

MOTION:

SECOND:

**RE: AUTHORIZE THE EXECUTIVE DIRECTOR TO CONDUCT THE PROCUREMENT PROCESS
FOR BUS OPERATIONS AND MAINTENANCE CONTRATOR SERVICES**

ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission (“PRTC” or the “Commission”) entered into an agreement with First Transit, Inc. on April 30, 2013 to provide bus operations and maintenance contractor services; and

WHEREAS, the initial contract term was for three (3) years, followed by seven (7) one-year extensions; and

WHEREAS, PRTC will exercise the fourth one-year extension on July 1, 2019; and

WHEREAS, since the start of this contract, the industry has changed and OMNIRIDE services have evolved; and

WHEREAS, the OMNIRIDE western maintenance/operations facility will be in operation in 2020 with a significant amount of service originating from that location; and

WHEREAS, in order to continue to serve the needs of the community and expand mobility options, the current contract must be reexamined.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to conduct the procurement process for bus operations and maintenance contractor services.

BE IT FURTHER RESOLVED that the Executive Director will seek authorization from the Commission to award a contract for bus operations and maintenance contractor services at a later Commission meeting.

Votes:

Ayes:

Nays:

Abstain:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:



June 6, 2019

TO: Madam Chair Anderson and PRTC Commissioners

FROM: Betsy Massie *Betsy Massie*
Director of Grants and Project Management

THROUGH: Robert A. Schneider, PhD *ASchneider*
Executive Director

SUBJECT: Authorize the Executive Director to Conduct the Procurement Process for Bus Operations and Maintenance Contractor Services

Recommendation:

Authorize the Executive Director to conduct the procurement process for bus operations and maintenance contractor services.

Background:

On April 30, 2013, PRTC entered into a contract with First Transit, Inc. for bus operations and maintenance contractor services, which was effective on July 1, 2013. The initial contract term was for three (3) years, followed by seven (7) one-year extensions (also known as options). PRTC will exercise the fourth one-year extension on July 1, 2019.

Since the start of this contract, the transit industry has changed and OMNIRIDE has evolved into providing more than basic fixed route services. In addition to this, the OMNIRIDE western maintenance/operations facility will be in operation in 2020 with a significant amount of service originating from that location. In order to implement more flexible services and expand mobility options, the contract needs to be reexamined to allow the agency to grow and respond to community needs.

The estimated procurement timeline is as follows:

- September 1, 2019 Issue Request for Proposals
- September 15 – 30 OMNIRIDE site tour
- October 15 Final questions and answers
- November 15 Proposal submissions due

Madam Chair Anderson and PRTC Commissioners

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| • December 1 – 15 | Proposer interviews |
| • January 1 – 30 | Contract negotiations |
| • February or March | Seek Board authorization to award a contract |
| • July 1, 2020 | Contract effective date |

Fiscal Impact:

There is no fiscal impact at this time. The fiscal impact statement will be included in the authorization to award a contract if the selection committee recommends a contract award.