




February 25, 2021

TO: Chair Franklin and PRTC Commissioners

FROM: Robert A. Schneider, PhD 
Executive Director

SUBJECT: Purchasing and Delegated Authority Report

Revised Purchasing Authority Activity:

On June 4, 2015, the Commission approved increasing the Executive Director's delegated purchasing authority from \$50,000 to \$100,000. It was resolved that any purchase of greater than \$50,000 would be communicated to the Commission as an information item.

- In January 2021 no purchase orders were issued within the Executive Director's new spending authority.

Delegated Authority Activity:

On February 11, 2021 the Commission delegated certain administrative powers and duties to the Executive Director. It was resolved that any activity resulting from this authority would be reported to the Commission as an information item.

- At the April 2021 Commission meeting any activity resulting from this authority that occurred in February 2021 will be reported on.