



# AGENDA

## Potomac and Rappahannock Transportation Commission

Thursday, February 11, 2021 - 7:00 PM

### Officers

Hon. Margaret Franklin, Chair  
Prince William County

Hon. Jeanette Rishell, Vice Chair  
City of Manassas Park

Hon. Pamela Sebesky, Secretary  
City of Manassas

Hon. Deborah Frazier, Treasurer  
Spotsylvania County

Hon. Andrea Bailey, At-Large  
Prince William County

Hon. Cindy Shelton, At-Large  
Stafford County

Electronic Meeting Live Streaming on [YouTube.com/PRTCTransit](https://www.youtube.com/PRTCTransit)

Due to COVID-19 Pandemic and Pursuant to Commission Res. No. 20-05-01, May 7, 2020

### 1. CALL TO ORDER

### 2. INVOCATION AND PLEDGE OF ALLEGIANCE

### 3. ATTENDANCE ROLL CALL

### 4. APPROVAL OF AGENDA

- 4.1. APPROVAL OF AGENDA - FEBRUARY 11, 2021  
[Resolution to Approve the February 11, 2021 Agenda](#)

### 5. APPROVAL OF MINUTES

- 5.1. APPROVAL OF PRTC COMMISSION MEETING MINUTES - JANUARY 14, 2021  
[Resolution to Approve the PRTC Commission Meeting Minutes for January 14, 2021](#)

### 6. VIRGINIA RAILWAY EXPRESS CHIEF EXECUTIVE OFFICER'S TIME

- 6.1. [Chief Executive Officer's Report - January 2021](#)
- 6.2. AUTHORIZE CLOSED MEETING OF THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION  
[Resolution to Authorize Closed Meeting](#)
- 6.3. CERTIFY CLOSED MEETING OF THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION  
[Resolution to Certify Closed Meeting](#)
- 6.4. VRE Information Items:  
[VRE January 2021 Update](#)  
[Agenda, Minutes and Resolution - January 15 2021 Operations Board Meeting](#)  
[VRE Spending Authority Report](#)  
[VRE 2021 Operations Board Meeting Calendar](#)

## **7. PUBLIC COMMENT TIME**

Public comments will not be received during the meeting; however, those wanting to comment should send their name and written comments, limited to one (1) page, to CRodrigo@OmniRide.com by February 10, 2021, at 5:00 p.m.

## **8. CONSENT AGENDA**

- 8.1. APPROVE CONSENT AGENDA - FEBRUARY 11, 2021  
[Resolution to Approve Consent Agenda - February 11, 2021](#)
- 8.2. ACCEPTANCE OF THE POTOMAC AND RAPPAHANNOCK  
TRANSPORTATION COMMISSION MONTHLY JURISDICTIONAL  
FINANCIAL REPORT FOR THE PERIOD ENDED NOVEMBER 30, 2020  
[Resolution to Accept the Monthly Jurisdictional Financial Report](#)
- 8.3. AUTHORIZATION TO SUBMIT FEDERAL TRANSIT ADMINISTRATION'S  
FEDERAL FISCAL YEAR 2021 ANNUAL CERTIFICATIONS AND  
ASSURANCES  
[Resolution for Authorization to Submit FTA's FFY 2021 Annual Certifications and Assurances](#)
- 8.4. AUTHORIZATION TO SUBMIT FY22 STATE GRANT APPLICATIONS  
[Resolution for Authorization to Submit FY22 State Grant Applications](#)
- 8.5. AUTHORIZATION TO EXTEND POTOMAC AND RAPPAHANNOCK  
TRANSPORTATION COMMISSION'S CONTRACT WITH SMARTMAPS, INC.  
FOR THE DESIGN AND PRODUCTION OF BUS SCHEDULES AND BUS  
STOP INFORMATION DISPLAYS  
[Resolution to Extend Contract with Smartmaps, Inc for the Design and Production of Bus Schedules and Displays](#)

## **9. EXECUTIVE DIRECTOR'S TIME**

- 9.1. Follow-Up from Previous Meeting(s)
- 9.2. Executive Director's Report
  - Legislative Update
  - Keolis Operational Update - Barbara Murdock, General Manager
- 9.3. *Washington Area Employers Expect Majority of Workers Back in Offices by Fall*  
By Perrin Palistrant, PRTC's Director of Operations and Operations Planning  
[Industry Article](#)

## **10. PRESENTATIONS AND INFORMATION**

- 10.1. I-395/95 Commuter Choice Program Round Two Application  
[I-395/95 Commuter Choice Program \(presentation\)](#)  
[I-395-95 Commuter Choice Information](#)
- 10.2. FY2022 Proposed Budget - Review of Revenues (meeting hand out)

## **11. ACTION ITEMS**

- 11.1. AUTHORIZATION TO REFER THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION PROPOSED FY2022 BUDGET TO MEMBER JURISDICTIONS FOR CONSIDERATION AND HOLD PUBLIC HEARINGS ON THE PROPOSED FY2022 BUDGET AND FEDERAL GRANT APPLICATIONS  
[Resolution to Refer the PRTC Proposed FY22 Budget to Member Jurisdictions and to Hold Public Hearings](#)
- 11.2. AUTHORIZE THE EXECUTIVE DIRECTOR TO ISSUE AN INVITATION FOR BIDS FOR MAINTENANCE AND REPAIR OF POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION OWNED BUS STOPS AND SHELTERS  
[Resolution to Authorize the Executive Director to Issue an IFB for Maintenance and Repair of PRTC Owned Bus Stops and Shelters](#)
- 11.3. AUTHORIZE THE EXECUTIVE DIRECTOR TO ISSUE AN INVITATION FOR BIDS FOR TRASH REMOVAL SERVICES AT POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION MAINTAINED BUS STOPS AND SHELTERS  
[Resolution to Authorize the Executive Director to issue an IFB for Trash Removal Services at PRTC Maintained Bus Stops and Shelters](#)
- 11.4. RESOLUTION TO RATIFY ACTION OF THE EXECUTIVE DIRECTOR TO PROVIDE LETTERS OF SUPPORT FOR PROPOSED REGIONAL TRANSPORTATION PROJECTS  
[Resolution to Ratify Action of the Executive Director to Provide Letters of Support for Proposed Regional Transportation Projects](#)

## **12. CHAIR'S TIME**

- 12.1. DELEGATING ADMINISTRATIVE POWERS AND DUTIES TO THE EXECUTIVE DIRECTOR  
[Resolution to Delegate Administrative Powers and Duties to the Executive Director](#)

## **13. OTHER BUSINESS/COMMISSIONERS' TIME**

[2021 Commission Meeting Calendar](#)

## **14. ADJOURNMENT**

### **INFORMATION ITEMS**

[December 2020 System Performance Report](#)  
[Revised Spending Authority Report](#)  
[December 2020 Safety Dashboard](#)  
[Commissioners' Motor Fuels Tax Report](#)