 proposed budget does not include a fare increase and calls for new and expanded commuter services that will be paid by the state as part of the I-95/395 and I-66 transit and transportation demand management plans. The proposed FY19 budget includes a three percent employee salary adjustment.

A public review process was held in accordance with PRTC's Public Participation Policy, including public hearings held on April 16 and April 18, 2018. Management has responded to all the comments received and has furnished copies of the comments and responses to the Commission as part of this action. A transcript of the April 16 and April 18, 2018 public hearings has also been furnished. Management has concluded that none of the public comments received warrant changes to the FY19 budget as proposed.

Appendix A contains the following items related to the public review:

1. Public hearing PowerPoint and proposed list of federal grant projects
2. Public hearing newspaper advertisements
3. Summary of comments and responses (received prior and subsequent to the public hearings)

OmniRide • Metro Direct • OmniLink • Cross County Connector • OmniMatch • VRE

Administrative Office: (703) 583-7782 • Customer Info: (703) 730-6664 • Toll Free: (888) 730-6664 • Fax: (703) 583-1377 • PRTCtransit.org

4. Comments and responses (received prior and subsequent to the public hearings)
5. Transcript of public hearings

The City of Manassas Park is slated to approve its FY19 PRTC subsidy at its June 19, 2018, City Council meeting. The certified resolutions from the other jurisdictions approving the drawdown from motor fuels tax funds for the FY19 PRTC subsidies are attached.

As the grant applicant for federally-participating PRTC and VRE projects, the proposed FY19 budget envisions PRTC applying for the following:

- PRTC Bus Preventive Maintenance
- PRTC TDM/Commuter Assistance Program
- PRTC Security Enhancements
- VRE Track Lease/Improvement Payments
- VRE Facilities Asset Management
- VRE Equipment Storage Projects
- VRE Capital Fleet Replacement and Expansion
- VRE Broad Run Station Expansion
- VRE Rippon Platform Projects
- VRE Positive Train Control (PRTC)
- VRE Equipment Asset Management Program
- VRE Grant and Project Management
- VRE Cameras and Station Security Enhancements
- VRE Washington Union Station Improvements

Every budget requires the use of assumptions with varying degrees of uncertainty. Consequently, actual revenues and expenses turn out differently than budget assumptions, necessitating budget adjustments. This action authorizes the Executive Director to make such budget and appropriation adjustments as they occur during the fiscal year.

In addition, all appropriations for budget items other than capital projects and grants expire at the close of the fiscal year. The proposed resolution authorizes the Executive Director to maintain appropriations designated for capital projects and grant funds until completion.

Fiscal Impact:

Drawdowns will be made from motor fuels tax funds for payment of the FY19 PRTC subsidies as follows:

<u>Jurisdiction</u>	<u>Admin</u>	<u>OmniRide</u>	<u>OmniLink</u>	<u>Marketing</u>	<u>VanPool</u>	<u>Capital</u>	<u>Total</u>
Prince William	\$295,400	\$2,241,200	\$7,218,600	\$831,700	\$1,630,800	\$2,616,700	\$14,834,400
Stafford	92,600	0	0	0	0	14,900	107,500
Manassas	21,000	0	332,800	19,200	0	12,000	385,000
Manassas Park	18,900	0	149,600	8,600	0	6,900	184,000
Fredericksburg	34,700	0	0	0	0	5,600	40,300
Spotsylvania	<u>102,300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,400</u>	<u>118,700</u>
Total	<u>\$564,900</u>	<u>\$2,241,200</u>	<u>\$7,701,000</u>	<u>\$859,500</u>	<u>\$1,630,800</u>	<u>\$2,672,500</u>	<u>\$15,669,900</u>

Attachment: As stated

APPENDIX A-1

OmniRide Budget Proposal

FY 2019 Proposed PRTC Budget

Public Hearing(s) Presentation
Manassas City Hall on April 16, 2018 @ 7 pm
PRTC Transit Center on April 18, 2018 @ 7 pm

PRTC FY19 Proposed Budget

Description	Operating	Capital	Total
Passenger Revenue	\$11,107,500	\$ -	\$11,107,500
State Grants	7,521,700	3,406,400	10,928,100
Federal Grants	4,238,300	13,400	4,251,700
Jurisdictional Subsidies	12,997,400	2,672,500	15,669,900
Other	160,400	-	160,400
Total Revenue	\$36,025,300	\$6,092,300	\$42,117,600
Personnel and Fringe Benefits	5,593,000	-	5,593,000
Contractual Services	24,829,000	-	24,829,000
Other Services	2,418,200	-	2,418,200
Materials, Supplies, Minor Equipment	52,400	-	52,400
Fuel	3,132,700	-	3,132,700
Total Operating	\$36,025,300	\$ -	\$36,025,300
Bus Rehabs	-	4,654,200	4,654,200
Hardware, Software, Equipment	-	852,700	852,700
Facility Improvements	-	298,800	298,800
Debt Service (2012 VRA Loan)	-	286,600	286,600
Total Capital	\$ -	\$6,092,300	\$6,092,300
Total Expenses	\$36,025,300	\$6,092,300	\$42,117,600

Passenger Revenues

- ▶ Passenger Revenues \$11.1M
 - OmniRide \$10.5M
 - OmniLink \$ 0.6M
- ▶ Passenger Trips
 - OmniRide 1.88M
 - OmniLink 0.72M
- ▶ No fare increase proposed for FY19

State Grants

- ▶ DRPT Operating Grants \$7.5M
 - Operating Assistance \$5.34M
 - I-95/395 & I-66 Transit/TDM 1.55M
 - RideShare .22M
 - VanPool!VA .36M
 - Other .03M
- ▶ DRPT Capital Grants \$3.4M
 - Based on estimated funding:
 - Tier 1 (Rolling Stock) – 68%
 - Tier 2 (Large Capital) – 34%
 - Tier 3 (Other Capital) – 17%

Federal Grants

- ▶ FTA Grants \$4.2M
 - Preventive Maintenance \$3.93M
 - Rideshare .24M
 - Other .03M
- ▶ No funding from the Federal Fixing America's Surface Transportation Act (FAST Act) for rolling stock

Jurisdictional Subsidies/PRTC Operating Carryforward

- ▶ Jurisdictional Subsidies \$15.7M
- ▶ PRTC FY17 operating carryforward of \$5.68M
 - Revenues 0.55M
 - Expenses 3.13M
 - Local Match Needs 2.00M
- ▶ Carryforward used to support FY19 budget by reducing PRTC subsidy payment

2.1% Motor Fuels Tax Revenue

- ▶ **Motor Fuels Tax:**
 - Prince William County: Projection of positive balance through FY20
 - Manassas City: Projection of negative fund balance through the six-year plan
- ▶ Prince William County continues to use NVT A 30% funds for VRE subsidies
- ▶ Fuel tax floor under consideration at General Assembly

Service Assumptions

- ▶ No expansion other than state-sponsored services associated with the I-95/395 & I-66 transit/TDM plans
- ▶ Modest revenue hour contingency of six daily hours to allow for schedule adjustments and to ease chronic overcrowding
- ▶ Initial discussions held with the bus sponsoring jurisdictions regarding possible budget neutral changes to western bus services

Western Maintenance Facility

- ▶ Assumes facility construction in FY19-20
- ▶ Occupancy at the start of FY21
- ▶ Construction funding (from NVT A, CMAQ, DRPT, I-66 concessionaire funding) adequate to complete

FY18/FY19 Budget Comparison - Operating Expenses

Categories	FY18	FY19	Difference
Personnel and Fringe Benefits	5,565,500	5,593,000	27,500
Contractual Services	24,661,600	24,829,000	167,400
Other Services	2,264,300	2,418,200	153,900
Materials, Supplies, Minor Equipment	59,500	52,400	(7,100)
Fuel	3,564,600	3,132,700	(431,900)
Total Operating Expenses	36,115,500	36,025,300	(90,200)

Capital

- ▶ **Capital** **\$6.1M**
 - OmniRide bus rehabs \$4.6M
 - Cameras on MCI buses 0.6M
 - Hardware, software, equip 0.3M
 - Facility improvements 0.3M
 - Resurface employee lot
 - Replace alarm systems
 - Correct drainage in bus lot
 - Debt service (2012 VRA Loan) 0.3M

Proposed Federally Participating PRTC and VRE Projects

- PRTC Bus Preventive Maintenance
- PRTC TDM/Commuter Assistance Program
- PRTC Security Enhancements
- VRE Track Lease/Improvement Payments
- VRE Facilities Asset Management
- VRE Equipment Storage Projects
- VRE Capital Fleet Replacement and Expansion
- VRE Broad Run Station Expansion
- VRE Rippon Platform Projects
- VRE Positive Train Control (PTC)
- VRE Equipment Asset Management Program
- VRE Grant and Project Management
- VRE Cameras and Station Security Enhancements
- VRE Washington Union Station Improvements

Proyecto de presupuesto de OmniRide

Presupuesto de PRTC sugerido para el año fiscal 2019

Presentación de las audiencias públicas
Ayuntamiento de Manassas, 16 de abril de 2018 a las 7 p. m.
Centro de Transporte Público de PRTC, 18 de abril de 2018 a las 7 p. m.

