ITEM 4.1
February 11, 2021
PRTC Regular Meeting
Res. No. 21-02-___

MOTION:

SECOND:

RE: APPROVAL OF AGENDA – FEBRUARY 11, 2021
ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission ("PRTC" or the "Commission") meets on a monthly basis and an agenda is presented to the Commission for review and approval.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby approve the agenda of February 11, 2021, as presented/amended.

Votes:
Ayes:
Abstain:
Nays:
Absent from Vote:
Alternate Present Not Voting:
Absent from Meeting:

AGENDA

Potomac and Rappahannock Transportation Commission

Thursday, February 11, 2021 - 7:00 PM

Officers
Hon. Margaret Franklin, Chair
Prince William County
Hon. Jeanette Rishell, Vice Chair
City of Manassas Park
Hon. Pamela Sebesky, Secretary
City of Manassas
Hon. Deborah Frazier, Treasurer
Spotsylvania County
Hon. Andrea Bailey, At-Large
Prince William County
Hon. Cindy Shelton, At-Large
Stafford County

Electronic Meeting Live Streaming on YouTube.com/PRTCTransit
Due to COVID-19 Pandemic and Pursuant to Commission Res. No. 20-05-01, May 7, 2020

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. ATTENDANCE ROLL CALL

4. APPROVAL OF AGENDA

4.1. APPROVAL OF AGENDA - FEBRUARY 11, 2021
Resolution to Approve the February 11, 2021 Agenda

5. APPROVAL OF MINUTES

5.1. APPROVAL OF PRTC COMMISSION MEETING MINUTES - JANUARY 14, 2021
Resolution to Approve the PRTC Commission Meeting Minutes for January 14, 2021

6. VIRGINIA RAILWAY EXPRESS CHIEF EXECUTIVE OFFICER'S TIME

6.1. *Chief Executive Officer's Report - January 2021*

6.2. AUTHORIZE CLOSED MEETING OF THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION
Resolution to Authorize Closed Meeting

6.3. CERTIFY CLOSED MEETING OF THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION
Resolution to Certify Closed Meeting

6.4. VRE Information Items:
VRE January 2021 Update
Agenda, Minutes and Resolution - January 15 2021 Operations Board Meeting
VRE Spending Authority Report
VRE 2021 Operations Board Meeting Calendar

7. PUBLIC COMMENT TIME

Public comments will not be received during the meeting; however, those wanting to comment should send their name and written comments, limited to one (1) page, to CRodrigo@OmniRide.com by February 10, 2021, at 5:00 p.m.

8. CONSENT AGENDA

8.1. APPROVE CONSENT AGENDA - FEBRUARY 11, 2021
Resolution to Approve Consent Agenda - February 11, 2021

8.2. ACCEPTANCE OF THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION MONTHLY JURISDICTIONAL FINANCIAL REPORT FOR THE PERIOD ENDED NOVEMBER 30, 2020
Resolution to Accept the Monthly Jurisdictional Financial Report

8.3. AUTHORIZATION TO SUBMIT FEDERAL TRANSIT ADMINISTRATION'S FEDERAL FISCAL YEAR 2021 ANNUAL CERTIFICATIONS AND ASSURANCES
Resolution for Authorization to Submit FTA's FFY 2021 Annual Certifications and Assurances

8.4. AUTHORIZATION TO SUBMIT FY22 STATE GRANT APPLICATIONS
Resolution for Authorization to Submit FY22 State Grant Applications

8.5. AUTHORIZATION TO EXTEND POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION'S CONTRACT WITH SMARTMAPS, INC. FOR THE DESIGN AND PRODUCTION OF BUS SCHEDULES AND BUS STOP INFORMATION DISPLAYS
Resolution to Extend Contract with Smartmaps, Inc for the Design and Production of Bus Schedules and Displays

9. EXECUTIVE DIRECTOR'S TIME

9.1. Follow-Up from Previous Meeting(s)

9.2. Executive Director's Report
- Legislative Update
- Keolis Operational Update - Barbara Murdock, General Manager

9.3. *Washington Area Employers Expect Majority of Workers Back in Offices by Fall*
By Perrin Palistrant, PRTC's Director of Operations and Operations Planning
Industry Article

10. PRESENTATIONS AND INFORMATION

10.1. I-395/95 Commuter Choice Program Round Two Application
I-395/95 Commuter Choice Program (presentation)
I-395-95 Commuter Choice Information

10.2. FY2022 Proposed Budget - Review of Revenues (meeting hand out)

11. ACTION ITEMS

11.1. AUTHORIZATION TO REFER THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION PROPOSED FY2022 BUDGET TO MEMBER JURISDICTIONS FOR CONSIDERATION AND HOLD PUBLIC HEARINGS ON THE PROPOSED FY2022 BUDGET AND FEDERAL GRANT APPLICATIONS
Resolution to Refer the PRTC Proposed FY22 Budget to Member Jurisdictions and to Hold Public Hearings

11.2. AUTHORIZE THE EXECUTIVE DIRECTOR TO ISSUE AN INVITATION FOR BIDS FOR MAINTENANCE AND REPAIR OF POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION OWNED BUS STOPS AND SHELTERS
Resolution to Authorize the Executive Director to Issue an IFB for Maintenance and Repair of PRTC Owned Bus Stops and Shelters

11.3. AUTHORIZE THE EXECUTIVE DIRECTOR TO ISSUE AN INVITATION FOR BIDS FOR TRASH REMOVAL SERVICES AT POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION MAINTAINED BUS STOPS AND SHELTERS
Resolution to Authorize the Executive Director to issue an IFB for Trash Removal Services at PRTC Maintained Bus Stops and Shelters

11.4. RESOLUTION TO RATIFY ACTION OF THE EXECUTIVE DIRECTOR TO PROVIDE LETTERS OF SUPPORT FOR PROPOSED REGIONAL TRANSPORTATION PROJECTS
Resolution to Ratify Action of the Executive Director to Provide Letters of Support for Proposed Regional Transportation Projects

12. CHAIR'S TIME

12.1. DELEGATING ADMINISTRATIVE POWERS AND DUTIES TO THE EXECUTIVE DIRECTOR
Resolution to Delegate Administrative Powers and Duties to the Executive Director

13. OTHER BUSINESS/COMMISSIONERS' TIME

2021 Commission Meeting Calendar

14. ADJOURNMENT

INFORMATION ITEMS

December 2020 System Performance Report
Revised Spending Authority Report
December 2020 Safety Dashboard
Commissioners' Motor Fuels Tax Report