

**MOTION:**

**SECOND:**

**RE: AUTHORIZATION TO DRAW DOWN FROM MOTOR FUELS TAX FUNDS TO  
SUBSIDIZE THE VRE OPERATING AND CAPITAL BUDGET FOR FY19**

**ACTION:**

**WHEREAS**, the Virginia Railway Express (VRE) Master Agreement requires the Potomac and Rappahannock Transportation Commission (PRTC) and the Northern Virginia Transportation Commission (NVTC) to approve the annual budget of the VRE and forward it to the participating jurisdictions with a request to budget and appropriate their respective shares of the capital and operating costs of VRE; and

**WHEREAS**, Prince William County will fund its FY19 VRE subsidy totaling \$6,183,745 from the Northern Virginia Transportation Authority (NVTA) 30% local distribution funds instead of from motor fuel tax funds; and

**WHEREAS**, the City of Manassas will fund \$450,000 of its FY19 VRE subsidy of \$785,898 from City funds with the remainder coming from motor fuel tax funds; and

**WHEREAS**, drawdowns for the PRTC member jurisdictions will be made for payment to VRE on July 2, 2018 and January 2, 2019, from the motor fuels tax revenues as indicated by the participating jurisdictional breakdown as follows; and

<u>Jurisdiction</u>	<u>July 2, 2018</u>	<u>January 2, 2019</u>
Stafford	1,237,563.50	1,237,563.50
Manassas	.00	335,898.00
Manassas Park	255,655.50	255,655.50
Fredericksburg	218,284.00	218,284.00
Spotsylvania	<u>816,317.50</u>	<u>816,317.50</u>
Total	<u>2,527,820.50</u>	<u>2,863,718.50</u>

**ITEM 8-B**  
**June 7, 2018**  
**PRTC Regular Meeting**  
**Res. No. 18-06-\_\_\_\_**

**WHEREAS**, total FY19 drawdowns from motor fuel tax funds are as follows:

<u>Jurisdiction</u>	
Stafford	\$2,475,127.00
Manassas	335,898.00
Manassas Park	511,311.00
Fredericksburg	436,568.00
Spotsylvania	<u>1,632,635.00</u>
Total	<u><u>\$5,391,539.00</u></u>

**NOW, THEREFORE, BE IT RESOLVED** that the Potomac and Rappahannock Transportation Commission hereby authorizes the drawdown from motor fuel tax funds in two (2) installments to the VRE with the total drawdown in the amount of \$5,391,539 to subsidize the VRE operating and capital costs for FY19.

**Votes:**

**Ayes:**

**Abstain:**

**Nays:**

**Absent from Vote:**

**Alternate Present Not Voting:**

**Absent from Meeting:**

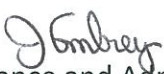



Potomac and Rappahannock  
Transportation Commission

14700 Potomac Mills Road  
Woodbridge, VA 22192

June 7, 2018

TO: Madam Chair Anderson and Commissioners

FROM: Joyce Embrey   
Director of Finance and Administration

THROUGH: Robert A. Schneider, PhD   
Executive Director

RE: Authorization to Draw Down from Motor Fuels Tax Funds to Subsidize the  
VRE Operating and Capital Budget for FY19

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Recommendation:

Authorize the draw down from motor fuels tax funds to subsidize the VRE operating and capital budget for FY19.

Background:

The Virginia Railway Express (VRE) Master Agreement requires the Potomac and Rappahannock Transportation Commission (PRTC) and the Northern Virginia Transportation Commission (NVTC) to approve the annual budget of the VRE and forward it to the participating jurisdictions with a request to budget and appropriate their respective shares of the capital and operating costs of VRE.

Prince William County will fund its FY19 VRE subsidy totaling \$6,183,745 from the Northern Virginia Transportation Authority (NVTA) 30% local distribution funds instead of from motor fuel tax funds. The City of Manassas will fund \$450,000 of its FY19 VRE subsidy of \$785,898 from City funds with the remainder coming from motor fuel tax funds. The City of Manassas Park is slated to approve its FY19 VRE subsidy at its June 19, 2018 City Council meeting. The certified resolutions from the other PRTC member jurisdictions approving the drawdown from motor fuels tax funds for the FY19 VRE subsidies are attached.

