



ADDENDUM OF SOLICITATION
INVITATION FOR BIDS (IFB No. 025-002)
ADDENDUM No. 1
Issued: November 22, 2024

IFB No. 025-002

Title: PRTC Ceiling Tile and Grid Removal and Replacement

Contact: LaWana Glymph **Email:** lglymph@omniride.com **Phone:** 703-580-6158

This addendum is hereby incorporated into the solicitation documents of the above referenced IFB. The following items are clarifications, corrections, additions, deletions and/or revisions to the IFB, which shall take precedence over the original documents. Bidders must acknowledge receipt of this addendum by returning the signed original with the Bid package prior to the hour and date specified in the solicitation.

DESCRIPTION OF ADDENDUM

The above numbered solicitation is amended as follows:

- 1. PRE-BID ATTENDEE LIST, PRESENTATION AND ANSWERS TO SUBMITTED QUESTIONS –**
Providing pre-bid meeting attendee list, pre-bid presentation, and a matrix of answers to all submitted questions and attached herewith, **PRTC Ceiling Tile and Grid Removal and Replacement.**
- 2. Section III SCOPE OF WORK**
Revising Section III.4.G

DELETE: **Page 8**

REPLACE WITH: **Page 8 (Revised) attached herewith**

Except as specifically amended herein, all other terms and conditions of this solicitation remain unchanged and in full force and effect.

Bidders must acknowledge receipt of this amendment by returning signed original with the Bid package prior to the hour and date specified in the solicitation. Failure to acknowledge receipt of this Addendum may be grounds to declare your Bid unresponsive.

Company _____

Address _____

City _____ State _____ Zip Code _____

Name of Person Authorized to Sign _____
Print

Signature _____ Date _____

Pre-Bid Sign-In Sheet

Solicitation No: IFB No. 025-002

PRTC Ceiling Tile and Grid Removal and Replacement

Date: November 5, 2024 Time: 11:00 AM

Location: PRTC Transit Center - Virtual: Zoom Meeting ID: 814 5277 2064



	Name	Company	Phone	Email	In- Person or via Zoom
1.	Juan Lopez	A&S	703-577-6706	juan@asconstructionllc.com	In- Person
2.	Danny Carlisle	DunRite Inc.	757-328-5806	danny@dunriteus.com	In- Person
3.	Kenny Ventura	Juniper Construction	571-289-6062	kenny@junipercon.com	In- Person
4.	Tzvetan Stanisov	The Carpentry and Painting Experts	804-441-9785	ceco@fixandpaint.net	In- Person
5.	Margarito Castro	United Construction Group, Inc.	703-629-4479	info@unisourceservicesllc.com	In- Person
6.	Craig Mills	AtLam LLC	703-955-9038	cmills@atlamllc.com	In- Person
7.	Steve Wahezi	Allpro GC & Development	703-850-7714	swahezi@allprogcusa.com	In- Person
8.	Danny Ahn	Allpro GC & Development	202-670-4201	dahn@allprogcusa.com	In- Person
9.	Elmer W. Diaz	Unisource Services	240-342-2415	ediaz@unisourceservicesllc.com	In- Person
10.	Sean Kaygusuz	Epik International	703-566-8669	seank@epik-sp.com	In- Person

