

MOTION:

SECOND:

RE: AUTHORIZATION TO SUBMIT FY21 STATE GRANT APPLICATIONS

ACTION:

WHEREAS, applications for FY21 state assistance were due by February 3, 2020; and

WHEREAS, applications were submitted on-time and provisionally, with the understanding that: (1) the Commission's authorization was being sought soon thereafter; and (2) the submission is subject to the Commission's authorization; and

WHEREAS, the Commission has reviewed and supports management's proposals for FY21 state assistance as described in the accompanying memorandum: and

WHEREAS, local matching funds have been included in the proposed FY21 PRTC budget.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to file applications with the Virginia Department of Rail and Public Transportation (DRPT), to furnish such documents and other information as may be required for processing the grant requests, and execute any related documents for grants of financial assistance in substantially the same form as outlined in management's memorandum accompanying this resolution, to defray eligible costs for public transportation purposes, and to accept from DRPT grants in such amount as may be awarded.

BE IT FURTHER RESOLVED that the Commission certifies that funds shall be used in accordance with the requirements of Section 58.1-638.A.4 of the Code of Virginia, that the Commission shall provide matching funds as required, that records of receipts for expenditures of funds granted to the Commission may be subject to audit by the DRPT and by the State Auditor of Public Accounts, and that the funds shall be used for such purposes as authorized in the Code of Virginia.

Votes:

Ayes:

Nays:

Abstain:

Absent from Vote:

Alternate Present Not Voting:

Absent from Meeting:

February 13, 2020

TO: Madame Chair Franklin and PRTC Commissioners

FROM: Betsy Massie
Director of Grants and Project Management

THROUGH: Robert A. Schneider, PhD
Executive Director



SUBJECT: Authorization to Submit FY21 State Grant Applications

Recommendation:

Authorize submission of FY21 state grant applications.

Background:

Each year the Potomac and Rappahannock Transportation Commission (PRTC) applies for state assistance authorized by the Commission. The application deadline this year was February 3rd; applications were submitted on-time and provisionally, with the understanding that: (1) the Commission's authorization would be sought soon thereafter; and (2) the submission is subject to the Commission's authorization.

Applications submitted for PRTC's FY21 proposed budget are as follows:

- (1) Operating assistance. This is a recurring state grant covering operating expenses, funded by the Commonwealth's Transportation Trust Fund (TTF). The Transit Reform Bill (HB1539/SB856) of the 2018 General Assembly session directed DRPT by 2020 to allocate 100% of statewide operating assistance based on service delivery factors developed by the Transit Service Delivery Advisory Committee (TSDAC). The proposed service delivery factors were adopted by the Commonwealth Transportation Board (CTB) to be used as the performance basis for allocating the operating funding. FY2020 was a transition year and PRTC received an additional \$153,000 to offset the negative impact of the changes.

For FY2021 the "sizing metrics" formula was tweaked. Instead of using a 60/20/10/10 percentage of operating costs, ridership, revenue vehicle hours, and revenue vehicle miles, respectively, DRPT will use at this first level of evaluation 50/30/10/10 percentages. DRPT envisions there will be variations from FY2020, but there is no additional transition funding available.

- (2) Capital assistance. Continued from last year, projects being submitted for FY21 will be evaluated using a prioritization method that places projects in one of three categories; State of Good Repair,

Minor Enhancement, or Major Expansion, each with their own performance measures for scoring. DRPT has affectionately named this the “MERIT Program” (Making Efficient and Responsible Investment in Transit). Most of PRTC’s projects fall into the State of Good Repair or Minor Enhancement categories, which DRPT will fund at 68%.

- (3) Specific capital requests for FY21 are as follows (all costs are total, including state and local shares):
- a. Rehabilitate/Rebuild Buses (\$3.421 million) – State of Good Repair. Funding is being requested for the rehabilitation of ten model year 2011, 2012 and 2014 MCI buses.
 - b. Bus Replacements (\$1.988 million) – State of Good Repair. Management is requesting \$1.988 million to acquire a total of four replacement buses for retirement-age buses in the active the fleet: two MCI 45-foot commuter buses (model year 2005); one Gillig 40-foot bus (model year 2005); and, one Gillig 30-foot bus (model year 2010).
 - c. Rehabilitate/Rebuild Buses (\$0.175 million) – State of Good Repair. Funding for powertrain replacements (i.e., engines and transmissions for those buses that have reached at least 300,000 miles), extended warranties (engines only), replacement fareboxes, and replacement (upgraded) modems and antennas for real-time passenger information.
 - d. Purchase of a Service Vehicle (\$0.034 million) – State of Good Repair. Funding to replace the 2009 Ford Escape that has over 65,000 miles.
 - e. Transit Center-related Repairs/Construction (\$0.192 million) – State of Good Repair. Funding to replace three split-system air conditioning units and replace the wiring from fuel tank probes to monitoring console at the fuel island.
 - f. City of Manassas and Manassas Park Debt Service (\$1.006 million) – State of Good Repair. This is a recurring line item in the PRTC state capital assistance applications and provides funding towards the debt service on the Manassas VRE Parking Garage and the City of Manassas Park’s VRE Station. DRPT has requested that we submit a multi-year grant application, so this amount is for five years worth of debt service.
 - g. Paratransit Vehicle (\$0.082 million) – Minor Enhancement. This funding will provide for one paratransit vehicle with needed communications equipment to be used for the increase in demand for paratransit services.
 - h. PRTC Administrative Capital (\$0.210 million) – Minor Enhancement. Funds will be used for computer hardware to integrate the Western Facility into the CAD/AVL and Apollo cameras operating scenarios.
 - i. Bus Shelters (\$0.200 million) –Minor Enhancement. Funds will be used for five shelters at a joint project with Prince William County, the Manassas Bus Transfer Center, and for the site preparation and installation of an additional three bus shelters throughout Prince William County.

- (4) TDM/Mobility Programs (\$0.188 million). This is a continuation program to sustain PRTC's ridesharing and commuter assistance activities. The funding provided by the state amounts to 80 percent of the eligible project costs.
- (5) Intern Program (\$0.038 million). Funds will be used to pay for up to 80 percent of a transit intern's salary and other eligible expenses.
- (6) I-95 Express Toll Lanes Operating Assistance – (\$0.868 million). Management is seeking operating grant assistance for services DRPT is paying PRTC to operate, including Tyson's Corner, Mark Center, and trips added during I-95 HOT lanes construction to relieve overcrowding.
- (7) I-95 Express Toll Lanes Capital Assistance – (\$ 1.273 million). Funds will be used to pay for two MCI commuter buses. The funding provided by the state amounts to 100 percent of the eligible project costs.
- (8) Technical Assistance Requests – PRTC Fast Ferry Business Plan (\$0.500 million) and Facility Assessment (0.267 million). This funding will be used for two projects; 1) to develop a business plan for ferry service from Prince William County to DC destinations, and, 2) for a Facility Assessment and updated Transit Asset Management (TAM) plan as required by FTA, as well as engineering support for quantifying what facility infrastructure improvements would be needed at the Woodbridge facility to remain in a state of good repair for the next 20 years. The funding provided by the state amounts to 50 percent of the eligible project costs.
- (9) Demonstration Project Request – Mobile Ticketing (\$0.100). This funding will be used to develop a mobile ticketing app. The funding provided by the state amounts to 80 percent of the eligible project costs.

Fiscal Impact:

The fiscal impact statement will be provided during the procurement process or at the time of grant award as the final dollar amounts are not yet known.