

**MOTION:**

**SECOND:**

**RE: AUTHORIZATION TO DRAW DOWN FROM MOTOR FUELS TAX FUNDS TO  
SUBSIDIZE THE VIRGINIA RAILWAY EXPRESS OPERATING AND CAPITAL BUDGET  
FOR FY2021**

**ACTION:**

**WHEREAS**, the Virginia Railway Express (VRE) Master Agreement requires the Potomac and Rappahannock Transportation Commission (PRTC) and the Northern Virginia Transportation Commission (NVTC) to approve the annual budget of the VRE and forward it to the participating jurisdictions with a request to budget and appropriate their respective shares of the capital and operating costs of VRE; and

**WHEREAS**, Prince William County will fund its FY2021 VRE subsidy totaling \$5,930,777 from the Northern Virginia Transportation Authority (NVTA) 30 percent local distribution funds instead of from motor fuel tax funds; and

**WHEREAS**, drawdowns for the PRTC member jurisdictions will be made for payment to VRE on July 1, 2020 and January 4, 2021, from the motor fuels tax revenues as indicated by the participating jurisdictional breakdown as follows; and

<u>Jurisdiction</u>	<u>July 1, 2020</u>	<u>January 4, 2021</u>
Stafford	1,238,587.50	1,238,587.50
Manassas	403,617.00	403,617.00
Manassas Park	234,182.00	234,182.00
Fredericksburg	183,544.50	183,544.50
Spotsylvania	<u>751,877.00</u>	<u>751,877.00</u>
Total	<u>\$2,811,808.00</u>	<u>\$2,811,808.00</u>

**WHEREAS**, total FY2021 drawdowns from motor fuel tax funds are as follows.

<u>Jurisdiction</u>	
Stafford	\$2,477,175.00
Manassas	807,234.00
Manassas Park	468,364.00
Fredericksburg	367,089.00
Spotsylvania	<u>1,503,754.00</u>
Total	<u>\$5,623,616.00</u>

**NOW, THEREFORE, BE IT RESOLVED** that the Potomac and Rappahannock Transportation Commission hereby authorizes the drawdown from motor fuel tax funds in two (2) installments to the VRE with the total drawdown in the amount of \$5,623,616 to subsidize the VRE operating and capital costs for FY2021.

**Votes:**

**Ayes:**

**Abstain:**

**Nays:**

**Absent from Vote:**

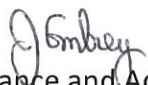
**Alternate Present Not Voting:**

**Absent from Meeting:**



May 28, 2020

TO: Chair Franklin and PRTC Commissioners

FROM: Joyce Embrey   
Director of Finance and Administration

THROUGH: Robert A. Schneider, PhD   
Executive Director

SUBJECT: Authorization to Draw Down from Motor Fuels Tax Funds to Subsidize the Virginia Railway Express Operating and Capital Budget for FY2021

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Recommendation:

Authorize the draw down from motor fuels tax funds to subsidize the Virginia Railway Express (VRE) operating and capital budget for FY2021.

Background:

The VRE Master Agreement requires the Potomac and Rappahannock Transportation Commission (PRTC) and the Northern Virginia Transportation Commission (NVTC) to approve the annual budget of the VRE and forward it to the participating jurisdictions with a request to budget and appropriate their respective shares of the capital and operating costs of VRE.

Prince William County will fund its FY2021 VRE subsidy totaling \$5,930,777 from the Northern Virginia Transportation Authority (NVTA) 30 percent local distribution funds instead of from motor fuel tax funds. The Cities of Fredericksburg and Manassas Park are slated to approve their FY2021 VRE subsidies at June 2020 City Council meetings. The certified resolutions from the other PRTC member jurisdictions approving the drawdown from motor fuels tax funds for the FY2021 VRE subsidies are attached.