Pre-Bid Sign-In Sheet

Solicitation No: IFB #025-002

PRTC Ceiling Tile and Grid Removal and Replacement

Date: November 5, 2024 Time: 11:00 AM

Location: PRTC Transit Center - Virtual: Zoom Meeting ID: 814 5277 2064



	Name	Company	Phone	Email	In- Person or via Zoom
11.	Leykun Abitte	NSC	571-436-1478	labitte@nscinc2.com	In- Person
12.	Victor Zaldivar	NSC	240-703-7821	vzaldivar@nscinc1.com	In- Person
13.	Carmen Vasquez	Ica Contractors Inc.	571-283-4210	icacontractorsinc@gmail.com	In- Person
14.	Keyley Vasquez	Ica Contractors Inc.	571-283-4210	icacontractorsinc@gmail.com	In- Person
15.	Isaias Guzman	Ica Contractors Inc.	571-283-4210	icacontractorsinc@gmail.com	In- Person
16.	Nadir Hanna	Elite	703-930-0996	elitegeneral@elitedevelopmentinc.com	In- Person
17.	Chaminda Jay	Ecos	301-215-0163	infoecos76@gmail.com	In- Person
18.	Jeyaramesh B.	Ecos	929-245-4047	jeyaramesh.bala@gmail.com	In- Person
19.	Alex Lucas	ICS	703-969-7496	alucas@goz-ics.com	In- Person
20.	LaWana Glymph	PRTC	703-580-6158	lglymph@omniride.com	In- Person

Pre-Bid Sign-In Sheet

Solicitation No: IFB #025-002

PRTC Ceiling Tile and Grid Removal and Replacement

Date: November 5, 2024 Time: 11:00 AM

Location: PRTC Transit Center - Virtual: Zoom Meeting ID: 814 5277 2064



	Name	Company	Phone	Email	In- Person or via Zoom
21.	Angelina Chung	Janus Construction	240-602-2809	angelina@januscos.com	Zoom
22.	Kenny Kim	Step 1	540-729-6916	kennykim@step1enter.com	Zoom
23.	Julia Bockmon	Keane Construction	571-223.0001	jbockman@keane-gc.com	Zoom
24.	Jason Park	Janus Construction	240-274-3470	jason@januscos.com	Zoom
25.	Carlos Barraza	Colossal Contractors	301-476 9060	cbarraza@colossalcontractors.com	Zoom
26.	Doris Lookabill	PRTC	703-580-6153	dlookabill@omniride.com	Zoom
27.	Roopan Jegenathan	Ecos	240-848-8983	roopan.jegenathan@gmail.com	In- Person
28.	Cynthia Porter-Johnson	PRTC	703-580-6147	cporter-johnson@omniride.com	In- Person
29.					
30.					



IFB No. 025-002
PRTC Ceiling Tile and Grid Removal and Replacement
Pre-Bid Meeting
November 5, 2024

AGENDA



OMNIRIDE
GET THERE SMARTER

- **Introductions**
- **About PRTC/OmniRide**
- **Background/Purpose of Project**
- **Discussion of Scope of Work/Site Plans & Drawings**
- **IFB Requirements and Forms**
- **Timeline**
- **Questions & Answers**

INTRODUCTIONS



PRTC/OmniRide

LaWana Glymph, Contract Specialist

Cynthia Johnson, Mgr. of Grants and Procurement

Miranda Hellem, Facilities Project Manager

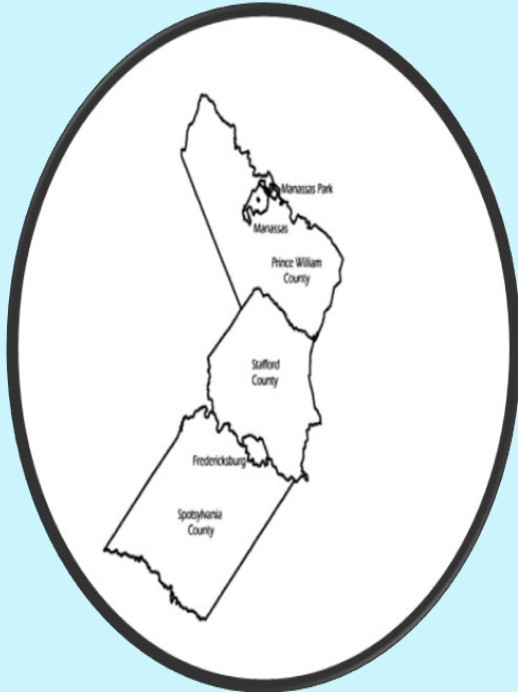
Vincent Walker, Facilities Manager

Doris Lookabill, Director of Facilities

ABOUT PRTC/OMNIRIDE



OMNIRIDE
GET THERE SMARTER



PRTC/Omniride:

