

MOTION:

SECOND:

**RE: RESOLUTION TO RATIFY ACTION OF THE EXECUTIVE DIRECTOR TO CONDUCT AN
EMERGENCY PROCUREMENT WITH MANSFIELD OIL COMPANY FOR ULTRA-LOW
SULFUR DIESEL FUEL**

ACTION:

WHEREAS, the Potomac and Rappahannock Transportation Commission (“PRTC” or “Commission”) is part of a cooperative contract for the Mid-Atlantic Purchasing Group through the Metropolitan Washington Council of Governments (MWCOC); and

WHEREAS, the Washington Metropolitan Area Transit Authority (WMATA) is the lead agency and handles all procurements for the provision of diesel fuel for Washington, DC regional transit providers that are interested in being part of this pact; and

WHEREAS, the current contract for diesel fuel between PRTC and Mansfield Oil Company, #17-07, expired on April 27, 2020; and

WHEREAS, PRTC was in the middle of negotiating an extension of the fuel contract when an award was made by WMATA to James River Solutions; and

WHEREAS, an emergency procurement, utilizing the approved PRTC emergency purchases policy originally approved on October 7, 2004, to purchase fuel was arranged with Mansfield Oil Company on July 28, 2020; and

WHEREAS, in accordance with PRTC’s emergency purchase policy, the PRTC Chair concurred with the emergency procurement prior to the purchase; and

WHEREAS, the emergency purchase is estimated to be \$600,000 and is included in the overall budgeted fuel cost in the approved FY21 budget; and

WHEREAS, this procurement will bridge the gap until the new contract with James River Solutions takes effect on October 1, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does ratify the action taken by the Executive Director to conduct an emergency procurement with Mansfield Oil Company for the provision of ultra-low sulfur diesel fuel.

Votes:

Ayes:

Nays:

Abstentions:

Absent from Vote:


Alternate(s) Present Not Voting:


Absent from Meeting:



August 27, 2020

TO: Chair Franklin and PRTC Commissioners

FROM: Perrin Palistrant 
Director of Operations and Operations Planning

THROUGH: Robert A. Schneider, PhD 
Executive Director

SUBJECT: Ratify Action of the Executive Director to Conduct an Emergency Procurement with Mansfield Oil Company for Ultra-Low Sulfur Diesel Fuel

Recommendation:

Ratify action of the Executive Director to conduct an emergency procurement with Mansfield Oil Company for Ultra-Low Sulfur Diesel Fuel.

Background:

The Potomac and Rappahannock Transportation Commission ("PRTC" or "Commission") is part of a cooperative contract for the Mid-Atlantic Purchasing Group through the Metropolitan Washington Council of Governments (MWCOC). The Washington Metropolitan Area Transit Authority (WMATA) is the lead agency and handles all procurements for the provision of diesel fuel for Washington, DC regional transit providers that are interested in being part of this pact.

The current contract for diesel fuel between the Potomac and Rappahannock Transportation Commission and Mansfield Oil Company, #17-07, expired on April 27, 2020. PRTC was in the middle of negotiating an extension of the fuel contract with Mansfield Oil Company when an award was made by WMATA to James River Solutions.

Due to a delay in adding PRTC to the WMATA contract, an agreement with James River Solutions was not possible in time to have the Commission approve this contract at its July Commission meeting. Therefore, an emergency procurement, utilizing the approved PRTC emergency purchases policy originally approved on October 7, 2004, to purchase fuel was arranged with Mansfield Oil Company on July 28, 2020. The emergency purchases policy provides allowances for the Executive Director to expedite contracting as necessary in emergency situations.

This procurement bridged the gap until the new contract with James River Solutions takes effect on October 1, 2020.

Fiscal impact:

The funding for this emergency procurement, approximately \$600,000, is included in the overall budgeted fuel costs in the approved FY21 budget shown below.

Federal:	\$0	
State:	\$740,900 (Grant)	
Local:	\$2,400,000	
	Fredericksburg:	\$0
	Manassas:	\$16,700
	Manassas Park:	\$8,600
	Prince William:	\$2,374,700
	Spotsylvania:	\$0
	Stafford:	\$0
Total:	\$3,140,900	