Fiscal Impact:

Drawdowns for the PRTC member jurisdictions will be made for payment to VRE on July 1, 2020 and January 4, 2021, from the motor fuels tax revenues as indicated by the participating jurisdictional breakdown as follows:

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Total FY2021 drawdowns from motor fuel tax funds are as follows:

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Total	<u>\$5,623,616.00</u>

Attachments: As stated

**MOTION: SEBESKY**

**May 11, 2020  
Regular Meeting  
Res No. R-2020-35**

**SECOND: ELLIS**

**RE: RESOLUTION AUTHORIZING THE FUNDING OF THE CITY'S SHARE OF POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION RELATED EXPENDITURES FROM THE CITY'S GAS TAX FUNDS**

**WHEREAS**, the Council of the City of Manassas has determined that it is appropriate to pay for Potomac and Rappahannock Transportation Commission (PRTC) administration, PRTC marketing, local capital match, PRTC Omnilink services, and Virginia Railway Express services with its Gas Tax Funds; and

**NOW, THEREFORE, BE IT RESOLVED** that the Manassas City Council hereby approves:

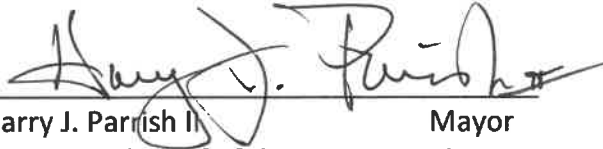
Section 1 – Potomac and Rappahannock Transportation Commission is authorized to appropriate \$1,190,034 from the City's Gas Tax funds for the following:

PRTC Administration	\$ 27,000
PRTC Marketing	21,700
Local Capital Match	31,600
Sub-Total PRTC	80,300
Omnilink Services	249,200
Paratransit Services	53,300
VRE Services	807,234
Total	<u>\$1,190,034</u>

Section 2 – Potomac and Rappahannock Transportation Commission is authorized to make payments in installments during Fiscal Year 2021 when they are due;

Section 3 – Potomac and Rappahannock Transportation Commission is authorized to unencumber the Fiscal Year 2019 reimbursement to the City from City Gas Tax Funds for the City Debt Service on the Virginia Railway Express Parking Garage in the amount of \$212,000, which was originally encumbered with City Resolution #R-2018-30 and Potomac and Rappahannock Transportation Commission Resolution #18-06-08.

**May 11, 2020**  
**Regular Meeting**  
**Res. No. R-2020-35**  
**Page Two**

  
\_\_\_\_\_  
Harry J. Parrish II Mayor  
On behalf of the City Council  
of Manassas, Virginia

ATTEST:  
  
\_\_\_\_\_  
Lee Ann Henderson City Clerk

**Votes:**

**Ayes: Davis-Younger, Ellis, Lovejoy, Sebesky, and Smith**

**Nays: None**

**Absent from Vote: Wolfe**

**Absent from Meeting: None**

# County of Spotsylvania

Founded 1721

*Board of Supervisors*  
DEBORAH H. FRAZIER  
BARRY K. JETT  
KEVIN W. MARSHALL  
TIMOTHY J. MCLAUGHLIN  
DAVID ROSS  
GARY F. SKINNER  
CHRIS YAKABOUSKI



*County Administrator*  
ED PETROVITCH  
*Deputy County Administrator*  
MARK L. COLE  
P.O BOX 99, SPOTSYLVANIA, VA 22553  
Voice: (540) 507-7010  
Fax: (540) 507-7019

*Service, Integrity, Pride*

At a meeting of the Spotsylvania County Board of Supervisors held on April 28, 2020, on a motion by Mr. Skinner and passed 4 to 3 Mr. McLaughlin, Mr. Ross and Mr. Yakabouski opposed, the Board adopted the following resolution:

## **RESOLUTION NO. 2020-47**

### **A RESOLUTION TO ADOPT THE FISCAL YEAR (FY) 2021 BUDGET**

WHEREAS, it is the responsibility of the Spotsylvania County Board of Supervisors to approve and control the County's fiscal plan for FY 2021; and

WHEREAS, the Board of Supervisors has received and reviewed the County Administrator's Recommended Budget for FY 2021, including fiscal policies; and

WHEREAS, the Board of Supervisors has received comments on the recommended budget from citizens of Spotsylvania County at a duly advertised public hearing; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors; and

RESOLVED by the Spotsylvania County Board of Supervisors this 28th day of April 2020, that the following budgets be, and are hereby, approved effective July 1, 2020, as set forth below; and, be it

RESOLVED FURTHER, that local tax supported expenditures of the School Division's overall budget of \$328,644,024 shall not exceed \$131,381,416 of local funds and, be it

RESOLVED FURTHER, that the Board does hereby approve the FY 2021 PRTC subsidy of \$145,900, and the FY 2021 VRE subsidy of \$1,503,754, and does hereby authorize the payment of these subsidies during FY 2021 from the County's motor fuels tax revenue account, and be it

RESOLVED FURTHER, that all financial activities, purchases, travel, personnel actions, etc., shall be in accordance with the fiscal policies and procedures established by the Board of Supervisors and administered by the County Administrator.