- Multi-jurisdictional public transit agency
- Locations in Woodbridge & Manassas VA

Family of mobility services to meet community travel needs:

- Commuter, Metro Express, Local and Para-transit bus services
- MicroTransit
- Vanpool Alliance
- Rideshare and TDM programs
- Employer Services program

BACKGROUND/PURPOSE



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Existing ceiling grid and ceiling tiles were installed in the original construction of the PRTC Transit Center in 1997. Tiles have been replaced on an as needed basis. The current condition of ceiling grid and tile is such that a complete replacement is needed.

Existing Conditions



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Ceiling Tiles are ill-fitted to the grid.

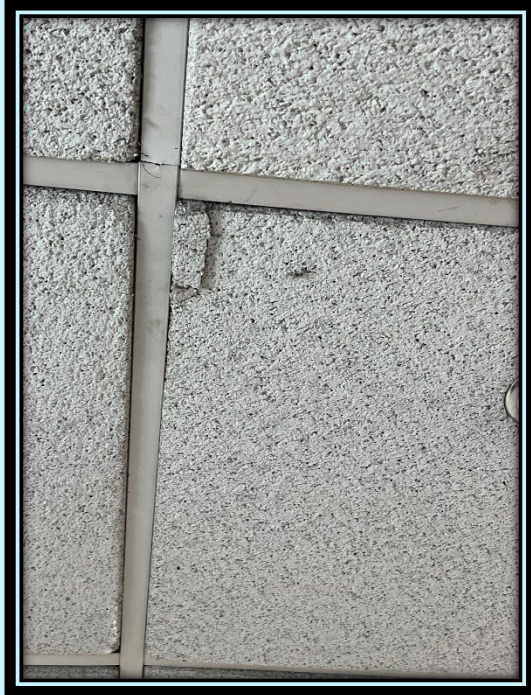
Ceiling tiles and grid are bowing.



Existing Conditions cont.

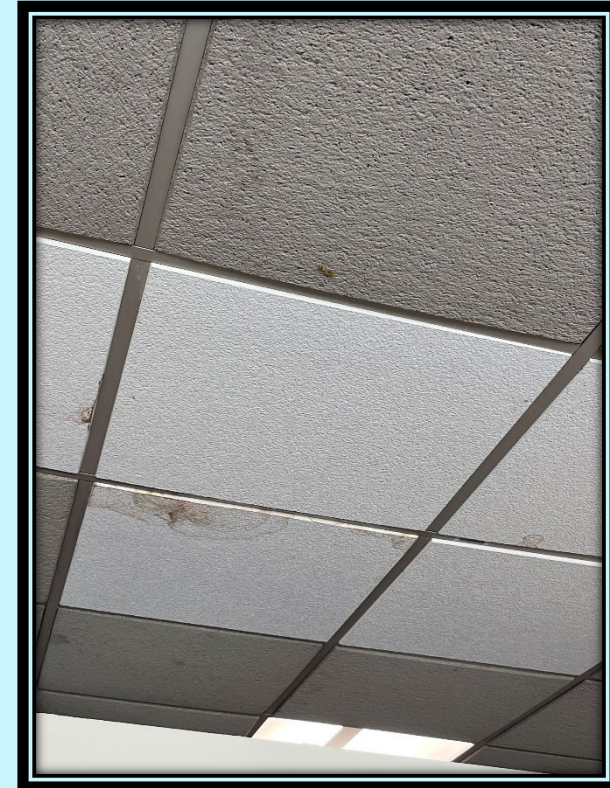


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Ceiling tile and grid have been improperly repaired and adjusted.

Ceiling tiles are mismatched in color and show substantial staining.



