



POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION

14700 POTOMAC MILLS RD • WOODBRIDGE, VA • 22192 • PRTCTRANSIT.ORG

BOARD OF COMMISSIONERS MONTHLY MEETING

Thursday, June 7, 2018, 7:00 pm: PRTC Transit Center

Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.

OFFICERS

Hon. Ruth Anderson, Chair (Prince William County) • Hon. Jeanette Rishell, Vice Chair (City of Manassas Park) • Wendy Maurer, Treasurer (Stafford County) • Hon. Pamela Sebesky, Secretary (City of Manassas)

1. Call to Order (Anderson)
2. Invocation and Pledge of Allegiance (Anderson)
3. Attendance Roll Call (Anderson/Dean)
4. Adoption of Agenda – June 7, 2018 (Anderson)
5. Approval of Minutes – May 3, 2018 (Anderson/Schneider)
6. Virginia Railway Express Chief Executive Officer's Time (Allen)
 - A. INFO Chief Executive Officer's Report – May 2018
 - B. INFO Agenda, Minutes, and Adopted Resolutions of the May 18, 2018 VRE Operations Board Meeting
 - C. RES Authorize the VRE Chief Executive Officer to Execute an Extension of the Existing Restated and Amended Operating/Access Agreement with CSX Transportation
 - D. RES Authorize the VRE Chief Executive Officer to Submit VRE Projects to USDOT for FY 2018 BUILD Funding Consideration and Authorization of VRE Funds for Required Match
 - E. INFO Publication of Proposed Disadvantaged Business Enterprise Overall Annual Goal for Federal Fiscal Years 2019-2021
 - F. INFO Broad Run Expansion Project Update
 - G. INFO Spending Authority Report
7. Citizen's Time/Public Comment (Anderson)
8. Approval of Consent Agenda – June 7, 2018 (Anderson)
 - A. RES Acceptance of the Jurisdictional Financial Report for the Period Ended March 31, 2018

- B. RES Authorization to Draw Down from Motor Fuels Tax Funds to Subsidize the VRE Operating and Capital Budget for FY19
 - C. RES Authorization to Budget and Appropriate the City of Manassas Motor Fuels Tax Account for Debt Service Payments on the VRE Parking Garage for FY19
 - D. RES Authorization to Deobligate \$444,610 of City of Manassas Motor Fuels Tax Funds for FY17 and FY18 Debt Service Payments on the VRE Parking Garage
 - E. RES Authorization to Budget and Appropriate City of Manassas Motor Fuels Tax Funds for the Lease of Parking Lots in FY19
9. Executive Director's Time (Schneider)
- A. INFO Staff Recognition – Sidney Elam - 15 years of Service
 - B. INFO Follow-Up from Prior Meetings
 - Legislative Update
 - C. INFO Executive Director's Report
 - Update on Mohammed Elatrebi – Represented PRTC/First Transit at the National Bus Roadeo in Tampa Bay on May 5 – 7, 2018
 - Industry Article – Key Factors Influencing Riders in North America: The Emerging Urban Mobility Ecosystem
10. Presentations/Information Items
11. PRTC Action Items (Anderson/Schneider)
- A. RES Authorization to Commence the Public Participation Process for the Transit Development Plan (TDP) and the Transportation Demand Management Plan (TDMP)
 - B. RES Authorization for the Executive Director to Execute an Amendment to the SmarTrip Operating and Funding Agreement
 - C. RES Approval and Appropriation of PRTC's FY19 Budget; Authorization to Draw Down from Motor Fuels Tax Funds to Subsidize PRTC Administrative, OmniRide, OmniLink, Marketing, VanPool, and Capital Budgets for FY19; and Authorization to Apply for Federal Grant Funding Envisioned in FY19
 - D. RES Authorization to Renew Medical, Dental, and Vision Insurance Plans for PRTC and VRE Employees
 - E. RES Authorization to Enroll PRTC as a Member of the Virginia Municipal League Insurance Programs (VMLIP) as of July 1, 2018, for Various Liability Insurance Coverages
 - F. RES Authorize Closed Meeting
 - G. RES Certify Closed Meeting
 - H. ----- Items Reported Out of Closed Meeting
12. PRTC Chair's Time (Anderson)
13. Other Business/Commissioners' Time (Anderson)

14. Adjournment (Anderson)

Information Items

Performance Service Reports

April 2018 Fleet Maintenance Audit

Revised Purchasing Authority Report

Wheels-to-Wellness Funding Status