Presupuesto de PRTC sugerido para el año fiscal 2019

Descripción	Costos operativos	Capital	Total
Ingresos de los pasajeros	\$11,107,500	\$ -	\$11,107,500
Subsidios estatales	7,521,700	3,406,400	10,928,100
Subsidios federales	4,238,300	13,400	4,251,700
Subsidios de jurisdicción	12,997,400	2,672,600	15,669,900
Otro	160,400	-	160,400
Total de ingresos	\$36,025,300	\$6,092,300	\$42,117,600
Beneficios del personal y adicionales	5,593,000	-	5,593,000
Servicios contractuales	24,829,000	-	24,829,000
Otros servicios	2,410,200	-	2,410,200
Materiales, insumos, equipamiento ligero	62,400	-	62,400
Combustible	3,132,700	-	3,132,700
Total de costos operativos	\$36,025,300	\$ -	\$36,025,300
Reformas de los autobuses	-	4,654,200	4,654,200
Hardware, software, equipamiento	-	852,700	852,700
Mejoras de las instalaciones	-	298,800	298,800
Servicio de deuda (Préstamo de VRA 2012)	-	286,600	286,600
Total de capital	\$ -	\$6,092,300	\$6,092,300
Total de gastos	\$36,025,300	\$6,092,300	\$42,117,600

Ingresos de los pasajeros

- ▶ Ingresos de los pasajeros \$11.1M
 - OmniRide \$10.5M
 - OmniLink \$0.6M
- ▶ Viajes de los pasajeros
 - OmniRide 1.88M
 - OmniLink 0.72M
- ▶ No se propone un aumento de tarifas para el año fiscal 2019

Subsidios estatales

- ▶ Subsidios operativos de DRPT \$7.5M
 - Asistencia operacional \$5.34M
 - Planes I-95/395 e I-66 de tránsito/TDM 1.55M
 - RideShare .22M
 - VanPool/VA .36M
 - Otro .03M
- ▶ Subsidios de capital de DRPT \$3.4M
 - De acuerdo con los fondos calculados:
 - Nivel 1 (material móvil): 68 %
 - Nivel 2 (gran capital): 34 %
 - Nivel 3 (otro capital): 17 %

Subsidios federales

- ▶ Subsidios de FTA \$4.2M
 - Mantenimiento preventivo \$3.93M
 - Rideshare .24M
 - Otro .03M
- ▶ La Ley federal de reparación de transporte terrestre de los Estados Unidos (Ley FAST) no aporta fondos para cubrir el material móvil

Subsidios de jurisdicción/traslado operativo de PRTC

- ▶ Subsidios de jurisdicción \$15.7M
- ▶ Traslado operativo del año fiscal 2017 de \$5.68M para PRTC
 - Ingresos 0.55M
 - Gastos 3.13M
 - Necesidades de correspondencia local 2.00M
- ▶ Traslado que se utilizó para apoyar el presupuesto del año fiscal 2019 al reducir el pago del subsidio de PRTC

Ingresos del 2.1 % por el impuesto a los combustibles para motores:

- ▶ **Impuesto a los combustibles para motores:**
 - Condado de Prince William: proyección de saldo positivo durante el año fiscal 2020
 - Ciudad de Manassas: proyección del saldo de fondos negativos durante el plan de seis años
- ▶ El condado de Prince William continúa utilizando el 30 % de los fondos NVTA para los subsidios del VRE
- ▶ La Asamblea General considerará el mínimo de impuestos sobre el combustible

Estimaciones de servicios

- ▶ No hay expansión, excepto por los servicios auspiciados por el estado asociados con los planes de la I-95/395 e I-66 de tránsito/TDM
- ▶ Ingresos modestos por contingencia de hora de seis horas diarias para permitir los ajustes de horarios y para reducir la aglomeración crónica
- ▶ Se mantuvieron discusiones iniciales con las jurisdicciones que auspician los autobuses con respecto a posibles cambios neutros en el presupuesto relacionados con los servicios de autobuses occidentales

Instalación de mantenimiento occidental

- ▶ Se estima la construcción de la instalación en el año fiscal 2019-2020
- ▶ Ocupación a principios del año fiscal 2021
- ▶ Los fondos para la construcción (provenientes de NVTA, CMAQ, DRPT, fondos del concesionario I-66) son adecuados para completar la obra

Comparación de presupuesto del año fiscal 2018/año fiscal 2019: gastos operativos

Categorías	Año fiscal 2018	Año fiscal 2019	Diferencia
Beneficios del personal y adicionales	5,565,500	5,593,000	27,500
Servicios contractuales	24,661,600	24,829,000	167,400
Otros servicios	2,264,300	2,418,200	153,900
Materiales, insumos, equipamiento ligero	59,500	52,400	(7,100)
Combustible	3,564,600	3,132,700	(431,900)
Total de gastos operativos	36,115,500	36,025,300	(90,200)

Capital

- ▶ **Capital** **\$6.1M**
 - Reformas de los autobuses OmniRide \$4.6M
 - Cámaras en los autobuses de MCI 0.6M
 - *Hardware, software*, equipamiento 0.3M
 - Mejoras en las instalaciones 0.3M
 - Revestimiento del estacionamiento para empleados
 - Reemplazo de los sistemas de alarma
 - Corregir el drenaje en el estacionamiento de los autobuses
 - Servicio de deuda (Préstamo de VRA 2012) 0.3M

Proyectos de PRTC y VRE sugeridos que participan a nivel federal

- Mantenimiento preventivo de los autobuses de PRTC
- Programa de Asistencia para TDM/Pasajeros Frecuentes de PRTC
- Mejoras de seguridad de PRTC
- Pagos de alquileres/mejoras de VRE Track
- Gestión de los activos de las instalaciones de VRE
- Proyectos de almacenamiento de equipos de VRE
- Capital para el reemplazo y la expansión de la flota de VRE
- Expansión amplia de la estación de VRE
- Proyectos de la plataforma Rippon de VRE
- Control positivo del tren (Positive Train Control, PTC) de VRE
- Programa de Gestión de Activos para Equipos de VRE
- Gestión de proyectos y subsidios de VRE
- Mejoras de seguridad en las cámaras y las estaciones de VRE
- Mejoras en la estación Washington Union de VRE

Proposed FY2019 Federally Participating Projects

- ❖ PRTC Bus Preventive Maintenance
- ❖ PRTC TDM/Commuter Assistance Program
- ❖ PRTC Security Enhancements
- ❖ VRE Track Lease/Improvement Payments
- ❖ VRE Facilities Asset Management
- ❖ VRE Equipment Storage Projects
- ❖ VRE Capital Fleet Replacement and Expansion
- ❖ VRE Broad Run Station Expansion
- ❖ VRE Rippon Platform Projects
- ❖ VRE Positive Train Control (PTC)
- ❖ VRE Equipment Asset Management Program
- ❖ VRE Grant and Project Management
- ❖ VRE Cameras and Station Security Enhancements
- ❖ VRE Washington Union Station Improvements

Proyectos sugeridos que participan a nivel federal para el año fiscal 2019

- ❖ Mantenimiento preventivo de los autobuses de PRTC
- ❖ Programa de Asistencia para TDM/Pasajeros Frecuentes de PRTC
- ❖ Mejoras de seguridad de PRTC
- ❖ Pagos de alquileres/mejoras de VRE Track
- ❖ Gestión de los activos de las instalaciones de VRE
- ❖ Proyectos de almacenamiento de equipos de VRE
- ❖ Capital para el reemplazo y la expansión de la flota de VRE
- ❖ Expansión amplia de la estación de VRE
- ❖ Proyectos de la plataforma Rippon de VRE
- ❖ Control positivo del tren (Positive Train Control, PTC) de VRE
- ❖ Programa de Gestión de Activos para Equipos de VRE
- ❖ Gestión de proyectos y subsidios de VRE
- ❖ Mejoras de seguridad en las cámaras y las estaciones de VRE
- ❖ Mejoras en la estación Washington Union de VRE

APPENDIX A-2

NOTICE OF PUBLIC HEARING

Potomac and Rappahannock Transportation Commission
(PRTC)

Regarding Proposed FY 2019 Budget and Proposed
FY 2019 Applications for Federally Participating Projects

The Potomac and Rappahannock Transportation Commission (PRTC) has scheduled two public hearings to present its proposed FY 2019 budget and invite public review/comment. The proposed \$42,117,600 budget includes \$36,025,300 for operating expenses and \$6,092,300 in capital costs. The proposed FY 2019 budget does not include a fare increase and calls for new and expanded commuter services that would be paid for by the state as part of the I-95/395 and I-66 transit and transportation demand management plans.