SCOPE OF WORK



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Purpose:

- Removal and replacement of existing ceiling tile and grid at PRTC's Transit Center Facility located at 14700 Potomac Mills Road, Woodbridge, VA 22192

Special considerations:

- All demo and construction is to occur in phases to ensure minimal disruptions of office staff. Project Timeline and Staging Plan will be required
- Site prep to include moving furniture, covering all surfaces, and proper dust control
- Ceiling height and layout to remain as existing
- All existing light fixtures, duct work, and sprinkler heads are to remain in existing configuration
- Furniture will need to be moved to its original location after completion.

IFB REQUIREMENTS AND FORMS

Failure to provide all the required certifications and documents listed and described in the Invitation for Bids (IFB) may cause the bid to be rejected and be considered non-responsive.

- Price Schedule – Attachment B
- Reference Form – Attachment C
- IFB Submission Form – Attachment D
- Insurance Checklist – Attachment E
- Addendum(s)



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TIMELINE



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- Nov. 5** In-Person/Virtual Pre-bid Meeting 11:00 AM
Facility Walk Through
- Nov. 15** Final Questions Due 12:00 Noon **(No Exceptions)**
- Nov. 22** PRTC Response to Questions
- Dec. 3** **BIDS DUE (BID OPENING at 12:00 Noon)**
- Jan. 9** Recommend Award to PRTC Board



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Need to Schedule a Site Visit at PRTC Transit Center?

Contact:

Vince Walker, Project Manager

vwalker@omniride.com

703-580-6150



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Questions?

LaWana Glymph

Contract Specialist

lglymph@omniride.com

703-580-6158

Cynthia Porter Johnson

Mgr. of Grants & Procurement

cporter-johnson@omniride.com

703-580-6147

**IFB No. 025-002 - PRTC Ceiling Tile and Grid Removal and Replacement
PRTC Response to Prospective Bidders' Questions and Requests for Clarifications
November 22, 2024**

Question/Clarification	Date Submitted/ Prospective Bidder	Response
1. Are there any specific wage determination or labor compliance requirements that we need to consider for this project?	October 23, 2024/ National Service Contractors, Inc.	No, there are no specific wage determination or labor compliance requirements.
2. Could you provide further details on the expectations for site preparation, especially concerning the staging and waste disposal procedures?	October 23, 2024/ National Service Contractors, Inc.	Site preparation will include the movement of any furniture that may block accessibility to remove and replace existing tiles and grid. All surfaces are to be covered by a protective layer such as a drop cloth or plastic sheeting to minimize dust and debris. As for waste disposal, the successful bidder will need to arrange for disposal. A disposal dumpster can be placed on-site and used after approval and coordination with Facility Manager (Vince Walker). The successful bidder cannot use Facility Dumpsters for disposal of any construction materials.
3. Can you confirm if any existing equipment, such as lighting, HVAC grilles, or sprinkler systems, needs adjustments or relocation during the installation?	October 23, 2024/ National Service Contractors, Inc.	Existing equipment will not need relocating. All existing configurations are to remain in their current position.

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PRTC Response to Prospective Bidders' Questions and Requests for Clarifications
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<p>4. Is there any flexibility in the project timeline or permitted work hours, particularly for tasks that might require additional time due to unforeseen challenges?</p>	<p>October 23, 2024/ National Service Contractors, Inc.</p>	<p>Yes, Contractors can submit a request in writing to PRTC to consider work taking place outside of the hours stated in the scope of work at no additional cost to PRTC. Approval must be granted before any work schedules can be adjusted. Bidders should include the labor cost for overtime and weekend hours using line items provided in the pricing schedule.</p>
<p>5. Are there any specific preferences or guidelines regarding approved substitute brands or materials for the ceiling grid and tiles?</p>	<p>October 23, 2024/ National Service Contractors, Inc.</p>	<p>Contractors may submit a request to PRTC for use of alternative materials. Substitutions will need to be approved by PRTC. The Contractor shall submit a sample of suggested materials to include spec sheets if they would like to offer a substitution. It is the contractor's responsibility to verify that substitute materials meet the specifications of listed Armstrong products. See Scope of Work Section III.2 (B).</p>
<p>6. Will there be any restrictions on accessing certain parts of the building, or any specific security protocols to follow while working in the facility?</p>	<p>October 23, 2024/National Service Contractors, Inc.</p>	<p>Yes, the Contractor will need to obtain a Contractor's badge for each employee performing work. Facilities will work with PRTC's Security Department to ensure badges are provided.</p>
<p>7. Are there any specific bonding requirements beyond general insurance that must be included in the bid?</p>	<p>October 23, 2024/National Service Contractors, Inc.</p>	<p>No, there are no specific bonding requirements beyond the general insurance. Please see Insurance Checklist provided as Attachment E in the IFB.</p>

