

MOTION:

SECOND:

**RE: AUTHORIZE THE EXECUTIVE DIRECTOR TO ISSUE AN INVITATION FOR BIDS FOR
TRASH REMOVAL SERVICES AT POTOMAC AND RAPPAHANNOCK TRANSPORTATION
COMMISSION MAINTAINED BUS STOPS AND SHELTERS**

ACTION:

WHEREAS, on July 17, 2014, the Potomac and Rappahannock Transportation Commission (PRTC) entered into a contract with Patriot Disposal, Inc. for trash removal services at PRTC maintained bus stops and shelters in Prince William County, and the Cities of Manassas and Manassas Park; and

WHEREAS, this contract also includes trash removal from both the Woodbridge and western maintenance facilities; and

WHEREAS, the terms of the contract were for one (1) year at the onset of the contract followed by three (3) additional three-year options, for a total potential term of 10 years. Patriot Disposal, Inc. has formally notified PRTC of its desire to not renew the third three (3)-year term therefore the contract will terminate on August 31, 2021; and

WHEREAS, there are a total of 84 bus stop locations in PRTC's service area that currently have trash removal services, plus dumpsters at each maintenance facility; and

WHEREAS, the Invitation for Bids (IFB) will allow PRTC to solicit bids from interested parties for those that are able to perform according to the scope of work that has been established; and

WHEREAS, after bids have been evaluated, management will return to the Commission at the July 2021 Commission meeting for authorization to award a new multi-year contract.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to issue an IFB for the trash removal services at PRTC maintained bus stops and shelters and at the two transit maintenance facilities.

Votes:

Ayes:

Abstain:

Nays:

Absent from Vote:


Alternate Present Not Voting:


Absent from Meeting:



February 4, 2021

TO: Chair Franklin and PRTC Commissioners

FROM: Perrin Palistrant 
Director of Operations and Operations Planning

THROUGH: Robert A. Schneider, PhD 
Executive Director

SUBJECT: Authorize the Executive Director to Issue an Invitation for Bids for Trash Removal Services at Potomac and Rappahannock Transportation Commission Maintained Bus Stops and Shelters

Recommendation:

Authorize the Executive Director to issue an Invitations for Bids (IFB) for trash removal services at Potomac and Rappahannock Transportation Commission (PRTC) maintained bus stops and shelters.

Background:

On July 17, 2014, PRTC entered into a contract with Patriot Disposal, Inc. for trash removal services at PRTC maintained bus stops and shelters in Prince William County, and the Cities of Manassas and Manassas Park. This contract also includes trash removal from both the Woodbridge and western maintenance facilities. The terms of the contract were for one (1) year at the onset of the contract followed by three (3) additional three (3)-year periods, for a total potential term of 10 years. Patriot Disposal, Inc. has formally notified PRTC of its desire to not renew the third three (3) year term therefore the contract will terminate on August 31, 2021.

There are a total of 84 bus stop locations in PRTC's service area that currently have trash removal services, plus dumpsters at the Woodbridge and western maintenance facilities. The IFB will allow PRTC to solicit bids from interested parties for those that are able to perform according to the scope of work that has been established. After bids have been evaluated, management will return to the Commission at the July 2021 Commission meeting for authorization to award a new multi-year contract.

A list of potential bidders will be developed and information will be sent to those parties, as well as advertised on PRTC's website and localized print media outlets.

Fiscal Impact:

Funding for trash removal services at PRTC maintained bus stops and shelters is included in the approved FY21 budget and the proposed FY22 budget. Exact costs will be determined once bids have been received and accepted. The funding breakdown by jurisdiction will be included in the Board item seeking authorization to execute a contract.