PRTC is the federal grant applicant for federally participating projects that PRTC and Virginia Railway Express (VRE) envision applying for in FY 2019. Public comment is invited on all those projects as proposed.

Public Hearings are scheduled at 7:00 PM as follows, with question/answer periods thereafter:

Monday, April 16, 2018 at the Manassas City Hall
9027 Center St, Manassas, VA 20110

Wednesday, April 18, 2018 at the PRTC Transit Center
14700 Potomac Mills Road, Woodbridge, VA 22192

Materials detailing the proposed budget and federally participating PRTC and VRE projects will be available at www.prtctransit.org prior to the public hearings. Print copies are available upon request by emailing publichearing@omniride.com. Comments may be made in person at one of the Public Hearings, via email (to publichearing@omniride.com), or in writing no later than April 23, 2018. Comments in writing that are not furnished at one of the Public Hearings should be directed to:

PRTC, Attn: Public Hearing
14700 Potomac Mills Road
Woodbridge, VA 22192

Individuals who require special assistance to participate at the public hearings (such as a sign language interpreter, foreign language interpreter, or the presentation in an alternate format such as Braille) should call 703-580-6122 or send an email to publichearing@omniride.com no later than April 2, 2018, to make the necessary arrangements.

3/16 & 3/23/18

NOTICE OF PUBLIC HEARING

Potomac and Rappahannock Transportation Commission (PRTC)

Regarding Proposed FY 2019 Budget and Proposed FY 2019 Applications for Federally Participating Projects

The Potomac and Rappahannock Transportation Commission (PRTC) has scheduled two public hearings to present its proposed FY 2019 budget and invite public review/comment. The proposed \$42,117,600 budget includes \$36,025,300 for operating expenses and \$6,092,300 in capital costs. The proposed FY 2019 budget does not include a fare increase and calls for new and expanded commuter services that would be paid for by the state as part of the I-95/395 and I-66 transit and transportation demand management plans.

PRTC is the federal grant applicant for federally participating projects that PRTC and Virginia Railway Express (VRE) envision applying for in FY 2019. Public comment is invited on all those projects as proposed.

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AVISO DE AUDIENCIA PÚBLICA

Comisión de Transporte de Potomac y Rappahannock (PRTC)

*Con respecto al presupuesto propuesto para el año fiscal
2019 y las propuestas de solicitudes de participación
para el año fiscal 2019 para proyectos federales*

La Comisión de Transporte de Potomac y Rappahannock (PRTC) ha programado dos audiencias públicas para presentar su propuesta de presupuesto para el año fiscal 2019 e invitar al público para revisión/comentarios. El presupuesto propuesto de \$42,117,600 incluye \$36,025,300 para gastos operativos y \$6,092,300 en costos de capital. El presupuesto propuesto para el año fiscal 2019 no incluye un aumento de tarifas y exige servicios nuevos y ampliados para pasajeros que el estado pagaría como parte de los planes de gestión de la demanda de transporte y tránsito para I-95/395 e I-66.

PRTC es el solicitante de subvención federal para proyectos de participación federal que PRTC y Virginia Railway Express (VRE) prevén solicitar en el año fiscal 2019. Se invita a los comentarios públicos a todos los proyectos según lo propuesto.

Las audiencias públicas se programan a las 7:00 p.m. de la siguiente manera
con períodos de preguntas y respuestas posteriores:

Lunes, 16 de abril, 2018 en la Alcaldía de Manassas City
9027 Center St, Manassas, VA 20110

Miércoles, 18 de abril, 2018 en el Centro de Tránsito de PRTC
14700 Potomac Mills Road, Woodbridge, VA 22192

Los materiales que detallan el presupuesto propuesto y los proyectos PRTC y VRE que participan a nivel federal estarán disponibles en www.prtc-transit.org antes de las audiencias públicas. Las copias impresas están disponibles bajo petición enviando un correo electrónico a publichearing@omniride.com. Los comentarios pueden hacerse en persona en una de las audiencias públicas, por correo electrónico (a publichearing@omniride.com), o por escrito a más tardar el 23 de abril de 2018. Los comentarios por escrito que no se proporcionan en una de las audiencias públicas deben ser dirigido a:

PRTC Attn: Public Hearing
14700 Potomac Mills Road, Woodbridge, VA 22192

Las personas que requieren asistencia especial para participar en las audiencias públicas (como un intérprete de lenguaje de señas, intérpretes de idiomas extranjeros o la presentación en un formato alternativo como Braille) deben llamar al 703-580-6122 o enviar un correo electrónico a publichearing@omniride.com a más tardar el 2 de abril de 2018, para hacer los arreglos necesarios.

**Service update in English on PRTC website
3/13/2018 – 4/24/2018**

PUBLIC HEARINGS SET FOR PROPOSED FY 2019 BUDGET

PRTC has scheduled two public hearings to present its [proposed FY 2019 budget](#) and invite public review/comment. The proposed \$42,117,600 budget includes \$36,025,300 for operating expenses and \$6,092,300 in capital costs. The proposed FY 2019 budget does not include a fare increase and calls for new and expanded commuter services that would be paid for by the state as part of the I-95/395 and I-66 transit and transportation demand management plans.

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PRTC Attn: Public Hearing
14700 Potomac Mills Road
Woodbridge, VA 22192

Individuals who require special assistance to participate at the public hearings (such as a sign language interpreter, foreign language interpreter, or the presentation in an alternate format such as Braille) should call 703-580-6122 or send an email to publichearing@omniride.com no later than April 2, 2018, to make the necessary arrangements.

Service update in Spanish on PRTC website
3/16/2018 – 4/24/2018

AUDIENCIAS PUBLICAS DE LA PROPUESTA PRESUPUESTARIA PARA AF 2019

PRTC programó dos audiencias públicas para presentar [el presupuesto sugerido para el año fiscal 2019](#) e invita al público a que lo analicen o realicen comentarios al respecto. El presupuesto sugerido de \$42,117,600 incluye \$36,025,300 para gastos operativos y \$6,092,300 para costos de capital. El presupuesto sugerido para el año fiscal 2019 no incluye un aumento de tarifas y exige presentar servicios nuevos y ampliados para pasajeros frecuentes que el estado pagaría como parte de los planes de gestión de la demanda de transporte y tránsito I-95/395 e I-66.

PRTC es quien solicita el subsidio federal para [proyectos que participen a nivel federal](#), los cuales PRTC y Virginia Railway Express (VRE) prevén solicitar para el año fiscal 2019. Se invita al público a que realice comentarios sobre todos los proyectos de acuerdo con la propuesta.

Las audiencias públicas están programadas a las 7:00 p. m. de la siguiente manera, con períodos para realizar preguntas y obtener respuestas al finalizar:

Lunes, 16 de abril de 2018
Ayuntamiento de Manassas
9027 Center St
Manassas, VA 20110

Miércoles, 18 de abril de 2018
Centro de Transporte Público de PRTC
14700 Potomac Mills Road
Woodbridge, VA 22192

Para obtener las copias impresas, debe solicitarlas por correo electrónico a publichearing@omniride.com. Los comentarios se pueden realizar en persona en alguna de las audiencias públicas, por correo electrónico (a publichearing@omniride.com) o por escrito a más tardar el 23 de abril de 2018. Los comentarios por escrito que no se proporcionen durante alguna de las audiencias públicas se deben dirigir a:

PRTC Atención: Audiencia pública
14700 Potomac Mills Road
Woodbridge, VA 22192

Las personas que necesiten asistencia especial para participar en las audiencias públicas (por ejemplo, un intérprete de lenguaje de señas, un intérprete de idioma extranjero o que tengan la necesidad de obtener la presentación en un formato alternativo como Braille) deben llamar al 703-580-6122 o enviar un correo electrónico a publichearing@omniride.com a más tardar el 2 de abril de 2018 para adoptar las medidas necesarias.