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<p>8. What is the preferred method of invoice submission?</p>	<p>October 23, 2024/National Service Contractors, Inc.</p>	<p>Electronic submission is preferred. The successful bidder will be given specific instructions for submitting invoices.</p>
<p>9. How many phases would you like to be divided into?</p>	<p>November 5, 2024/Pre-Bid Meeting/Keane Construction</p>	<p>The successful bidder is to determine and submit schedule with phasing plan to PRTC for approval. See Scope of Work Section III.3 (B).</p>
<p>10. Please confirm if we can work during nights/weekends or earlier than 7am (or at least, if we should assume so in our bid). And if weekend work is accepted - how this will affect the size of the acceptable phasing area. It was disclosed that the dispatch office has someone in there at all times, please confirm that we should assume this work can be completed during regular hours in our bid.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>Contractors can submit a request in writing to PRTC to consider work taking place outside of the hours stated in the scope of work at no additional cost to PRTC. Approval must be granted before any work schedules can be adjusted. Bidders should include the labor cost for overtime and weekend hours using line items provided in the pricing schedule. For the dispatch office in particular, there are fewer staff members in the office during the week in the early morning than there are during the early afternoon. There are also fewer staff members during the weekend than during the week. Careful coordination between PRTC and the Contractor will be necessary for offices where workstations are not able to be relocated.</p>

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PRTC Response to Prospective Bidders' Questions and Requests for Clarifications
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<p>11. Please confirm the entire scope of work is shown on A-9 and A-10 (+the pavilion). The first floor has a Part A and Part B. The second floor only shows a Part A.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>While PRTC believes the structural drawings provided in the IFB are accurate, the ceiling plans are not guaranteed for accuracy. The structural drawings are from the original construction of the facility in 1997 and from facility modification projects through 2014. The contractor is responsible for ensuring the grid configuration remains the same so lights, vents, etc. remain in their current positions.</p>
<p>12. Please confirm if there will be an area for storage and staging on site.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>The successful Contractor will coordinate with the Facility Manager, Vince Walker, to determine a suitable area for staging depending on number of materials and tools.</p>
<p>13. Please confirm if building permit is required. Please confirm if contractor is to be responsible for the permit submission, including permit drawings. Please confirm if HVAC and electrical permits will be required.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>The contractor is responsible for securing <u>all</u> required permits. See Scope of Work Section III.4 (L).</p>
<p>14. Please confirm all structural detailing provided in the bid documents is for reference only.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>While PRTC believes the structural drawings provided in the IFB are accurate, the ceiling plans are not guaranteed for accuracy. The structural drawings are from the original construction of the facility in 1997 and from facility modification projects through 2014.</p>