## FISCAL YEAR 2021 COUNTY BUDGETS

1. Total County Budget for Fiscal Year 2021 in the amount of \$566,806,715 to include the following funds:

a. General Operating Fund	\$149,914,195
b. Capital Projects Fund	\$12,691,136
c. Economic Development Authority Fund	\$1,459,050
d. Code Compliance Fund	\$4,575,643
e. Transportation Fund	\$8,188,520
f. School Operating Fund:	
Instruction	\$208,506,539
Administration, Attendance and Health	12,258,780
Pupil Transportation	19,236,678
Operation and Maintenance	22,253,485
Debt and Fund Transfers	28,089,775
Technology	9,665,000
Contingency Reserves	<u>0</u>
	\$300,010,257
g. School Food Service Fund:	
School Food Services and Other Noninstructional Operations	\$12,251,952
h. School Capital Projects Fund:	
Facilities	\$13,500,916
i. Utilities Operating Fund	\$35,670,221
j. Utilities Capital Projects Fund	\$28,544,825

2. Joint Fleet Maintenance Fund for Fiscal Year 2021 in the amount of \$2,880,899

RESOLVED FURTHER, that the County Administrator is authorized to take all necessary actions to give this resolution effect.



(SEAL)

A COPY TESTE:



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Aimee R. Mann

Deputy Clerk to the Board of Supervisors

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

RESOLUTION

At a regular meeting of the Stafford County Board of Supervisors (the Board) held in the Board Chambers, George L. Gordon, Jr., Government Center, Stafford, Virginia, on the 5<sup>th</sup> day of May, 2020:

<u>MEMBERS:</u>	<u>VOTE:</u>
Meg Bohmke, Chairman	Yes
Thomas C. Coen, Vice-Chairman	Yes
Tinesha O. Allen	Yes
L. Mark Dudenhefer	Yes
Cindy C. Shelton	Yes
Gary F. Snellings	Yes
Crystal L. Vanuch	Yes

On motion of Mr. Coen, seconded by Ms. Vanuch, which carried by a vote of 7 to 0, the following was adopted:

A RESOLUTION TO APPROVE THE FISCAL YEAR 2021 COUNTY  
BUDGET

WHEREAS, the Board received public comment and held a public hearing on the proposed FY2021 County budget on April 7, 2020 and continued the hearing to April 21, 2020, at 7:00 P.M., virtually in the Board Chambers at the George L. Gordon, Jr., Government Center, 1300 Courthouse Road Stafford, Virginia; and

WHEREAS, the Board held budget work sessions at which Board members analyzed, deliberated, and reviewed staff and citizen input regarding the County budget; and

WHEREAS, the Board's consideration and adoption of the FY2021 budget is against the backdrop of declared national, state, and local health emergencies, which have greatly affected the economy; and

WHEREAS, by approving the FY2021 budget, the Board sets aside its Utility Financial Policies, which entail water and sewer fees to be increased annually by a minimum of 75% of the Consumer Price Index, and maintains the current water and sewer fee rates; and

WHEREAS, by approving the FY2021 budget, the Board has included a revenue assumption based on an increase of the meals (food and beverage) tax from 4% to 5% effective January 1, 2021, which the Board will need to enact by ordinance; and

WHEREAS, by approving the FY2021 budget, the Board sets aside its Financial Policies, which entail the first \$150,000 of rollback taxes be used for funding Board

priorities and funds above this level be used for on-going revenue for the County's Purchase of Development Rights program; and

WHEREAS, by approving the FY2021 budget, the Board sets aside its Financial Policies and desires to use fund balance reserves to implement ongoing expenses; and

