

MOTION:

SECOND:

RE: APPROVAL OF AGENDA – DECEMBER 3, 2020

ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission (“PRTC” or the “Commission”) meets on a monthly basis and an agenda is presented to the Commission for review and approval.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the agenda of December 3, 2020, as presented/amended.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:



AGENDA

Potomac and Rappahannock Transportation Commission

Thursday, December 3, 2020 - 7:00 PM

Officers

Hon. Margaret Franklin, Chair
Prince William County

Hon. Pamela Sebesky, Vice-Chair
City of Manassas

Hon. Cindy Shelton, Secretary
Stafford County

Hon. Deborah Frazier, Treasurer
Spotsylvania County

Hon. Andrea Bailey, At-Large
Prince William County

Hon. Jeanette Rishell, At-Large
City of Manassas Park

Electronic Meeting Live Streaming on YouTube.com/PRTCTransit

Due to COVID-19 Pandemic and Pursuant to Commission Res. No. 20-05-01, May 7, 2020

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

4. APPROVAL OF AGENDA

- 4.1. APPROVAL OF AGENDA - DECEMBER 3, 2020
[Resolution to Approve the December 3, 2020 Agenda](#)

5. APPROVAL OF MINUTES

- 5.1. APPROVAL OF PRTC COMMISSION MEETING MINUTES - NOVEMBER 5, 2020
[Resolution to Approve the PRTC Commission Meeting Minutes for November 5, 2020](#)

6. VIRGINIA RAILWAY EXPRESS CHIEF EXECUTIVE OFFICER'S TIME

- 6.1. [Chief Executive Officer's Report - November 2020](#)
- 6.2. ACCEPT AND AUTHORIZE DISTRIBUTION OF THE VIRGINIA RAILWAY EXPRESS
FY2020 COMPREHENSIVE ANNUAL FINANCIAL REPORT
[Resolution to Accept and Authorize Distribution of the VRE FY2020 Comprehensive
Annual Financial Report](#)
- 6.3. AUTHORIZE THE VIRGINIA RAILWAY EXPRESS (VRE) CHIEF EXECUTIVE OFFICER TO
EXECUTE AN AGREEMENT FOR DESIGN, CONSTRUCTION, OPERATIONS AND
MAINTENANCE OF A PARKING GARAGE AT THE VRE MANASSAS PARK STATION
[Resolution to Authorize the VRE CEO to Execute an Agreement for Design,
Construction Operations and Maintenance of a Parking Garage at the VRE
Manassas Park Station](#)

- 6.4. AUTHORIZE THE VIRGINIA RAILWAY EXPRESS CHIEF EXECUTIVE OFFICER TO EXECUTE A PASSENGER RAIL OPERATIONS AND ACCESS AGREEMENT WITH THE VIRGINIA PASSENGER RAIL AUTHORITY
[Resolution to Authorize the VRE CEO to Execute a Passenger Rail Operations and Access Agreement with the Virginia Passenger Rail Authority](#)
- 6.5. AUTHORIZE THE VIRGINIA RAILWAY EXPRESS CHIEF EXECUTIVE OFFICER TO EXECUTE A PASSENGER RAIL IMPROVEMENTS AND FUNDING AGREEMENT WITH THE VIRGINIA PASSENGER RAIL AUTHORITY
[Resolution to Authorize the VRE CEO to Execute a Passenger Rail Operations and Access Agreement with the Virginia Passenger Rail Authority](#)
- 6.6. APPROVE THE 2021 VIRGINIA RAILWAY EXPRESS LEGISLATIVE AGENDA
[Resolution to Approve the 2021 VRE Legislative Agenda](#)

VRE Information Items:

[VRE November 2020 Update](#)
[Agenda, Minutes, and Resolutions from the November 20, 2020 VRE Operations Board Meeting](#)
[FY22 Budget Update](#)
[Spending Authority Report](#)

7. PUBLIC COMMENT TIME

Public comments will not be received during the meeting; however, those wanting to comment should send written comments, limited to one (1) page, to CRodrigo@OmniRide.com by December 2, 2020 at 5:00 p.m.