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PRTC Response to Prospective Bidders' Questions and Requests for Clarifications
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<p>15. Please confirm if a dumpster can be located on site.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>A disposal dumpster can be placed on-site and used after approval and coordination with PRTC Facility Manager (Vince Walker). The successful bidder cannot use Facility Dumpsters for disposal of any construction materials.</p>
<p>16. Please confirm that the bid can be submitted online via eVA and does not need to be mailed.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>Bids may be submitted online via eVA, and do not need to be mailed. However, bidders have the option to submit their bids via standard US Mail, courier, or in person. Regardless of the method, bids must be received no later than 12:00pm on December 3, 2024. PRTC is not responsible if the method of delivery chosen by the bidder is not successful.</p>
<p>17. Please confirm contractor is responsible for moving all furniture into a dedicated space provided by PRTC on the same floor and that moving all electronics and personal belongings are NOT contractor responsibility.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>Contractor will be responsible for the relocation of furniture to a selected area as determined by the Facility Manager. PRTC cannot guarantee the selected area will be on the same floor. PRTC's IT department will relocate office equipment as needed. Personal belongings should not be moved by the Contractor.</p>
<p>18. Please confirm ALL surfaces in area of work must be covered with drop cloth or plastic. Please confirm if dust barriers are also required for each phased area.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>Contractor is required to cover all surfaces in the work area and use dust barriers in each phase of the project.</p>

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<p>19. Please confirm contractor is not responsible for replacing any existing insulation above the ceiling tiles.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>Contractor is not responsible for replacing any existing insulation above the ceiling tiles.</p>
<p>20. Please confirm we are to keep the existing configuration where different sizes of tile are next to each other.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>Tiles are to be uniform in size throughout project except in areas where fixtures are present.</p>
<p>21. Please confirm no cleaning or painting of the HVAC diffusers is required, despite it being mentioned in the scope of work.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>No, cleaning or painting of diffusers is required. The language in the Scope of Work has been revised as part of Addendum #1.</p>
<p>22. Please provide building contacts for removing and replacing the fire alarm strobes and confirm if using your contractor is required so that you have level bids and maintain warranty.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>The contractor is responsible for removing and reinstalling fire alarm strobes, speakers, etc., and is free to engage subcontractors. A list of contractors used by PRTC will be provided to the successful bidder. However, the successful bidder is not required to use PRTC's contractors.</p>
<p>23. Please confirm contractor is not responsible for cleaning carpet after completion of project.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>The Contractor is responsible for cleaning any debris associated with moving ceiling tiles. Furniture and floors should be covered in plastic or drop cloths. The contractor will be responsible for vacuuming carpets in construction areas upon completion. Spot cleaning will be required for areas not effectively cleaned by vacuuming alone if determined caused by construction.</p>

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PRTC Response to Prospective Bidders' Questions and Requests for Clarifications
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<p>24. Please confirm all lights are supported by individual wires and contractor will not be responsible for moving or relocating any lights.</p>	<p>November 5, 2024/Pre-Bid Meeting/ Keane Construction</p>	<p>Yes, lights are supported by individual wires. Contractor is not responsible for moving or relocating lights.</p>
<p>25. Will there be any restrictions on accessing certain parts of the building, or any specific security protocols we need to follow while working on-site?</p>	<p>November 5, 2024/Pre-Bid Meeting/ National Service Contractors, Inc.</p>	<p>Yes, the Contractor will need to obtain a contractor's badge for each employee performing work. Facilities will work with PRTC's Security Department to ensure badges are provided.</p>
<p>26. Could you clarify the expectations for site preparation, particularly regarding staging and waste disposal, including designated locations for dumpsters?</p>	<p>November 5, 2024/Pre-Bid Meeting/ National Service Contractors, Inc.</p>	<p>Site preparation will include the movement of any furniture that may block accessibility to remove and replace existing tiles and grid. All surfaces are to be covered by a protective layer such as a drop cloth or plastic sheeting to minimize dust and debris. As for waste disposal, the successful bidder will need to arrange for disposal. A disposal dumpster can be placed on-site and used after approval and coordination with Facility Manager (Vince Walker). The successful bidder cannot use Facility Dumpsters for disposal of any construction materials.</p>

