



# BOARD OF COMMISSIONERS MONTHLY MEETING

Thursday, October 4, 2018 - 7:00 pm

PRTC Transit Center

14700 Potomac Mills Road, Woodbridge, VA 22192

*Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.*

## OFFICERS

Hon. Ruth Anderson, Chair (Prince William County) • Hon. Jeanette Rishell, Vice Chair (City of Manassas Park) • Wendy Maurer, Treasurer (Stafford County) • Hon. Pamela Sebesky, Secretary (City of Manassas) • Gary Skinner, At-Large (Spotsylvania County) • Frank Principi, Immediate Past Chair, (Prince William County)

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1. Call to Order (Anderson)
  2. Invocation and Pledge of Allegiance (Anderson)
  3. Attendance Roll Call (Anderson/Coleman)
  4. Adoption of Agenda – October 4, 2018 (Anderson)
  5. Approval of Minutes –September 6, 2018 (Anderson/Schneider)
  6. Virginia Railway Express Chief Executive Officer’s Time (Allen)
    - A. INFO Chief Executive Officer’s Report – September 2018
    - B. INFO Agenda, Minutes, and Adopted Resolutions of the September 21, 2018 VRE Operations Board Meeting
    - C. RES Authorize the Executive Director to Execute the Agreement Between NVTC and PRTC for Distribution and Allocation of the Commuter Rail Operating and Capital Fund (CROC)
    - D. RES Authorize the Referral of the Preliminary FY2020 VRE Operating and Capital Budget to the Jurisdictions
    - E. INFO Spending Authority Report
    - F. RES Authorize Closed Meeting
    - G. RES Certify Closed Meeting
    - H. ----- Action Items Reported Out of Closed Meeting
  7. Citizen’s Time/Public Comment (Anderson)
  8. Consent Agenda – October 4, 2018 (Anderson)
    - A. RES Acceptance of the Jurisdictional Financial Report for the Period Ended July 31, 2018

9. Executive Director's Time (Schneider)
  - A. INFO Employee Recognition
    - Joy Himes (10 years)
    - Tracy Dean (5 years)
    - Katy Nicholson (10 Years)
  - B. OmniRide Career Fair Update
  - C. Follow-Up from Prior Meetings
    - Public hearings for western service
  - D. INFO Executive Director's Report
    - Industry Article – There's a Bus Driver Shortage. And No Wonder.
    - PWC EEO Recommendations Update
  
10. Presentations and Information
  - Operator Retention and Industry Trends
  - Strategic Plan Update
  - Updated Tax Floor Revenue Projections
  - Economics Presentation for Western Service Plan and New Positions
  
11. PRTC Action Items (Anderson/Schneider)
  - A. RES Authorization to Lease Office Space
  - B. RES Authorization to Award a Contract for the OmniRide Transit Center LED Lighting Phase II Project
  - C. RES Authorization for the Executive Director to Amend the Contract with Clark Construction Group, LLC. to include Construction of the Western Facility at a Guaranteed Maximum Price
  - D. RES Authorization for the Executive Director to Amend the Contract with Wendel to include Construction Oversight, Special Inspections and Testing
  - E. RES Authorization for the Executive Director to Purchase Lifts for the Western Maintenance Facility from the State Contract
  - F. RES Authorization to Pursue and Apply for Grant Funding for Implementation of Mobility-on-Demand Feasibility Study Recommendations
  
12. PRTC Chair's Time (Anderson)
  - A. RES Adopt PRTC Bylaws as Amended From the Floor on September 06, 2018
  
13. Other Business/Commissioners' Time (Anderson)
  
14. Adjournment (Anderson)

Information Items

System Performance Reports  
 Fleet Audit Report  
 Revised Purchasing Authority Report  
 Wheels-to-Wellness Funding Status