Fiscal Impact:

Drawdowns for the PRTC member jurisdictions will be made for payment to VRE on July 2, 2018 and January 2, 2019, from the motor fuels tax revenues as indicated by the participating jurisdictional breakdown as follows:

<u>Jurisdiction</u>	<u>July 2, 2018</u>	<u>January 2, 2019</u>
Stafford	1,237,563.50	1,237,563.50
Manassas	.00	335,898.00
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Total	<u>2,527,820.50</u>	<u>2,863,718.50</u>

Total FY19 drawdowns from motor fuel tax funds are as follows:

<u>Jurisdiction</u>	
Stafford	\$2,475,127.00
Manassas	335,898.00
Manassas Park	511,311.00
Fredericksburg	436,568.00
Spotsylvania	<u>1,632,635.00</u>
Total	<u>\$5,391,539.00</u>

Attachment: As stated

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, George L. Gordon, Jr., Government Center, Stafford, Virginia on the 2<sup>nd</sup> day of May, 2018:

<u>MEMBERS:</u>	<u>VOTE:</u>
Meg Bohmke, Chairman	Yes
Gary F. Snellings, Vice Chairman	Yes
Jack R. Cavalier	Yes
Thomas C. Coen	Yes
L. Mark Dudenhefer	No
Wendy E. Maurer	Yes
Cindy C. Shelton	No

On motion of Mrs. Maurer, seconded by Mr. Cavalier, which carried by a vote of 5 to 2, the following was adopted:

A RESOLUTION TO APPROVE THE FISCAL YEAR 2019 COUNTY  
BUDGET

WHEREAS, a public hearing was held on Tuesday, April 3, 2018, at 7:00 P.M. on the proposed FY2019 County budget, in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road Stafford, Virginia; and

WHEREAS, the Board held budget work sessions at which Board members analyzed, deliberated, and reviewed citizen input regarding the County budget; and

WHEREAS, the Board considered the recommendations of staff, input at the budget work sessions, and the public testimony, if any, received at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of May, 2018, that the FY2019 County budget be and it hereby is adopted as follows for the various General Government Funds:

**I. GENERAL GOVERNMENT FUNDS:**

<b><u>General Fund:</u></b>	<b>305,128,954</b>
Board of Supervisors	726,133
Commissioner of the Revenue	2,821,406
County Administrator	1,337,394
County Attorney	1,050,925
Electoral Board and Registrar	531,566
Finance and Budget	1,734,531
Geographic Information System	647,052
Human Resources	640,504
Information Technology	2,313,798
Office of Community Engagement	393,263
Treasurer	2,161,774
Sheriff	26,248,229
Fire & Rescue Services	21,623,767
15th District Court Unit	374,276
Code Compliance	4,434,351
Rappahannock Juvenile Detention Center	1,215,307
Rappahannock Regional Jail	6,909,588
Circuit Court	373,310
Clerk of the Circuit Court	1,587,422
Commonwealth Attorney	3,260,572
Court Deputies	2,549,085
General District Court	117,648
Juvenile and Domestic Relations	114,700
Magistrate	8,830
Cooperative Extension Program	191,345
Economic Development	736,550
Community Development Partner Agencies	501,395
Planning and Community Development	2,564,333
Human Services	8,647,402
Health and Social Services Partner Agencies	1,373,500
Social Services	7,866,647
Parks and Recreation	7,912,555
Parks, Recreation and Cultural Partner Agencies	226,070
Regional Library	5,301,944
Engineering	601,923
Community Facilities	4,829,412
Operating Budget Transfer to Schools	122,317,574
Public Day School Transfer	518,000
Public Day School Additional Classroom	285,000
School Debt Service	31,466,416
Transfer to Capital Projects Fund	4,528,316
Transfer to Transportation Fund	523,098
Non-Departmental	3,919,983
County Debt Service	14,140,997
Vehicle Replacement Program County	434,313
Vehicle Replacement Program Sheriff	713,000
Capital Outlay	1,810,750
Capital Outlay One-Time (Courthouse Ramp-up)	543,000