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<p>27. Would it be possible to standardize the ceiling grid and tile specifications to ensure all contractors bid on the same materials (e.g., Armstrong 9/16 grid and Armstrong Dune ceiling tiles) rather than allowing "approved equivalents"? Alternatively, if flexibility is needed, could you specify a list of pre-approved alternative brands that meet the required standards?</p>	<p>November 5, 2024/Pre-Bid Meeting/ National Service Contractors, Inc.</p>	<p>Contractor may submit a request to PRTC for use of alternative materials. Substitutions will need to be approved by PRTC. The Contractor shall submit a sample of suggested materials to include spec sheets if they would like to offer a substitution. The contractor is responsible for verifying substitute materials meet the specifications of listed Armstrong products. See Scope of Work Section III.2 (B).</p>
<p>28. Can you confirm if obtaining permits is the contractor's responsibility? If so, will the company provide the latest stamped drawings for permit processing, or will we need to create new drawings? Additionally, if we are responsible for both permits and drawing creation, should these be included as a line item under Standard Requirements or under Permits & Drawings? (Please note that producing new drawings would incur significant additional costs.)</p>	<p>November 5, 2024/Pre-Bid Meeting/ National Service Contractors, Inc.</p>	<p>It is the responsibility of the Contractor to provide any required permits necessary to complete the work outlined in the Scope; see Scope of Work Section III.4 (L). It is the responsibility of the Contractor to determine what permits are necessary. While PRTC believes the structural drawings provided in the IFB are accurate, the ceiling plans are not guaranteed for accuracy. The structural drawings are from the original construction of the facility in 1997 and from facility modification projects through 2014.</p>
<p>29. Will there be allocated spaces for on-site storage, and are there any requirements for securing stored materials or equipment?</p>	<p>November 5, 2024/Pre-Bid Meeting/ National Service Contractors, Inc.</p>	<p>The Contractor will coordinate with the Facility Manager, Vince Walker, to determine a suitable area for onsite storage and for any requirements for securing stored materials or equipment.</p>

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<p>30. Who will be responsible for designing the project phases?</p>	<p>November 5, 2024/Pre-Bid Meeting/ National Service Contractors, Inc.</p>	<p>The successful bidder is responsible for designing project phases and submit schedule with phasing plan to PRTC for approval. See Scope of Work Section III.3 (B).</p>
<p>31. For essential systems like HVAC, electrical, cameras, fire alarms, speakers, and internet, will the company provide responsible contractors to remove and reinstall these items? Or will the contractor need to engage HVAC and electrical subcontractors directly and include those costs in the bid?</p>	<p>November 5, 2024/Pre-Bid Meeting/ National Service Contractors, Inc.</p>	<p>The Contractor is responsible for removing and reinstalling HVAC, electrical, fire alarms, speakers, etc., and should include those costs in the bid. A list of contractors used by PRTC will be provided to the successful bidder. However, the successful bidder can feel free to engage subcontractors and is not required to use PRTC's contractors.</p>
<p>32. Whose responsibility is it for the items within the ceiling assemblies?</p>	<p>November 5, 2024/Pre-Bid Meeting/ DunRite Inc.</p>	<p>The Contractor would be responsible for items within the ceiling assemblies.</p>
<p>33. Will there be phases during the project?</p>	<p>November 5, 2024/Pre-Bid Meeting/ DunRite Inc.</p>	<p>Yes, the successful bidder is responsible for designing project phases and submitting schedule with phasing plan to PRTC for approval. See Scope of Work Section III.3 (B).</p>
<p>34. Will site dumpster and site storage be allowed?</p>	<p>November 5, 2024/Pre-Bid Meeting/ DunRite Inc.</p>	<p>A disposal dumpster can be placed on-site and used after approval and coordination with PRTC Facility Manager, Vince Walker. The successful bidder cannot use Facility Dumpsters for disposal of any construction materials.</p>