APPENDIX A-3

Summary of Comments and Responses

Received Prior to the Public Hearing:

Categories of Responses:

Category	Count	Additional Information
Service expansion	1	Add accessible bus route on Minnieville Road to Potomac mall area

Itemization of Public Feedback:

Ref No.	Date Received	Respondent	Context of Response
1	3/23/2018	Margie Oden (hammerhead4322@gmail.com)	Request to add accessible bus route on Minnieville road to Potomac mall and surrounding areas

Received Subsequent to the Public Hearing:

Categories of Responses:

Category	Count	Additional Information
Service expansion	1	Add service from Westgate to Manassas Mall
Increased service	1	Add Manassas Park B loop service to Manassas Mall

Itemization of Public Feedback:

Ref No.	Date Received	Respondent	Context of Response
1	4/20/2018	Lisa Merlino 10170 Portsmouth Rd. #10 Manassas	Request to add direct service from Westgate to Manassas Mall
2	4/27/2018	Stephanie Flory 8106 Pointer Ln. Apt#5 Manassas	Request to add Manassas Park B loop service to Manassas Mall

APPENDIX A-4

Dear Ms. Oden,

Thank you for submitting your comments to PRTC regarding more direct local service along Minnieville Road. PRTC is currently undertaking a full-scale review of its local bus network on both sides of the County, with connectivity improvements and routing restructuring to make easier to commute locally through the County. There are a number of items we are looking at, including services along roadways that currently have no service, streamlining and simplifying routes and elimination of cumbersome routings. This will take some time to do as we are analyzing data, road networks, and stop location possibilities, just to name a few.

The timeframe for implementing such a service restructuring has not been set as of yet, but do know that it is a high priority for us to look at ways to restructure and streamline our local operations.

Sincerely,

Perrin A. Palistrant
Director of Operations and Operations Planning
Potomac and Rappahannock Transportation Commission
14700 Potomac Mills Road
Woodbridge, VA 22192
Office: 703-580-6162
Cell: 702-355-0934

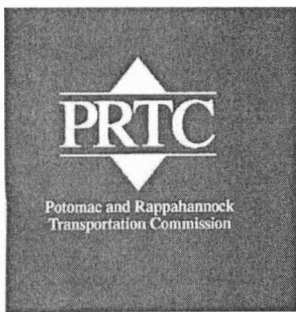
I am concerned about a more accessible bus route for residents on and near Minnieville Road.

Can there be a bus routed to run up and down Minnieville Road? Many residents who try to get to the mall area need a more direct route closer to the mall area. This would cut down on traffic on Minnieville Road and give residents an easier way of getting to and from the mall rather than taking buses that go round about the mall. As our area grows, adding a bus route on Minnieville Road would have a positive impact on businesses in and around the mall area and add to the budget.

Margie Oden
Neabsco District



Virus-free. www.avast.com



14700 Potomac Mills Road
Woodbridge, VA 22192

April 30, 2018

Ms. Lisa K. Merlino
10170 Portsmouth Road #10
Manassas, VA 20109-8018

Dear Ms. Merlino:

Thank you for your letter received April 20, 2018 to the Potomac and Rappahannock Transportation Commission (PRTC) regarding your request for direct service to Manassas Mall from Westgate. We appreciate that you rely on these services and will do everything we can to maintain as much service as possible with funding available to us.

In June 2016, OmniRide express and local service was forced to significantly reduce service due to budgetary issues that have still not been completely resolved. Service was reduced or eliminated on many routes affecting many people, including Manassas and Manassas Park. Unfortunately that meant eliminating the Manassas Park A local bus, but still operating the Manassas Park B loop. It means that someone may have a longer ride in one direction, but service from Westgate to the mall is still available. As of now, there are no plans for any changes to any of the local services in Manassas or Manassas Park. Should any significant changes be necessary in the future, such as reductions or eliminations of service, PRTC will provide ample notification time to solicit further public input.

Thank you again for being a valued customer of PRTC.

Sincerely,

0_____ .-.-.-

Perrin A. Palistrant
Director of Operations and Operations Planning

Cc: Rowena Reyes

OmniRide • Metro Direct • Omniride • Cross County Connector • OmniMatch • VRE

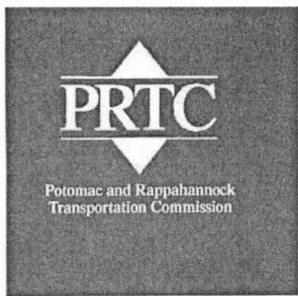
Administrative Office: (703) 583-7782 • Customer Info: (703) 730-6664 • Toll Free: (888) 730-6664 • Fax: (703) 583-1377 • PRTCtransit.org

To Authorities :

I da appreciate the bus
service. It gets me to where I
need to go. It would be helpful
however, if we could have service
from Westgate directly - A Monday
/12/1.

Thank you for !tsf-cri wlg...

Sincerely,
Lisa Merlino



14700 Potomac Mills Road
Woodbridge, VA 22192

April 27, 2018

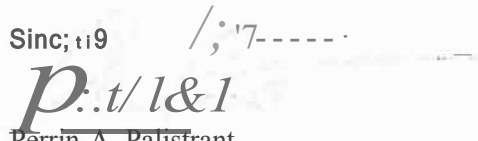
Ms. Stephanie Flory
8106 Pointer Lane Apt. 5
Manassas, VA 20109

Dear Ms. Flory:

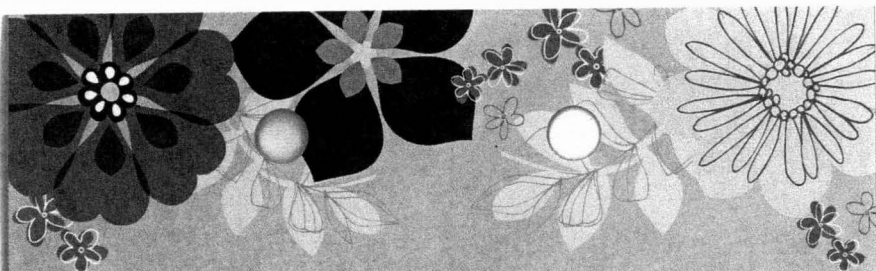
Thank you for your recent letter to the Potomac and Rappahannock Transportation Commission (PRTC) regarding your request for service to Manassas Mall. We appreciate that you rely on these services and will do everything we can to maintain as much service as possible with funding available to us.

At this time, the only Manassas Park local service available is in one direction. This is the old Manassas Park B loop that operates in a clockwise loop through Manassas and Manassas Park and has a stop at Manassas Mall, although it requires you to ride one way in both directions. Should any significant changes be necessary in the future, such as additions, reductions or eliminations of service, PRTC will provide ample notification time to solicit further public input.

Thank you again for being a valued customer of PRTC.

Sincerely,

Perrin A. Palistrant
Director of Operations and Operations Planning

Cc: Rowena Reyes



Dear Sir
I want the bus to
the Mall.

Thanks,
Stephanie Flory

.....! 'I!) CSP-
Ms Stephanie Flory
8106 Pointer Ln Apt 5
Manassas, VA 20109
r.1111



PRTE attn: Public Hearing
14700 Potomac Mills Rd.
Woodbridge, VA.
22192

APPENDIX A-5

POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC)

PUBLIC HEARING
MANASSAS CITY HALL
MONDAY, APRIL 16, 2018
7:00 p.m.

