

**MOTION:**

**SECOND:**

**RE:                    AUTHORIZATION TO SUBMIT FY22 STATE GRANT APPLICATIONS**

**ACTION:**

**WHEREAS**, applications for FY22 state assistance were due by February 1, 2021; and

**WHEREAS**, applications were submitted on-time and provisionally, with the understanding that: (1) the Commission's authorization was being sought soon thereafter; and (2) the submissions are subject to the Commission's authorization; and

**WHEREAS**, the Commission has reviewed and supports management's proposals for FY22 state assistance as described in the accompanying management report: and

**WHEREAS**, local matching funds have been included in the proposed FY22 PRTC budget.

**NOW, THEREFORE, BE IT RESOLVED** that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to file applications with the Virginia Department of Rail and Public Transportation (DRPT), to furnish such documents and other information as may be required for processing the grant requests, and execute any related documents for grants of financial assistance in substantially the same form as outlined in management's report accompanying this resolution, to defray eligible costs for public transportation purposes, and to accept from DRPT grants in such amount as may be awarded.

**BE IT FURTHER RESOLVED** that the Commission certifies that funds shall be used in accordance with the requirements of Section 58.1-638.A.4 of the Code of Virginia, that the Commission shall provide matching funds as required, that records of receipts for expenditures of funds granted to the Commission may be subject to audit by the DRPT and by the State Auditor of Public Accounts, and that the funds shall be used for such purposes as authorized in the Code of Virginia.

**Votes:**

**Ayes:**

**Abstain:**

**Nays:**

**Absent from Vote:**

**Alternate Present Not Voting:**

**Absent from Meeting:**



February 4, 2021

TO: Chair Franklin and PRTC Commissioners

FROM: Betsy Massie *Betsy Massie*  
Director, Grants and Project Management

THROUGH: Robert A. Schneider, PhD *RAS*  
Executive Director

SUBJECT: Authorization to Submit FY22 State Grant Applications

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Recommendation:

Authorize submission of YF22 state grant applications.

Background:

Each year the Potomac and Rappahannock Transportation Commission (PRTC) applies for state assistance authorized by the Commission. The application deadline this year was February 1st; applications were submitted on-time and provisionally, with the understanding that: (1) the Commission's authorization is being sought soon thereafter; and (2) the submission is subject to the Commission's authorization.

Applications submitted for PRTC's FY22 proposed budget are as follows:

- (1) Operating assistance. This is a recurring state grant covering operating expenses, funded by the Commonwealth's Transportation Trust Fund (TTF). The Transit Reform Bill (HB1539/SB856) of the 2018 General Assembly session directed the Virginia Department of Rail and Public Transportation (DRPT) by 2020 to allocate 100 percent of statewide operating assistance based on service delivery factors developed by the Transit Service Delivery Advisory Committee (TSDAC). The proposed service delivery factors were adopted by the Commonwealth Transportation Board (CTB) to be used as the performance basis for allocating the operating funding.

For FY2021 the "sizing metrics" formula was tweaked; instead of using a 60/20/10/10 percentage of operating costs, ridership, revenue vehicle hours, and revenue vehicle miles, respectively, DRPT used at this first level of evaluation 50/30/10/10 percentages. DRPT will be using the same percentages for the FY2022 first level evaluations.

- (2) Capital assistance. As in the past several years, projects being submitted for FY22 will be evaluated using a prioritization method that places projects in one of three categories; State of Good Repair, Minor Enhancement, or Major Expansion, each with their own performance measures for scoring. DRPT has affectionately named this the “MERIT Program” (Making Efficient and Responsible Investment in Transit).

Most of PRTC’s projects fall into the State of Good Repair or Minor Enhancement categories, which DRPT will fund at 68 percent, any difference is noted.

Specific capital requests for FY22 are as follows (all costs are total, including state and local shares):

- Bus Replacements (\$2.093 million) – State of Good Repair. Management is requesting \$2.093 million to acquire a total of four replacement buses for retirement-age buses in the active the fleet: three (3) MCI 45-foot commuter buses (model year 2006) and one (1) Gillig 40-foot bus (model year 2006). The request to the state is for 16 percent matching funds as federal funding (Section 5339) accounts for 80 percent of the expense, local match will be four (4) percent.
- Transit Center-related Repairs/Construction (\$0.618 million) – State of Good Repair. Funding to replace the ADA doors to the lobby and vestibule entrances.
- City of Manassas and Manassas Park Debt Service (\$0.208 million) – State of Good Repair. This is a recurring line item in the PRTC state capital assistance applications and provides funding towards the debt service on the Manassas Virginia Railway Express (VRE) Parking Garage and the City of Manassas Park’s VRE Station.
- Mobile Ticketing (\$0.120 million) – Minor Enhancement. This funding will be used to develop a mobile ticketing app.
- Driver Shields (\$.065 million) – Minor Enhancement. The funding will be used to install 20 driver barriers on buses. The request to the state is for 16 percent matching funds as federal funding (Section 5307 required 1 percent security enhancement) accounts for 80 percent of the expense, local match will be four (4) percent.
- Security Enhancements (\$0.095 million) – Minor Enhancement. Funds will be used for the installation of cameras in areas that don’t have existing coverage, includes new poles where needed, and additional electrical service.
- Rehabilitate/Rebuild Buses (\$0.85 million) – State of Good Repair. Funding for replacement fareboxes.

- Shop Equipment (\$0.064 million) – Minor Enhancement. Funds will be used for the purchase of a 6,000-pound capacity liquid petroleum (LP)-fueled forklift for the Western Facility, plus additional tanks and storage for those tanks. (LP propulsion is being used as the forklift will run inside the maintenance facility.)
  - Expansion Buses (\$6.5 million) – Major Expansion. Funding will allow for the purchase of 10 new expansion buses to be used in PRTC's operation of new commuter bus service as specified in DRPT's I-66 Transit/TDM Plan Update (2020). These buses are 100 percent funded by the I-66 Transit/TDM Plan. This project is being submitted at the direction of DRPT so that buses can be received before I-66 new services begin in calendar year 2022.
- (3) Commuter Assistance Program/Mobility Programs (\$0.243 million). This is a continuation program to sustain PRTC's ridesharing and commuter assistance activities, as well as Employer Outreach and Van Start/Van Save programs. The funding provided by the state amounts to 80 percent of the eligible project costs.
- (4) I-95 Express Toll Lanes Operating Assistance – (\$0.876 million). Management is seeking operating grant assistance for services DRPT is paying PRTC to operate, including Tyson's Corner, Mark Center, and trips added during I-95 HOT lanes construction to relieve overcrowding.
- (5) Technical Assistance Requests – Electric Bus Feasibility Study (\$0.150 million). This funding will be used to determine the feasibility of using electric buses, including needed infrastructure, maintenance garages and storage yards retrofits, and electric bus performance in OnmiRide's operating environment. The funding provided by the state amounts to 50 percent of the eligible project costs.

Fiscal Impact:

The fiscal impact statement will be provided during the procurement process or at the time of grant award authorization.