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35. Will we have access outside of normal business hours?	November 5, 2024/Pre-Bid Meeting/ DunRite Inc.	Contractors can submit a request in writing to PRTC to consider work taking place outside of the hours stated in the scope of work at no additional cost to PRTC. Approval must be granted before any work schedules can be adjusted. Bidders should include the labor cost for overtime and weekend hours using line items provided in the pricing schedule.
36. Who will be handling the relocation of furniture and other office items?	November 5, 2024/Pre-Bid Meeting/ DunRite Inc.	Contractor will be responsible for the relocation of furniture to a selected area as determined by the Facility Manager. PRTC's IT department will relocate office equipment as needed.
37. Will wall angle need to be replaced? This may help eliminate any additional damage to walls during demo if left in place.	November 5, 2024/Pre-Bid Meeting/ DunRite Inc.	No, wall angle does not need to be replaced.
38. Will the sprinkler need to be shut down to change tiles around sprinkler heads?	November 5, 2024/Pre-Bid Meeting/ DunRite Inc.	Yes, sprinklers would need to be shut down. The Contractor shall coordinate with the Facility Manager, Vince Walker.
39. Has the owner submitted drawings to the city for review?	November 5, 2024/Pre-Bid Meeting/ DunRite Inc.	No. The Contractor will be responsible for all submissions to Prince William County. See Scope of Work Section III.4 (L).
40. If any additional damage is discovered during the demo phase, who will we communicate with?	November 5, 2024/Pre-Bid Meeting/ DunRite Inc.	The Contractor shall notify the Facility Manager, Vince Walker, in writing of any damage discovered during the project.

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41. Will we be painting the HVAC diffusers and returns?	November 5, 2024/Pre-Bid Meeting/ DunRite Inc.	No, the HVAC diffusers and returns are not to be painted.
42. How should the contractor present their references?	November 5, 2024/Pre-Bid Meeting/ DunRite Inc.	Bidders are to submit five (5) references similar in size and scope to this project. Bidders will need to make copies of the Reference Form (Attachment C) as provided in the IFB so that each reference is on a separate form.
43. How much space is above the ceiling currently?	November 5, 2024/Pre-Bid Meeting/ DunRite Inc.	The space above the ceiling is estimated to be three (3) feet of clearance.

- A. Existing light fixtures, duct work, and sprinkler heads are to remain in current configuration.
- B. All work shall be done in a manner of workmanship that shall reflect full journeyman capabilities in the required trade and meet industry standards.

III.4 Contractor Responsibilities are listed below, but not limited to, the following:

- A. The Contractor is responsible for all material, supplies, supervision, equipment, labor, and testing needed to complete the project in a professional manner.
- B. The Contractor shall install maximum lengths of edge moulding at the intersection of ceiling and vertical surface and miter all corners.
- C. All perimeter moulding is to be flat angle moulding, typical, and is to be white in color.
- D. Any tegular ceiling tile is to be cut and fitted snug against partitions. Do not shim the grid to allow ceiling tile to pass over top of partition.
- E. Level ceiling to within 1/8" in 12 feet in any direction, level with hanger wire taut and plumb, without kinking or bending hanger wires.
- F. The Contractor shall field check the premises and verify that the ceiling layout is correct and verify all clearances as required.
- G. All fixture trim (lighting, speaker, HVAC grilles, etc.) shall be metal, ~~and painted to match adjacent ceiling finish.~~ Do not use plastic trim.
- H. The Contractor shall provide protection for existing finishes. All surfaces shall be covered prior to demolition and during installation. All necessary furniture shall be moved as needed during removal and installation by the Contractor. All furniture moved during ceiling tile removal and installation shall be returned to the original location after work is completed.
- I. Upon completion of each area, complete construction cleanup is required to bring the space back to original cleanliness.
- J. The Contractor is responsible for the removal of all trash, materials and/or debris generated on a daily basis.
- K. Any damage incurred during this project that was not documented before work was started will be repaired by the Contractor at no additional cost.
- L. The Contractor is responsible for securing all required permits prior to starting the project.
- M. The Contractor is responsible for arranging all necessary inspections.