REGARDING OMNIRIDE BUDGET PROPOSAL – FY 2019 PROPOSED PRTC BUDGET

THE ABOVE-ENTITLED PUBLIC HEARING WAS PRESENTED BY JOYCE EMBREY, DIRECTOR OF FINANCE AND ADMINISTRATION FOR THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC) AT MANASSAS CITY HALL LOCATED AT 9027 CENTER STREET, MANASSAS, VIRGINIA 20110, BEGINNING AT 7:00 P.M. WHEN THERE WERE ALSO PRESENT:

GINA ALTIS, PRTC EXECUTIVE ADMINISTRATIVE ASSISTANT
ROWENA REYES, PRTC DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION
CHRISTINE RODRIGO, PUBLIC RELATIONS SPECIALIST
BOB SCHNEIDER, PRTC EXECUTIVE DIRECTOR

PUBLIC ATTENDANCE: (ATTENDANCE SHEET ATTACHED)

MARK SCHEUFLE

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P R O C E E D I N G S

GOOD EVENING, I AM JOYCE EMBREY, DIRECTOR OF FINANCE AND ADMINISTRATION FOR THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC). I AM HERE TO CONDUCT THE PUBLIC HEARING ON PRTC'S BUDGET PROPOSAL FOR FISCAL YEAR 2019, AND PROPOSED PROJECTS TO BE INCLUDED IN THE FISCAL YEAR 2019 FEDERAL GRANT APPLICATIONS.

THE PRESENTATION I'LL BE GIVING MOMENTARILY ELABORATES ON THE PROPOSED BUDGET IN THE AMOUNT OF \$42,117,600 CONTAINS:

- NO FARE INCREASE
- NO SERVICE CUTS
- NEW AND EXPANDED COMMUTER SERVICES THAT WOULD BE PAID FOR BY THE STATE AS PART OF THE I-95/395 AND I-66 TRANSIT AND TRANSPORTATION DEMAND MANAGEMENT PLANS.

THE PROPOSED PROJECTS TO BE INCLUDED IN THE FEDERAL GRANT APPLICATIONS ARE FOR PRTC, AND THE VIRGINIA RAILWAY EXPRESS (VRE) OPERATING AND CAPITAL PROJECTS.

INTERESTED PARTIES WILL BE GIVEN AN OPPORTUNITY TO COMMENT ON THE PROPOSED BUDGET, AND THE PROPOSED PROJECTS.

IN ACCORDANCE WITH PRTC'S BYLAWS, THE PUBLIC HEARING WAS DULY ADVERTISED ONCE A WEEK FOR TWO SUCCESSIVE WEEKS IN THE FREE-LANCE STAR, INSIDENOVA, AND EL IMPARCIAL NEWSPAPERS, AND THE HEARING NOTICE WAS POSTED ON PRTC'S WEBSITE AND BUSES.

AT THIS TIME, MS. EMBREY GAVE THE "OMNIRIDE BUDGET PROPOSAL – FY 2019 PROPOSED PRTC BUDGET" PRESENTATION (ATTACHED). AT THE CONCLUSION OF THE PRESENTATION, MS. EMBREY INVITED QUESTIONS.

THERE WERE QUESTIONS SURROUNDING DEPLOYMENT OF FUNDING THAT CAME FROM THE SOLE ATTENDEE (MR. SCHEUFLE) WITH SPECIFIC QUESTIONS ABOUT MANASSAS-BASED

SERVICES, ESPECIALLY THE SUDLEY ROAD AND ROUTE 28 CORRIDORS. MR. SCHNEIDER DISCUSSED THE CHALLENGES OF ROUTE 28 IN TERMS OF LAND USE, TRAFFIC MITIGATION, DEVELOPMENT AND COST CONSTRAINTS, AND THE ABILITY TO PROGRESS WITH THE LIMITATIONS CREATED BY JURISDICTIONAL BOUNDARIES AND COST CONTAINMENT.

CONCLUDING THE PUBLIC HEARING, MS. EMBREY CALLED THE PUBLIC HEARING TO A CLOSE AT 7:35 P.M.

OMNIRIDE

PUBLIC HEARING
PRTC TRANSIT CENTER
WEDNESDAY, APRIL 18, 2018
7:00 P.M.

REGARDING OMNIRIDE BUDGET PROPOSAL

THE ABOVE-ENTITLED PUBLIC HEARING WAS PRESENTED BY JOYCE EMBREY, DIRECTOR OF FINANCE AND ADMINISTRATION, FOR OMNIRIDE AT THE PRTC TRANSIT CENTER LOCATED AT 14700 POTOMAC MILLS ROAD, WOODBRIDGE, VIRGINIA 22192 BEGINNING AT 7:00 P.M. WHEN THERE WERE ALSO PRESENT:

GINA ALTIS, EXECUTIVE ADMINISTRATIVE ASSISTANT
ROWENA REYES, DEPUTY DIRECTOR OF FINANCE AND ADMINISTRATION
CHRISTINE RODRIGO, PUBLIC RELATIONS SPECIALIST
BOB SCHNEIDER, EXECUTIVE DIRECTOR

PUBLIC ATTENDANCE:

NONE

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P R O C E E D I N G S

THERE BEING NO PUBLIC ATTENDANCE, AND, THEREUPON, MS. EMBREY CALLED THE PUBLIC HEARING TO A CLOSE AT 7:20 P.M.

Potomac and Rappahannock Transportation Commission

FY19 Proposed Budget

Description	Admin	OmniRide	OmniLink	Marketing	Vanpool	Total
Farebox	0	10,443,200	664,300	0	0	11,107,500
Reimbursements from VRE	77,800	0	0	0	0	77,800
State Grants	1,598,300	7,220,400	1,530,100	219,300	360,000	10,928,100
Federal Grants	0	3,309,200	637,500	305,000	0	4,251,700
Advertising Revenue	0	0	0	60,000	0	60,000
Interest	14,000	4,300	4,300	0	0	22,600
Subsidy - PWC	342,900	4,631,900	7,375,200	853,600	1,630,800	14,834,400
Subsidy - Manassas	24,400	0	338,300	22,300	0	385,000
Subsidy - Manassas Park	21,900	0	152,100	10,000	0	184,000
Subsidy - Stafford	107,500	0	0	0	0	107,500
Subsidy - Fredericksburg	40,300	0	0	0	0	40,300
Subsidy - Spotsylvania	118,700	0	0	0	0	118,700
Total Revenue	2,345,800	25,609,000	10,701,800	1,470,200	1,990,800	42,117,600
Personnel and Fringe Benefits	1,996,600	1,425,800	1,466,100	524,500	180,000	5,593,000
Contractual Services	118,500	15,241,300	8,407,500	865,200	196,500	24,829,000
Other Services	108,100	489,600	165,900	40,500	1,614,100	2,418,200
Materials, Supplies, Minor Equipment	9,100	18,800	17,300	7,000	200	52,400
Fuel	0	2,692,700	440,000	0	0	3,132,700
Capital	113,500	5,740,800	205,000	33,000	0	6,092,300
Total Expenses	2,345,800	25,609,000	10,701,800	1,470,200	1,990,800	42,117,600

Note: OmniRide includes I-95, Tysons, Mark Center and I-66 Commuter Choice

MOTION: PRINCIPI

**April 24, 2018
Regular Meeting
Res. No. 18-274**

SECOND: CANDLAND

**RE: BUDGET, APPROPRIATE AND TRANSFER FISCAL YEAR 2019
TRANSIT SPECIAL REVENUE FUND**

ACTION: APPROVED

WHEREAS, the Potomac and Rappahannock Transportation Commission (PRTC) is requesting County transit support as follows:

Administration	\$ 295,400
Marketing	\$ 831,700
Commuter Bus (OmniRide)	\$ 2,241,200
Intra-County Bus (OmniLink)	\$ 7,218,600
Vanpool Program	\$ 1,630,800
Local Capital Match	\$ 2,616,700
Total	\$14,834,400

WHEREAS, the above levels of County transit support for commuter bus and intra-county bus will allow PRTC to continue providing County-subsidized bus service; and

WHEREAS, funding PRTC operations requires \$11,320,700 in Fiscal Year 2019 fuel tax receipts, \$2,500 in interest earned from fuel tax receipts, \$5,414,300 in operating fund balance and \$4,026,900 in fuel tax trust fund balance, resulting in a contribution to the Prince William County fuel tax fund balance of \$5,930,000; and

WHEREAS, one-time and recurring revenues will provide funding for transit operations and local capital match in Fiscal Year 2019 and Fiscal Year 2020 of the six-year financial plan; and

WHEREAS, the public hearing regarding the FY2019 Budget was duly advertised on March 7, 2018, and March 14, 2018, and held on April 10, 2018;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors does hereby budget, appropriate and transfer funds from the County's motor fuels tax account at the Potomac and Rappahannock Transportation Commission for the programs and in the amounts set forth above;

BE IT FURTHER RESOLVED that the Prince William Board of County Supervisors does hereby authorize the Potomac and Rappahannock Transportation Commission to use the County's fuel tax revenues estimated at \$11,320,700 to support its transit obligations.