**GENERAL GOVERNMENT FUNDS, continued:**

Asset Forfeiture Fund	250,000
Capital Improvements Fund	4,593,500
Fleet Services Fund	5,111,229
Garrisonville Road Service District Fund	565,813
Hidden Lake Special Revenue Fund	111,100
Lake Arrowhead Service District Fund	112,000
Lake Carroll Service District Fund	13,875
Tourism Fund	1,875,000
Transportation Fund	8,569,511
Transportation Impact Fee - County- Wide Fund	600,000
Utilities Funds	74,475,214

; and

BE IT FURTHER RESOLVED that the FY2019 Schools budget be and it hereby is approved in the following amounts:

**II. SCHOOL FUNDS:**

Construction Fund	417,277
Grants Fund	12,702,909
Health Services Fund	32,238,253
Nutrition Services Fund	14,046,930
School Operating Fund	289,951,163
Workers' Compensation Fund	622,565

; and

BE IT FURTHER RESOLVED that the Board desires to continue to support special education students in the County, as identified by the County's Public Schools, and authorizes the County Administrator to execute a memorandum of understanding with Stafford County Public Schools for the Public Day School program in an amount not to exceed \$803,000. This is an increase over the prior year's funding by \$285,000, which provides for an additional classroom to serve six more students. Should the expansion not occur, the funds may be appropriated to address the need in other ways. The Public Day School program provides educational services in the least restrictive, most cost-effective environment, within the community, through shared responsibility between the County and Schools for Public Day School students; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to disburse funds to Stafford County Volunteer Fire and Rescue companies only after ensuring compliance with the Fire and Rescue Department, County, and State policies, regulations, rules, and procedures; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to increase budgets and appropriations for the following items of non-budgeted, restricted revenue that may occur during FY2019:

1. Insurance recoveries received for damages to County and School properties for which County or School funds have been expended to make repairs;
2. Defaulted developer and builder securities to be used for uncompleted projects;
3. Donations for a specific purpose;
4. Asset forfeiture funds;
5. Grants in accordance with the grant policy;
6. Roll-back taxes and reserves for Purchase of Development Rights (PDR) Program pursuant to the County's financial policies;
7. Incentive payments to developers in compliance with Board approved agreements; and
8. Advance refunding of debt.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to recruit and maintain full-time positions up to the authorized full-time strength stated below, with two positions in Social Services contingent on state approval and Medicaid expansion:

General Fund	
• Non-Public Safety	356 366
• Public Safety	415 437
Utilities Fund	140 150
Capital Projects Fund	2 2
Total	913 955

; and

BE IT FURTHER RESOLVED that a 2.5% salary increase is authorized, effective July 1, 2018, for all full-time and regular part-time County employees hired on or prior to April 1, 2018, whose job performance is satisfactory or better; and


BE IT FURTHER RESOLVED that the County Administrator is authorized to continue with the targeted market adjustments with consideration of the Social Services Benefit Specialist and Family Service Specialist positions; the market changes necessary to support the data and recommendations from the study for the E-911 Operators; and based on data provided by Compensation Studies; and



BE IT FURTHER RESOLVED that the County Administrator is authorized to execute contracts in an amount of \$100,000 or more for the purchase of replacement Sheriff's Office and Fire and Rescue public safety vehicles, consistent with the FY2019 budget, purchased with cash capital; and

BE IT STILL FURTHER RESOLVED that the Board approves the FY2019 Potomac and Rappahannock Transportation Commission (PRTC) subsidy of One Hundred Seven Thousand Five Hundred Dollars (\$107,500) and the Virginia Railway Express (VRE) subsidy of Two Million Four Hundred Seventy-five Thousand One Hundred Twenty-seven Dollars (\$2,475,127), and authorizes the payment of the subsidies during FY2019 from the County's Motor Fuels Tax Revenue Fund.

