

**MOTION:**

**SECOND:**

**RE:               APPROVAL OF AGENDA – September 5, 2019**

**ACTION:**

**WHEREAS**, the Potomac and Rappahannock Transportation Commission (“PRTC” or the “Commission”) meets on a monthly basis and an agenda is presented to the Commission for review and approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Potomac and Rappahannock Transportation Commission does hereby approve the agenda of September 5, 2019, as presented/amended.

**Votes:**

**Ayes:**

**Abstain:**

**Nays:**

**Absent from Vote:**

**Alternate Present Not Voting:**

**Absent from Meeting:**



## BOARD OF COMMISSIONERS MONTHLY MEETING

Thursday, September 5, 2019 - 7:00 pm

OMNRIDE Transit Center

14700 Potomac Mills Road, Woodbridge, VA 22192

*Prior to entering the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.*

### OFFICERS

Hon. Ruth Anderson, Chair (Prince William County) • Hon. Pamela Sebesky, Vice Chair (City of Manassas) • Hon. Wendy Maurer, Secretary (Stafford County) • Hon. Gary Skinner, Treasurer (Spotsylvania County) • Hon. Frank Principi, Immediate Past Chair (Prince William County) • Hon. Jeanette Rishell, At-Large (City of Manassas Park)

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1. Call to Order (Anderson)
  2. Invocation and Pledge of Allegiance (Anderson)
  3. Attendance Roll Call (Anderson/Rodrigo)
  4. RES Adoption of Agenda (Anderson)
  5. RES Approval of Minutes – July 11, 2019 (Anderson/Schneider)
  6. Virginia Railway Express Chief Executive Officer's Time (Allen)
    - A. INFO Chief Executive Officer's Report – July 2019
    - B. INFO - Agenda, Minutes, and Adopted Resolutions of the July 19, 2019 VRE Operations Board Meeting
    - C. INFO Spending Authority Report
  7. Public Comment Time (Anderson)
    - A. Public Hearing Comments for I-395/95 Commuter Choice Program Proposed Projects
    - B. Public Comment Time
  8. Approval of Consent Agenda (Anderson)
    - A. RES Acceptance of the Jurisdictional Financial Report for the Period Ended May 31, 2019
    - B. RES Authorization to Approve FY20 Schedule and Bus Stop Display Production Task Orders
    - C. RES Authorization to Execute a Western Facility Deed of Easement

9. Executive Director's Time (Schneider)
  - A. INFO Above and Beyond Recognition Employee Recognition
  - B. INFO Follow-Up from Prior Meeting(s)
  - C. INFO Executive Director's Report
    - Industry Article – *New Technologies in Transit Help to Assist Older Adults and Those with Disabilities*  
By Ronnique Bishop, PRTC's Professional Development Fellow
10. Presentations and Information
  - A. Strategic Plan Update
11. PRTC Action Items (Anderson/Schneider)
  - A. RES Authorization to Create Three (3) Full-Time Positions – Chief Development Officer, Chief Financial Officer, and Grants Administrator
  - B. RES Authorization to Participate in WMATA's Competitive Procurement for Revenue Generating Advertising on PRTC's Bus Fleet
12. PRTC Chair's Time (Anderson)
  - A. RES Recognition and Appreciation for Prince William County Attorney's Office for Their Dedication and Outstanding Work
13. Other Business/Commissioners' Time (Anderson)
14. Adjournment (Anderson)

Information Items

System Performance Report  
Revised Purchasing Authority Report  
Wheels-to-Wellness Funding Report  
FY19 4<sup>th</sup> Quarter and Year-to-Date Fuel Dashboard  
June Fleet Maintenance Audit