8. CONSENT AGENDA

- 8.1. APPROVE CONSENT AGENDA - DECEMBER 3, 2020
[Resolution to Approve Consent Agenda - December 3, 2020](#)
- 8.2. ACCEPTANCE OF THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION MONTHLY JURISDICTIONAL FINANCIAL REPORT FOR THE PERIOD ENDED AUGUST 31, 2020
[Resolution to Accept the Monthly Jurisdictional Financial Report](#)
- 8.3. ADOPT THE PROPOSED POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION 2021 BOARD OF COMMISSIONERS MEETING SCHEDULE
[Resolution to Adopt the Proposed PRTC's 2021 Board of Commissioners Meeting Schedule](#)
- 8.4. APPROVE THE AMENDED POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION LEAVE POLICY
[Resolution to Approve the Amended PRTC Leave Policy - Pdf](#)
- 8.5. APPROVE THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION TELEWORK POLICY
[Resolution to Approve the PRTC Telework Policy](#)

- 8.6. AUTHORIZE THE EXECUTIVE DIRECTOR TO ISSUE A REQUEST FOR PROPOSALS FOR SCHEDULE AND BUS STOP DISPLAY DESIGN AND PRODUCTION SERVICES
[*Resolution to Authorize the Executive Director to Issue a Request for Proposals for Schedule and Bus Stop Display Design and Production Services - Pdf*](#)
- 8.7. ENDORSE THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION'S CONGESTION MITIGATION AND AIR QUALITY FUNDING REQUEST FOR FY2027
[*Resolution to Endorse PRTC's Congestion Mitigation and Air Quality Funding Request for FY2027*](#)

9. EXECUTIVE DIRECTOR'S TIME

- 9.1. Follow-Up from Previous Meeting(s)
- 9.2. Executive Director's Report
- Fleet Update
 - Keolis Operational Update: Barbara Murdock, General Manager
 - Legislative Update
- 9.3. Industry Article - *Prince George's County Launches On-Demand Rideshare Service*
By Perrin Palistrant, PRTC's Director of Operations and Operations Planning
[*Prince George's County Launches On-Demand Rideshare Service*](#)

10. PRESENTATIONS AND INFORMATION

- 10.1. PRTC Classification and Compensation Study Update
[*Classification and Compensation Study Update Presentation*](#)

11. ACTION ITEMS

- 11.1. AUTHORIZATION TO ACCEPT THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION FY2020 AUDITED FINANCIAL STATEMENTS, REQUIRED COMMUNICATION TO THE COMMISSIONERS, AND PBMARES, LLP MANAGEMENT LETTER
[*Resolution to Accept the PRTC FY2020 Audited Financial Statements and Accompanying Documents*](#)
- 11.2. RATIFICATION OF A GRANT APPLICATION SUBMITTED THROUGH THE TRANSIT-ORIENTED DEVELOPMENT PLANNING PROGRAM FOR FEDERAL FUNDING FROM THE FEDERAL TRANSIT ADMINISTRATION
[*Resolution to Ratify a Grant Application Submitted through FTA's Transit-Oriented Development Planning Program*](#)
- 11.3. APPROVE THE 2021 POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION LEGISLATIVE AGENDA
[*Resolution to Approve the 2021 Potomac and Rappahannock Transportation Commission Legislative Agenda - Pdf*](#)

12. CHAIR'S TIME

- 12.1. Nominating Committee Election for PRTC Officers and VRE Operations Board Members and Alternate Members

13. OTHER BUSINESS/COMMISSIONERS' TIME

14. ADJOURNMENT

INFORMATION ITEMS

[October Performance Report](#)

[Revised Spending Authority Report](#)

[Monthly Safety Dashboard](#)

[Commissioners Fuel Tax Report](#)