WHEREAS, by approving the FY2021 budget, the Boards sets aside its Financial Policies, which entail the dedication of 3% of on-going revenue to Repair, Replacement, and Rehabilitation (3R) projects, and reduces the dedication for 3R projects to 2% for FY 2021; and

WHEREAS, the Board considered the recommendations of staff, input from the budget work sessions, and the public testimony, if any, received prior to and at the public hearings;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of May, 2020, that the FY2021 County budget be and it hereby is adopted as follows for the various General Government Funds:

**I. County Funds:**

<b>General Fund:</b>	<b>320,936,567</b>
Board of Supervisors	680,618
Commissioner of the Revenue	3,017,044
County Administration	1,309,080
County Attorney	1,191,865
Registrar and Electoral Board	590,945
Finance and Budget	2,213,507
Geographic Information System	686,385
Human Resources	869,663
Information Technology	2,473,066
Community Engagement	507,500
Treasurer	2,343,650
Sheriff	27,908,558
Fire & Rescue Services	23,911,882
15th District Court Unit	381,561
Code Compliance	5,186,302
Rappahannock Juvenile Detention Center	1,425,133
Rappahannock Regional Jail	7,198,159
Circuit Court	402,488
Clerk of the Circuit Court	1,745,893
Commonwealth's Attorney	3,619,292
Court Deputies	3,192,628
General District Court	115,883
Juvenile and Domestic Relations	112,979
Magistrate	8,698

Cooperative Extension Program	195,760
Economic Development	630,973
Planning and Zoning	2,457,463
Human Services	6,953,405
Social Services	8,494,796
Parks and Recreation	7,416,265
Central Rappahannock Regional Library	5,276,334
Engineering	327,179
Community Facilities	4,589,252
Schools' Operating Budget Transfer	128,314,664
Schools' Shared Serviced/Audit	115,307
Public Day School Transfer	630,158
Transfer to Schools Designated Repairs, Replacement and Rehab	1,445,865
Schools' Debt Service	30,358,266
Transfer to Capital Projects Fund	5,845,546
Transfer to Transportation Fund	1,202,230
Non-Departmental Compensation/Benefits	458,000
Non-Departmental Public Safety Staffing Planning	3,526,257
Non-Departmental Economic Development	138,406
Non-Departmental Insurance	970,328
Non-Departmental Operating Budget Contingency Reserve	664,889
Non-Departmental Other Non-Departmental	1,586,669
Fuel Cost reduction - Needs distributed among Department	(84,880)
Partner Agencies	2,296,613
Purchase of Development Rights	100,000
Vehicle Replacement Program County	100,000
Vehicle Replacement Program Sheriff	1,051,861
One time Projects	995,718
County Debt Service	13,786,464
<b><u>Other Funds</u></b>	
Asset Forfeiture Fund	166,929
Armed Services Memorial	2,000
Capital Improvements Fund	19,666,955
Fleet Services Fund	5,001,333
Garrisonville Road Service District Fund	956,396
Hidden Lake Special Revenue Fund	123,882
Lake Arrowhead Service District Fund	601,111
Lake Carroll Service District Fund	772,740
Lynhaven Lane Service District	5,500
Tourism Fund	1,186,518
Transportation Fund	23,523,621
Transportation Impact Fee - County-Wide Fund	600,000

Utilities Funds	59,560,953
Warrenton Road Service District Fund	4,456,383

; and

BE IT FURTHER RESOLVED that the FY2021 Schools budget be and it hereby is approved in the following amounts:

**II. SCHOOLS FUNDS:**

Construction Fund	1,766,934
Grants Fund	15,072,176
Health Services Fund	31,666,750
Nutrition Services Fund	15,508,941
Schools' Operating Fund	323,099,249
Workers' Compensation Fund	790,798

; and

BE IT FURTHER RESOLVED that the Board desires to continue to support special education students in the County, as identified by the County's Public Schools, and authorizes the County Administrator to execute a memorandum of understanding with Stafford County Public Schools for the Public Day School program in an amount not to exceed \$630,158. The Public Day School program provides educational services in the least restrictive, most cost-effective environment, within the community, through shared responsibility between the County and Schools for Public Day School students; and