A Copy, teste:

  
Thomas C. Foley  
County Administrator

TCF:AL

**MOTION: BASS**

**May 14, 2018**

**Regular Meeting**

**SECOND: ELSTON**

**Res No. R-2018-30**

**RE: RESOLUTION AUTHORIZING THE FUNDING OF THE CITY'S SHARE OF POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION RELATED EXPENDITURES**

**AUTHORIZING POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC) TO USE \$998,898 OF THE CITY OF MANASSAS GAS TAX FUNDS**

**WHEREAS**, the Council of the City of Manassas has determined that it is appropriate to pay for PRTC administration, PRTC marketing, local capital match, parking lot leases, debt service on the Virginia Railway Express (VRE) parking deck, PRTC Omnilink services, and VRE services with its Gas Tax Funds; and

**WHEREAS**, the PRTC administration and City staff project that City Gas Tax funds will not be sufficient to cover the above expenditures and, therefore, the Council of the City of Manassas has determined that it is necessary to utilize City funds in the amount of \$450,000 to meet its obligation of \$785,898 for VRE Services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Manassas, Virginia, meeting in regular session this 14<sup>th</sup> day of May, 2018, that:

**Section 1.** PRTC is authorized to appropriate \$998,898 from the City's Gas Tax funds for:

PRTC Administration	\$ 21,000
PRTC Marketing	19,200
Local Capital Match	12,000
Sub-Total PRTC	52,200
Parking Lot Leases	66,000
Debt Service VRE Parking Deck	212,000
Omnilink Services	332,800
VRE Services	335,898
Total	\$998,898

**Section 2.** The City will pay \$450,000 for support of the VRE Services using City funds and will make payment directly to the VRE.

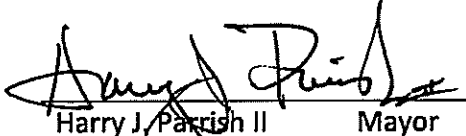
**Section 3.** PRTC is authorized to make payments in installments during FY 2019 when they are due.

**Section 4.** PRTC is authorized to unencumber the FY 2017 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the

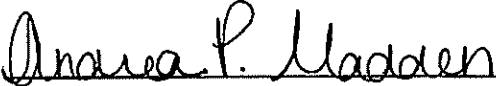
May 14, 2018  
Resolution # R-2018-30  
Page 2

amount of \$222,540, which was originally encumbered with City Resolution R-2016-41 and PRTC Resolution 16-06-09.

Section 5. PRTC is authorized to unencumber the FY 2018 reimbursement to the City from City Gas Tax funds for the City debt service on the VRE Parking Garage in the amount of \$222,070, which was originally encumbered with City Resolution R-2017-40 and PRTC Resolution 17-06-08.

  
Harry J. Parrish II Mayor  
On Behalf of the City Council  
of Manassas, Virginia

ATTEST:

  
Andrea P. Madden City Clerk

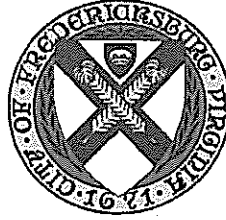
**Votes:**

**Ayes: Aveni, Bass, Elston, Lovejoy, Sebesky, and Wolfe**

**Nays: None**

**Absent from Vote: None**

**Absent from Meeting: None**



**MOTION: KELLY**

**SECOND: DUFFY**

May 8, 2018  
Regular Meeting  
Resolution No. 18-45

**RE: Authorizing the Use of \$436,568 in Motor Fuels Taxes for the Virginia Railway Express And \$40,300 for the Potomac and Rappahannock Transportation Commission for Fiscal Year 2019**

**ACTION: APPROVED: Ayes: 7; Nays: 0**

In Fiscal Year 2019 revenue from the tax on motor vehicle fuels sold in the City of Fredericksburg is estimated to be \$1.3 million.

The City of Fredericksburg supports the Virginia Railway Express and the Potomac and Rappahannock Transportation Commission with the proceeds of the motor fuels tax.

Therefore, the City Council resolves that the use of these funds in the amount of \$436,568 is authorized to support the Virginia Railway Express for Fiscal Year 2019.

City Council further resolves that the use of funds in the amount of \$40,300 is authorized to support the Potomac and Rappahannock Transportation Commission in Fiscal Year 2019.