April 24, 2018
Regular Meeting
Res. No. 18-274
Page Two

Votes:

Ayes: Anderson, Caddigan, Candland, Jenkins, Lawson, Nohe, Principi, Stewart

Nays: None

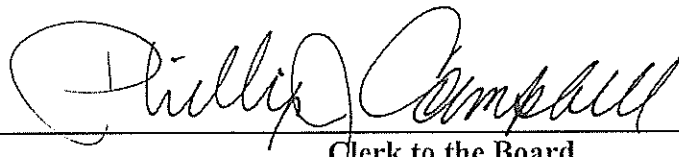
Absent from Vote: None

Absent from Meeting: None

For Information:

Potomac and Rappahannock Transportation Commission Executive Director
Management and Budget Director

ATTEST:

A handwritten signature in cursive script, reading "Phillip Campbell", is written over a horizontal line.

Clerk to the Board

BOARD OF SUPERVISORS
COUNTY OF STAFFORD
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, George L. Gordon, Jr., Government Center, Stafford, Virginia on the 2nd day of May, 2018:

<u>MEMBERS:</u>	<u>VOTE:</u>
Meg Bohmke, Chairman	Yes
Gary F. Snellings, Vice Chairman	Yes
Jack R. Cavalier	Yes
Thomas C. Coen	Yes
L. Mark Dudenhefer	No
Wendy E. Maurer	Yes
Cindy C. Shelton	No

On motion of Mrs. Maurer, seconded by Mr. Cavalier, which carried by a vote of 5 to 2, the following was adopted:

A RESOLUTION TO APPROVE THE FISCAL YEAR 2019 COUNTY
BUDGET

WHEREAS, a public hearing was held on Tuesday, April 3, 2018, at 7:00 P.M. on the proposed FY2019 County budget, in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road Stafford, Virginia; and

WHEREAS, the Board held budget work sessions at which Board members analyzed, deliberated, and reviewed citizen input regarding the County budget; and

WHEREAS, the Board considered the recommendations of staff, input at the budget work sessions, and the public testimony, if any, received at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2nd day of May, 2018, that the FY2019 County budget be and it hereby is adopted as follows for the various General Government Funds:

I. GENERAL GOVERNMENT FUNDS:

General Fund:	305,128,954
Board of Supervisors	726,133
Commissioner of the Revenue	2,821,406
County Administrator	1,337,394
County Attorney	1,050,925
Electoral Board and Registrar	531,566
Finance and Budget	1,734,531
Geographic Information System	647,052
Human Resources	640,504
Information Technology	2,313,798
Office of Community Engagement	393,263
Treasurer	2,161,774
Sheriff	26,248,229
Fire & Rescue Services	21,623,767
15th District Court Unit	374,276
Code Compliance	4,434,351
Rappahannock Juvenile Detention Center	1,215,307
Rappahannock Regional Jail	6,909,588
Circuit Court	373,310
Clerk of the Circuit Court	1,587,422
Commonwealth Attorney	3,260,572
Court Deputies	2,549,085
General District Court	117,648
Juvenile and Domestic Relations	114,700
Magistrate	8,830
Cooperative Extension Program	191,345
Economic Development	736,550
Community Development Partner Agencies	501,395
Planning and Community Development	2,564,333
Human Services	8,647,402
Health and Social Services Partner Agencies	1,373,500
Social Services	7,866,647
Parks and Recreation	7,912,555
Parks, Recreation and Cultural Partner Agencies	226,070
Regional Library	5,301,944
Engineering	601,923
Community Facilities	4,829,412
Operating Budget Transfer to Schools	122,317,574
Public Day School Transfer	518,000
Public Day School Additional Classroom	285,000
School Debt Service	31,466,416
Transfer to Capital Projects Fund	4,528,316
Transfer to Transportation Fund	523,098
Non-Departmental	3,919,983
County Debt Service	14,140,997
Vehicle Replacement Program County	434,313
Vehicle Replacement Program Sheriff	713,000
Capital Outlay	1,810,750
Capital Outlay One-Time (Courthouse Ramp-up)	543,000

GENERAL GOVERNMENT FUNDS, continued:

Asset Forfeiture Fund	250,000
Capital Improvements Fund	4,593,500
Fleet Services Fund	5,111,229
Garrisonville Road Service District Fund	565,813
Hidden Lake Special Revenue Fund	111,100
Lake Arrowhead Service District Fund	112,000
Lake Carroll Service District Fund	13,875
Tourism Fund	1,875,000
Transportation Fund	8,569,511
Transportation Impact Fee - County- Wide Fund	600,000
Utilities Funds	74,475,214

; and

BE IT FURTHER RESOLVED that the FY2019 Schools budget be and it hereby is approved in the following amounts:

II. SCHOOL FUNDS:

Construction Fund	417,277
Grants Fund	12,702,909
Health Services Fund	32,238,253
Nutrition Services Fund	14,046,930
School Operating Fund	289,951,163
Workers' Compensation Fund	622,565

; and

BE IT FURTHER RESOLVED that the Board desires to continue to support special education students in the County, as identified by the County's Public Schools, and authorizes the County Administrator to execute a memorandum of understanding with Stafford County Public Schools for the Public Day School program in an amount not to exceed \$803,000. This is an increase over the prior year's funding by \$285,000, which provides for an additional classroom to serve six more students. Should the expansion not occur, the funds may be appropriated to address the need in other ways. The Public Day School program provides educational services in the least restrictive, most cost-effective environment, within the community, through shared responsibility between the County and Schools for Public Day School students; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to disburse funds to Stafford County Volunteer Fire and Rescue companies only after ensuring compliance with the Fire and Rescue Department, County, and State policies, regulations, rules, and procedures; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to increase budgets and appropriations for the following items of non-budgeted, restricted revenue that may occur during FY2019:

1. Insurance recoveries received for damages to County and School properties for which County or School funds have been expended to make repairs;
2. Defaulted developer and builder securities to be used for uncompleted projects;
3. Donations for a specific purpose;
4. Asset forfeiture funds;
5. Grants in accordance with the grant policy;
6. Roll-back taxes and reserves for Purchase of Development Rights (PDR) Program pursuant to the County's financial policies;
7. Incentive payments to developers in compliance with Board approved agreements; and
8. Advance refunding of debt.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to recruit and maintain full-time positions up to the authorized full-time strength stated below, with two positions in Social Services contingent on state approval and Medicaid expansion:

General Fund	
• Non-Public Safety	356 366
• Public Safety	415 437
Utilities Fund	140 150
Capital Projects Fund	2 2
Total	913 955

; and


BE IT FURTHER RESOLVED that a 2.5% salary increase is authorized, effective July 1, 2018, for all full-time and regular part-time County employees hired on or prior to April 1, 2018, whose job performance is satisfactory or better; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to continue with the targeted market adjustments with consideration of the Social Services Benefit Specialist and Family Service Specialist positions; the market changes necessary to support the data and recommendations from the study for the E-911 Operators; and based on data provided by Compensation Studies; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute contracts in an amount of \$100,000 or more for the purchase of replacement Sheriff's Office and Fire and Rescue public safety vehicles, consistent with the FY2019 budget, purchased with cash capital; and

BE IT STILL FURTHER RESOLVED that the Board approves the FY2019 Potomac and Rappahannock Transportation Commission (PRTC) subsidy of One Hundred Seven Thousand Five Hundred Dollars (\$107,500) and the Virginia Railway Express (VRE) subsidy of Two Million Four Hundred Seventy-five Thousand One Hundred Twenty-seven Dollars (\$2,475,127), and authorizes the payment of the subsidies during FY2019 from the County's Motor Fuels Tax Revenue Fund.