BE IT FURTHER RESOLVED that the Board acknowledges that the School Board proposed in its FY2021 Operating Budget to provide an enhanced Summer School Program for \$500,000 and to purchase buses, normally paid for with recurring funds, for \$500,000, for a total amount of \$1,000,000 from yearend savings from FY2020. It is the Board's policy to hold yearend funding until completion of the audit. The Board will consider approving this use of yearend funds after the audit; however, other fund balance reserves may temporarily serve as a funding source until such time as the audit is complete; and

BE IT FURTHER RESOLVED that the Board acknowledges that its approval of the the Schools Operating budget is predicated on a state funding increase of \$14,483,738; County funding increase of \$1,797,158; federal funding increase of \$397,000; use of prior year carryforward funds of \$1,000,000; and other miscellaneous funding increases of \$39,532; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to disburse funds to Stafford County Volunteer Fire and Rescue companies only after ensuring compliance with the Fire and Rescue Department, County, and State policies, regulations, rules, and procedures; and

BE IT FURTHER RESOLVED that the following restricted revenue items that may occur during FY2021 are budgeted in amounts not to exceed established State law and County policy without further action by the Board:

1. Insurance recoveries received for damages to County and Schools properties for which County or Schools funds have been expended to make repairs;
2. Defaulted developer and builder securities to be used for uncompleted projects;
3. Donations for a specific purpose;
4. Asset forfeiture funds;
5. Grants in accordance with the grant policy;
6. Roll-back taxes and reserves for the Purchase of Development Rights (PDR) Program pursuant to the County's financial policies;
7. Incentive payments to economic development incentive recipients in compliance with Board-approved agreements; and
8. Advance refunding of debt.

; and

BE IT FURTHER RESOLVED that the County's authorized full-time strength is stated below, and recruitment and maintaining full-time positions up to the authorized strength is permitted:

General Fund		
• Non-Public Safety	384	386
• Public Safety	440	442
Utilities Fund	152	153
Capital Projects Fund	2	2
Transportation Fund	0	0
Total	978	983

; and

BE IT FURTHER RESOLVED that within the County's authorized strength, upon receipt of state and federal revenues providing for 84.5% of the costs of the position, the Board authorizes one Social Services position and commits the County's local portion of said position; and

BE IT FURTHER RESOLVED that within the County's authorized strength, a Security Analyst position is authorized for the Information Technology Department beginning January 2021; and

BE IT FURTHER RESOLVED that within the County's authorized strength, a Service District/3R Program Manager position is authorized for the Public Works Department with funding provided from Lake Carroll, Lake Arrowhead, and Lynhaven Lane Service Districts as costs are incurred and with the remaining funding from the Public Works Department, Utilities Division Fund; and

BE IT FURTHER RESOLVED that within the County's authorized strength, an EMS CQI Coordinator position is authorized for the Fire and Rescue Department, with funding supported primarily from Ambulance Billing Fee recoveries; and

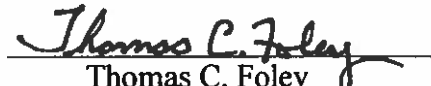
BE IT FURTHER RESOLVED that within the County's authorized strength, a part-time to full-time conversion is authorized for the Logistician position with Fire and Rescue Department; and

BE IT FURTHER RESOLVED that implementation of the Public Safety Step Plan is authorized, effective July 1, 2020, for all eligible full-time and regular part-time public safety employees, which includes placement on the scale and year one of the step increase; and

BE IT FURTHER RESOLVED that market pay adjustments are authorized to continue the implementation of the compensation study completed in FY2019; and

BE IT STILL FURTHER RESOLVED that the Board approves the FY2021 Potomac and Rappahannock Transportation Commission (PRTC) subsidy which has been amended due to the COVID-19 Pandemic of One Hundred Thirty Thousand Five Hundred Dollars (\$130,500) and the Virginia Railway Express (VRE) subsidy of Two Million Four Hundred Seventy-seven Thousand One Hundred Seventy-five Dollars (\$2,477,175), and authorizes the payment of the subsidies during FY2021 from the County's Motor Fuels Tax Revenue Fund.

A Copy, teste:

  
Thomas C. Foley  
County Administrator

TCF:AL:kah