

MOTION:

SECOND:

**RE: AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH
JAMES RIVER SOLUTIONS TO PURCHASE ULTRA-LOW SULFUR DIESEL FUEL**

ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission ("PRTC" or "Commission") is part of a cooperative contract for the Mid-Atlantic Purchasing Group through the Metropolitan Washington Council of Governments (MWCOC); and

WHEREAS, the Washington Metropolitan Area Transit Authority (WMATA) is the lead agency and handles all procurements for the provision of diesel fuel for Washington, DC regional transit providers that are interested in being part of this pact; and

WHEREAS, the current contract for diesel fuel between PRTC and Mansfield Oil Company, #17-07, expired on April 27, 2020, but was extended by WMATA to July 27, 2020 to complete the procurement of a new contract; and

WHEREAS, a Notice to Proceed by WMATA for Contract C20129 was provided to James River Solutions for ultra-low sulfur diesel fuel, which allows the regional agencies to begin negotiations for the contract terms based off the negotiated flat rate per gallon consumed, and also include futures for subsequent purchases and to allow for proper budgeting; and

WHEREAS, the contract period of performance is from July 1, 2020 through June 30, 2021, with up to four (4) one (1)-year options.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does authorize the Executive Director to execute a contract with James River Solutions, in a form approved by legal counsel, to purchase ultra-low sulfur diesel fuel.

BE IT FURTHER RESOLVED that the Potomac and Rappahannock Transportation Commission also authorizes the Executive Director to exercise the contract options without the need for further Commission action if this is deemed to be in PRTC's best interest.

Votes:

Ayes:

Nays:

Abstentions:

Absent from Vote:


Alternate(s) Present Not Voting:


Absent from Meeting:



August 27, 2020

TO: Chair Franklin and PRTC Commissioners

FROM: Perrin Palistrant 
Director of Operations and Operations Planning

THROUGH: Robert A. Schneider, PhD 
Executive Director

SUBJECT: Authorize the Executive Director to Execute a Contract with James River Solutions to Purchase Ultra-Low Sulfur Diesel Fuel

Recommendation:

Authorize the Executive Director to execute a contract with James River Solutions to purchase ultra-low sulfur diesel fuel.

Background:

The Potomac and Rappahannock Transportation Commission (PRTC) is part of a cooperative contract for the Mid-Atlantic Purchasing Group through the Metropolitan Washington Council of Governments (MWCOG). The Washington Metropolitan Area Transit Authority (WMATA) is the lead agency and handles all procurements for the provision of diesel fuel for Washington, DC regional transit providers that are interested in being part of this pact. Once the agreement is reached, each prospective agency then negotiates with the fuel provider based on the usage anticipated.

The current contract for diesel fuel between PRTC and Mansfield Oil Company, #17-07, expired on April 27, 2020, but was extended to July 27, 2020 by WMATA in order to complete a new procurement. Due to a delay in adding PRTC to the WMATA contract, an emergency procurement for fuel was arranged with Mansfield Oil Company on July 27, 2020 to bridge the gap until the new contract with James River Solutions can be finalized.

The contract period of performance is from July 1, 2020 through June 30, 2021, with up to four (4) one (1)-year options. A Notice to Proceed by WMATA for Contract C20129 was provided to James River Solutions for ultra-low sulfur diesel fuel, which allows the regional agencies to begin negotiations for the contract terms based off the negotiated flat rate per gallon consumed, and also include futures for subsequent purchases and to allow for proper

budgeting. PRTC is currently in negotiations with James River Solutions regarding the draft contract and is consulting with legal counsel as necessary.

Fiscal Impact:

The cost of fuel is included in the approved FY21 budget.

Federal:	\$0	
State:	\$740,900 (Grant)	
Local:	\$2,400,000	
	Fredericksburg:	\$0
	Manassas:	\$16,700
	Manassas Park:	\$8,600
	Prince William:	\$2,374,700
	Spotsylvania:	\$0
	Stafford:	\$0
Total:	\$3,140,900	