A Copy, teste:


Thomas C. Foley
County Administrator

TCF:AL

MOTION: BASS

May 14, 2018

Regular Meeting

SECOND: ELSTON

Res No. R-2018-30

**RE: RESOLUTION AUTHORIZING THE FUNDING OF THE CITY'S SHARE OF
POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION
RELATED EXPENDITURES**

**AUTHORIZING POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION
(PRTC) TO USE \$998,898 OF THE CITY OF MANASSAS GAS TAX FUNDS**

WHEREAS, the Council of the City of Manassas has determined that it is appropriate to pay for PRTC administration, PRTC marketing, local capital match, parking lot leases, debt service on the Virginia Railway Express (VRE) parking deck, PRTC Omnilink services, and VRE services with its Gas Tax Funds; and

WHEREAS, the PRTC administration and City staff project that City Gas Tax funds will not be sufficient to cover the above expenditures and, therefore, the Council of the City of Manassas has determined that it is necessary to utilize City funds in the amount of \$450,000 to meet its obligation of \$785,898 for VRE Services; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Manassas, Virginia, meeting in regular session this 14th day of May, 2018, that:

Section 1. PRTC is authorized to appropriate \$998,898 from the City's Gas Tax funds for:

PRTC Administration	\$ 21,000
PRTC Marketing	19,200
Local Capital Match	12,000
Sub-Total PRTC	52,200
Parking Lot Leases	66,000
Debt Service VRE Parking Deck	212,000
Omnilink Services	332,800
VRE Services	335,898
Total	<u>\$998,898</u>

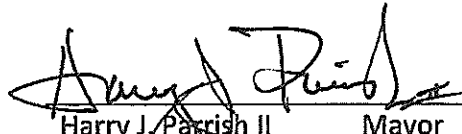
Section 2. The City will pay \$450,000 for support of the VRE Services using City funds and will make payment directly to the VRE.

Section 3. PRTC is authorized to make payments in installments during FY 2019 when they are due.


Section 4. PRTC is authorized to unencumber the FY 2017 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the

amount of \$222,540, which was originally encumbered with City Resolution R-2016-41 and PRTC Resolution 16-06-09.

Section 5. PRTC is authorized to unencumber the FY 2018 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the amount of \$222,070, which was originally encumbered with City Resolution R-2017-40 and PRTC Resolution 17-06-08.


Harry J. Parrish II Mayor
On Behalf of the City Council
of Manassas, Virginia

ATTEST:


Andrea P. Madden City Clerk

Votes:

Ayes: Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe

Nays: None

Absent from Vote: None

Absent from Meeting: None



MOTION: KELLY

SECOND: DUFFY

May 8, 2018
Regular Meeting
Resolution No. 18-45

RE: Authorizing the Use of \$436,568 in Motor Fuels Taxes for the Virginia Railway Express And \$40,300 for the Potomac and Rappahannock Transportation Commission for Fiscal Year 2019

ACTION: APPROVED: Ayes: 7; Nays: 0

In Fiscal Year 2019 revenue from the tax on motor vehicle fuels sold in the City of Fredericksburg is estimated to be \$1.3 million.

The City of Fredericksburg supports the Virginia Railway Express and the Potomac and Rappahannock Transportation Commission with the proceeds of the motor fuels tax.

Therefore, the City Council resolves that the use of these funds in the amount of \$436,568 is authorized to support the Virginia Railway Express for Fiscal Year 2019.

City Council further resolves that the use of funds in the amount of \$40,300 is authorized to support the Potomac and Rappahannock Transportation Commission in Fiscal Year 2019.

Votes:

Ayes: Greenlaw, Withers, Devine, Duffy, Ellis, Frye, Kelly

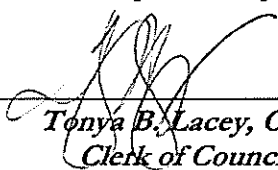
Nays: None

Absent from Vote: None

Absent from Meeting: None

Clerk's Certificate

I, the undersigned, certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 18-45 duly adopted the City Council meeting held May 8, 2018 at which a quorum was present and voted.



Tonya B. Lacey, CMC
Clerk of Council

County of Spotsylvania

Founded 1721

Board of Supervisors
GREG BENTON
KEVIN W. MARSHALL
TIMOTHY J. McLAUGHLIN
DAVID ROSS
GARY F. SKINNER
PAUL D. TRAMPE
CHRIS YAKABOUSKI



County Administrator
MARK B. TAYLOR
Deputy County Administrators
MARK L. COLE
ED PETROVITCH
P.O. BOX 99, SPOTSYLVANIA, VA 22553
Voice: (540) 507-7010
Fax: (540) 507-7019

Service, Integrity, Pride

At a meeting of the Spotsylvania County Board of Supervisors held on April 12, 2018, on a motion by Mr. Yakabouski and passed 4 to 3 with Mr. McLaughlin, Mr. Ross and Dr. Trampe opposed, the Board adopted the following resolution:

RESOLUTION NO. 2018-44

A RESOLUTION TO ADOPT THE FISCAL YEAR (FY) 2019 BUDGET

WHEREAS, it is the responsibility of the Spotsylvania County Board of Supervisors to approve and control the County's fiscal plan for FY 2019; and

WHEREAS, the Board of Supervisors has received and reviewed the County Administrator's Recommended Budget for FY 2019, including fiscal policies; and

WHEREAS, the Board of Supervisors has received comments on the recommended budget from citizens of Spotsylvania County at a duly advertised public hearing; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors; and

RESOLVED by the Spotsylvania County Board of Supervisors this 12th day of April 2018, that the following budgets be, and are hereby, approved effective July 1, 2018, as set forth below; and, be it

RESOLVED FURTHER, that local tax supported expenditures of the School Division's overall budget of \$330,913,227 shall not exceed \$128,492,093 of local funds and, be it

RESOLVED FURTHER, that the Board does hereby approve the FY 2019 PRTC subsidy of \$118,700, and the FY 2019 VRE subsidy of \$1,632,635, and does hereby authorize the payment of these subsidies during FY 2019 from the County's motor fuels tax revenue account, and be it

RESOLVED FURTHER, that all financial activities, purchases, travel, personnel actions, etc., shall be in accordance with the fiscal policies and procedures established by the Board of Supervisors and administered by the County Administrator.

FISCAL YEAR 2019 COUNTY BUDGETS

1. Total County Budget for Fiscal Year 2019 in the amount of \$530,629,756 to include the following funds:

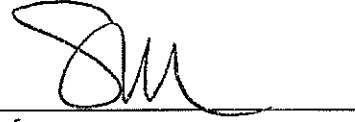
a. General Operating Fund	\$130,499,695
b. Capital Projects Fund	\$15,920,062
c. Economic Development Opportunities Fund	\$1,280,113
d. Code Compliance Fund	\$4,284,767
e. Transportation Fund	\$8,232,778
f. School Operating Fund:	
Instruction	\$199,332,767
Administration, Attendance and Health	10,786,225
Pupil Transportation	18,370,223
Operation and Maintenance	21,240,833
Debt and Fund Transfers	27,048,808
Technology	9,191,199
Contingency Reserves	<u>0</u>
	\$285,970,055
g. School Food Service Fund:	
School Food Services and Other Noninstructional Operations	\$11,322,972
h. School Capital Projects Fund:	
Facilities	\$30,799,918
i. Utilities Operating Fund	\$32,370,945
j. Utilities Capital Projects Fund	\$9,948,451

2. Joint Fleet Maintenance Fund for Fiscal Year 2019 in the amount of \$2,820,282.

RESOLVED FURTHER, that the County Administrator is authorized to take all necessary actions to give this resolution effect.

(SEAL)

A COPY TESTE:

A handwritten signature in black ink, appearing to be 'AM', written over a horizontal line.

Aimee R. Mann
Deputy Clerk to the Board of Supervisors

MOTION:

SECOND:

**RE: AUTHORIZATION TO RENEW MEDICAL, DENTAL, AND VISION
 INSURANCE PLANS FOR PRTC AND VRE EMPLOYEES**

ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission (“PRTC” or the “Commission”) offers medical insurance for PRTC/VRE employees through Aetna and Kaiser Permanente, supplemental dental insurance through the Delta Dental Plan of Virginia, and supplemental vision insurance through Advantica, providing employees a choice of health care options and providers to accommodate all employees regardless of whether they live in Virginia, Maryland, or DC; and

WHEREAS, PRTC has received renewal rates from all four providers with premium changes that are deemed reasonable and are within the amounts included in the proposed FY19 budget; and

WHEREAS, management recommends awarding one-year renewal contracts to Aetna and Kaiser Permanente for medical insurance, retaining the same employer/employee percentages used to split premium costs since FY10; and

WHEREAS, management also recommends awarding one-year renewal contracts to Delta Dental Plan of Virginia for dental insurance and Advantica for vision insurance, offering 100 percent employer paid premiums for PRTC and VRE employees.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to renew one-year contracts with Aetna, Kaiser Permanente, Delta Dental Plan of Virginia, and Advantica for medical, dental, and vision insurance coverage effective July 1, 2018.