**Votes:**

**Ayes:** Greenlaw, Withers, Devine, Duffy, Ellis, Frye, Kelly

**Nays:** None

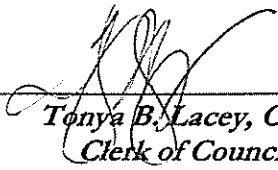
**Absent from Vote:** None

**Absent from Meeting:** None

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***Clerk's Certificate***

*I, the undersigned, certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 18-45 duly adopted the City Council meeting held May 8, 2018 at which a quorum was present and voted.*

  
\_\_\_\_\_  
***Tonya B. Lacey, CMC***  
***Clerk of Council***

County of Spotsylvania  
Founded 1721

*Board of Supervisors*  
GREG BENTON  
KEVIN W. MARSHALL  
TIMOTHY J. McLAUGHLIN  
DAVID ROSS  
GARY F. SKINNER  
PAUL D. TRAMPE  
CHRIS YAKABOUSKI



*County Administrator*  
MARK B. TAYLOR  
*Deputy County Administrators*  
MARK L. COLE  
ED PETROVITCH  
P.O. BOX 99, SPOTSYLVANIA, VA 22553  
Voice: (540) 507-7010  
Fax: (540) 507-7019

*Service, Integrity, Pride*

At a meeting of the Spotsylvania County Board of Supervisors held on April 12, 2018, on a motion by Mr. Yakabouski and passed 4 to 3 with Mr. McLaughlin, Mr. Ross and Dr. Trampe opposed, the Board adopted the following resolution:

**RESOLUTION NO. 2018-44**

**A RESOLUTION TO ADOPT THE FISCAL YEAR (FY) 2019 BUDGET**

WHEREAS, it is the responsibility of the Spotsylvania County Board of Supervisors to approve and control the County's fiscal plan for FY 2019; and

WHEREAS, the Board of Supervisors has received and reviewed the County Administrator's Recommended Budget for FY 2019, including fiscal policies; and

WHEREAS, the Board of Supervisors has received comments on the recommended budget from citizens of Spotsylvania County at a duly advertised public hearing; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors; and

RESOLVED by the Spotsylvania County Board of Supervisors this 12th day of April 2018, that the following budgets be, and are hereby, approved effective July 1, 2018, as set forth below; and, be it

RESOLVED FURTHER, that local tax supported expenditures of the School Division's overall budget of \$330,913,227 shall not exceed \$128,492,093 of local funds and, be it

RESOLVED FURTHER, that the Board does hereby approve the FY 2019 PRTC subsidy of \$118,700, and the FY 2019 VRE subsidy of \$1,632,635, and does hereby authorize the payment of these subsidies during FY 2019 from the County's motor fuels tax revenue account, and be it

RESOLVED FURTHER, that all financial activities, purchases, travel, personnel actions, etc., shall be in accordance with the fiscal policies and procedures established by the Board of Supervisors and administered by the County Administrator.

## FISCAL YEAR 2019 COUNTY BUDGETS

1. Total County Budget for Fiscal Year 2019 in the amount of \$530,629,756 to include the following funds:

a. General Operating Fund	\$130,499,695
b. Capital Projects Fund	\$15,920,062
c. Economic Development Opportunities Fund	\$1,280,113
d. Code Compliance Fund	\$4,284,767
e. Transportation Fund	\$8,232,778
f. School Operating Fund:	
Instruction	\$199,332,767
Administration, Attendance and Health	10,786,225
Pupil Transportation	18,370,223
Operation and Maintenance	21,240,833
Debt and Fund Transfers	27,048,808
Technology	9,191,199
Contingency Reserves	<u>0</u>
	\$285,970,055
g. School Food Service Fund:	
School Food Services and Other Noninstructional Operations	\$11,322,972
h. School Capital Projects Fund:	
Facilities	\$30,799,918
i. Utilities Operating Fund	\$32,370,945
j. Utilities Capital Projects Fund	\$9,948,451

2. Joint Fleet Maintenance Fund for Fiscal Year 2019 in the amount of \$2,820,282.

RESOLVED FURTHER, that the County Administrator is authorized to take all necessary actions to give this resolution effect.

(SEAL)

A COPY TESTE:

A handwritten signature in black ink, appearing to be 'AM', written over a horizontal line.

Aimee R. Mann

Deputy Clerk to the Board of Supervisors