BE IT FURTHER RESOLVED that the Potomac and Rappahannock Transportation Commission also approves management’s recommendation to retain the existing employer/employee premium arrangements for the medical insurance plans, and 100 percent employer paid premiums for dental and vision insurance.

ITEM 11-D
June 7, 2018
PRTC Regular Meeting
Res. No. 18-06-____
Page Two

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

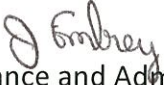



Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

June 7, 2018

TO: Madam Chair Anderson and PRTC Commissioners

FROM: Joyce Embrey 
Director of Finance and Administration

THROUGH: Robert A. Schneider, PhD 
Executive Director

RE: Authorization to Renew Medical, Dental and Vision Insurance Plans for
PRTC and VRE Employees

Recommendation:

Authorize renewal of medical, dental, and vision insurance plans for PRTC and VRE employees.

Background:

The Commission offers medical insurance for PRTC/VRE employees through Aetna and Kaiser Permanente, supplemental dental insurance through the Delta Dental Plan of Virginia, and supplemental vision insurance through Advantica, providing employees a choice of health care options and providers to accommodate all employees regardless of whether they live in Virginia, Maryland, or DC.

PRTC has received renewal rates from all four providers with premium changes that are deemed reasonable and are within the amounts included in the proposed FY19 budget. The premium changes are as follows:

- Aetna's renewal premiums average an increase of 1.61 to 6.64 percent, depending on plan and tier selected
- Kaiser's renewal premiums for all tiers remained the same as last year
- Delta Dental's renewal premiums remained the same for all tiers, with the second year of a two year rate guarantee
- Advantica's renewal premiums remained the same for all tiers, with the second year of a three year rate guarantee

The average Aetna premium increase of 4.2 percent is lower than the national trend of 10.5 percent, while no change to the Kaiser premiums is significantly lower than the current national trend. The FY19 proposed budget assumed a 13 – 15 percent increase for the employer share of health insurance premiums. There were no plan design changes to any of the medical, vision and dental plans offered.

PRTC management recommends retaining the methodology adopted in FY08 in which specified percentages are applied to a mid-priced medical insurance plan to establish the employer participation rate in absolute dollar terms, which then becomes the amount for lesser cost and greater cost plan options. Management recommends retaining the use of FY10 percentages for the employer share of the premium for the mid-priced plan (i.e., Aetna Health Network Only 500A Open Access HMO): 94 percent for single coverage, 80 percent for spouse and child(ren) coverage, and 74 percent for family coverage. The resulting amount in absolute dollar terms is also the employer participation amount proposed for the other plan options (Aetna Health Network Option 100/70 500A Open Access POS, Aetna IH PPO 100/70 500A, and Kaiser HMO). Employees have the choice of opting for a higher cost plan, provided they bear a higher premium cost. Employees who choose the Kaiser option continue to bear no out-of-pocket cost for medical insurance premiums.

Management recommends awarding one-year renewal contracts to Aetna and Kaiser Permanente for medical insurance, retaining the same employer/employee percentages used to split premium costs since FY10. Management also recommends awarding one-year renewal contracts to Delta Dental Plan of Virginia and Advantica, offering 100 percent employer paid premiums to all enrollees for the dental and vision plans.

Fiscal Impact:

The employer share for the medical, dental, and vision insurance premiums is within the dollar limits included in the proposed FY19 budget. A summary of the estimated FY19 medical, dental, and vision insurance costs is provided as an attachment.

Attachment: As stated

PRTC Estimated FY19 Medical, Dental, and Vision Insurance Costs

Insurance Carrier/Plans	Employer Current Monthly Cost	Employer Renewal Monthly Cost	Employer Monthly Difference	Employer Current Annual Cost	Employer Renewal Annual Cost	Employer Annual Difference	% Increase/Decrease
Medical							
Aetna (all 3 plans combined) ^	9,327.00	9,624.00	297.00	111,924.00	115,488.00	3,564.00	3.18%
Kaiser HMO ^	41,970.00	41,970.00	-	503,640.00	503,640.00	-	0.00%
Subtotal Medical	51,297.00	51,594.00	297.00	615,564.00	619,128.00	3,564.00	0.58%
Dental							
Delta Dental ^	3,525.00	3,525.00	-	42,300.00	42,300.00	-	0.00%
Vision							
Advantica ^	291.00	291.00	-	3,492.00	3,492.00	-	0.00%
Total Estimated Cost to PRTC				661,356.00	664,920.00	3,564.00	0.54%

^ Based on current enrollment

MOTION:

SECOND:

**RE: AUTHORIZATION TO ENROLL PRTC AS A MEMBER OF THE VIRGINIA
MUNICIPAL LEAGUE INSURANCE PROGRAMS (VMLIP) AS OF JULY 1,
2018, FOR VARIOUS LIABILITY INSURANCE COVERAGES**

ACTION:

WHEREAS, PRTC currently receives brokerage services from Brown's Insurance Agency, Inc. for property and casualty insurance and has workers' compensation coverage for PRTC and VRE employees with the Virginia Municipal League Insurance Programs (VMLIP); and

WHEREAS, PRTC requested a proposal from VMLIP for various liability insurance coverages as of July 1, 2018; and

WHEREAS, the VMLIP offers broader insurance coverage at less cost than what is offered by commercial insurance.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to enroll PRTC as a member of the Virginia Municipal League Insurance Programs (VMLIP) effective July 1, 2018, for various liability insurance coverages, as well as continuing the workers' compensation coverage with VMLIP for PRTC and VRE employees.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

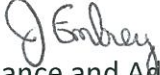



Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

June 7, 2018

TO: Madam Chair Anderson and PRTC Commissioners

FROM: Joyce Embrey 
Director of Finance and Administration

THROUGH: Robert A. Schneider, PhD 
Executive Director

RE: Authorization to Enroll PRTC as a Member of the Virginia Municipal League Insurance Programs (VMLIP) as of July 1, 2018, for Various Liability Insurance Coverages

Recommendation:

Authorize the Executive Director to enroll PRTC as a member of the Virginia Municipal League Insurance Programs (VMLIP) as of July 1, 2018, for various liability insurance coverages.

Background:

On September 3, 2009, the Commission approved Resolution 09-09-06 authorizing the Executive Director to award a one-year contract to Brown's Insurance Agency, Inc. for brokerage services for property and casualty insurance, with ability to exercise nine additional one-year options. As of June 9, 2016, PRTC added cyber liability insurance coverage obtained with the assistance of Brown's Insurance Agency. PRTC has been a member of the VML Insurance Programs (VMLIP) since July 1, 2004, for workers' compensation coverage for PRTC and VRE employees.

In January 2018, PRTC staff began discussions with VMLIP regarding the possibility of enrolling as a member for various liability insurance coverages. The VMLIP provided a proposal to PRTC for coverage effective July 1, 2018, including automobile, general, public officials, cyber, environmental impairment, excess (umbrella), property, boiler and machinery/equipment breakdown, crime/bond, and underground storage tank. The VMLIP offers broader coverage at less cost than what is offered by commercial insurance.

VMLIP is one of the most financially secure self-insurance pools in the Commonwealth of Virginia and provides comprehensive property and casualty coverages, extensive risk management program support, and effective claims services to nearly 500 Virginia local

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political subdivisions. VMLIP also offers many value added programs and services to prevent losses through customized safety consultations, human resources consulting services, local and regional training, webinars, videos, and online training.

VMLIP members are not required to issue procurements for liability insurance since they are a member of a not-for-profit insurance pool.

After careful consideration, management recommends that PRTC enroll as a member of the Virginia Municipal League Insurance Programs (VMLIP) as of July 1, 2018, for various liability insurance coverages, as well as continuing workers' compensation coverage through the VMLIP for PRTC and VRE employees.

Fiscal Impact:

There is adequate funding in the FY19 budget to cover insurance through the VMLIP, with an estimated cost of \$42,000 for PRTC.